

MINUTES

ABF Management Committee Meeting

NSWBA, 162 Goulburn Street, East Sydney

Saturday 4th and Sunday 5th February, 2012

1. ROLL CALL

Keith McDonald (President), Dianne Marler, (Secretary), Roy Nixon (Treasurer), Allison Stralow

In Attendance: Eilis Magner (Legal Counsel) and Jane Rasmussen (ABF Secretariat)

Observer: Bruce Neill

Apologies: Simon Hinge

2. CONFIRMATION OF PREVIOUS MINUTES – 10th and 11th December 2011

Minutes amended and confirmed.

3. MATTERS OUTSTANDING FROM PREVIOUS MINUTES

KM	Draft protocols from Ethics Meetings for web	Pending
KM	World Championships 2017 – looking into sponsorship	Ongoing
JR	Procedure for Bridgemates	Pending
EM	MPC Contract for DW	Ongoing
EM	Tender document by April 2012 – SFOB dealing	Pending
BN	BBO Hiring Agreement	Pending
BN	Byes at ANC to States	Ongoing
EM	Legal Counsel notes to MPPL	Ongoing
RN	One off rate for MPs and Affiliation fees to FC	Pending
EM	Brief for RC re declining entries	Ongoing
EM	SFOB Tender document – board dealing	Ongoing
KM	Write to JB	Pending
BN	Correspond with DA/JF	Pending
EM	SFOB contract renewal for 2013	Ongoing
BN	TC to set guidelines for reps	Pending
DM	Uniform Coordinator	Pending
JR	Exec Secretary Contract	Pending
AS	Patron	Pending
AS	Advertising	Ongoing

4. MC REPORTS

(a) President's Report

- (i) President addressed the meeting outlining understanding of various aspects of issues raised in letter from Exec Secretary dated 6th February. A way forward was agreed. Response to be written by President on behalf of MC and forwarded to Exec Secretary.

(b) Secretary's Report

Items from the Secretary were dealt with during the meeting or in the list of correspondence.

(c) Treasurer's Report

- (i) Audited accounts to be signed off at the GC MC meeting. **Action: RN**
- (ii) Worker's Compensation with Allianz for the ACT, already in place for NSW.
- (iii) Treasurer to report to those who provided budgets for 2011 with outcomes so that budgets can be adjusted for 2012 if necessary. **Action: RN**
- (iv) Outstanding matter with ATO – bill will be paid.

(d) Secretariat Report

- (i) Sent out James O'Sullivan Trust Fund statements.
- (ii) Been extremely busy with matters pertaining to end of year accounts.

(e) Legal Counsel

- (i) Vetted SFOB and ABF TC Regulations. Need to be posted to web site. Amend date accordingly. **Action: DM**
- (ii) National Recorder, application received from Phil Gallasch. Legal Counsel spoke to PG and MC appointed PG to the position of National Recorder. PG to be included as member of Ethics Committee. EM to discuss matters further with PG. **Action: EM**
- (iii) Outstanding ethics matter – EM to respond on behalf of ABF. **Action: EM**
- (iv) Recorder's report from GCC in 2011 – will be referred to Ethics Committee for consideration. **Action: EM**

5. COMMITTEE REPORTS

(a) Tournament Committee

- (i) Feedback forum – SFOB via website. **Action: BN**
Other matters will be subject of TC minutes.

(b) National Tournament Coordinator

- NTCs to be asked to provide cost per board in play report for all events. **Action: DM**

(c) Central Masterpoint Project

- (i) Report received. Great feedback from players and administrators alike.
- (ii) Secretary to thank PB for his report. **Action: DM**

(d) Youth Committee

- (i) Request from D Stern re Chef de Mission discussed. MC agreed so long as there is no "double dipping" of budgeted items. Secretary to respond. **Action: DM**

(e) Women's Committee

Nothing to report.

(f) BBO

- (i) Correspondence received from PMcG. Secretary to contact. **Action: DM**
- (ii) Two BBO Coordinators to be appointed to role. Trial period of 12 months. **Action: DM**
- (iii) Hiring agreement – via email. Transportation of BBO equipment. Internet USB's to be sent to licensed events. Suggested that there be a

control list sent along with equipment and electronically to users. Do along same lines as bridgemates. Ask States and Territories if they would be happy to use their own laptops. **Action: JR/DM**

(g) National Marketing Coordinator

- (i) NMC attended the SFOB and provided extensive support.
- (ii) TBIB Travel insurance to be available 1st March 2012.
- (iii) Discussed percentage of sponsorship income to be passed over to NMC – agreed to increase to 20%.
- (iv) SM looking to meet with at least 2 states per year and include in her travel budget.
- (v) Targetting novice players in 2012.

(h) National Teaching Coordinator

- (i) Celebrity Speakers was very successful at SFOB. Need to reconsider pricing structure for 2013. Protocol needs to be put in place regarding addition of speakers to the “list”. MC asking to see those proposed for future events. **Action: DM**
- (ii) Both Teaching and Marketing Coordinators to attend AGM.

6. AUSTRALIAN EVENTS

(a) Playoffs 2012

Ad hoc meeting at SFOB decided that Seniors would be capped at 6 teams with 1 Senior PQP.

(b) GNOT

- (i) Some discussion about popularity of event moving forward. Regional coordinators to be polled for their input. **Action: DM**
- (ii) Invite Tournament Organiser to AGM. **Action: DM**

(c) GNP

- (i) Need to look at rationale behind starting the event against outcomes to date. Further discussion required.

(d) Bridge for Brains

On Target. MW agreed to do scoring.

(e) Nationwide Pairs

Some discussion about finances for event. MC to prepare agreement with organizer along same lines as other agreements currently in place. JR to send DM copy of current agreement. **Action: JR**

(f) Licensed Events

Licensees need to be encouraged to send back signed agreements.

(g) SFOB

- (i) CTD report received.
- (ii) Some concern about the clash of timings on entry form vs web. Agreed that web take precedence.
- (iii) Need to institute a check list for directors involved in appeals.
- (iv) Numbers for teams on par with last year; Swiss Pairs up by 26 tables – need for additional space for pairs to be found.
- (v) AS to ask TO to investigate larger venue. **Action: AS**
- (vi) SM to negotiate on behalf of ABF for better room rates. **Action: AS**

- (vii) Numbers for Blue Ribbon Pairs disappointing – dialogue between BFACT and ABF to continue.
- (viii) Sec to circulate reminder inappropriate to request financial deposit for appeals. **Action: DM**
- (ix) MC discussed preference for TO and CTD roles to be separate. While this appeared to work in 2012, separation of the two is something that needs to be worked towards. **Action: DM**

(h) ANC 2012

- (i) Short report from TO advised that all on target.
- (ii) NTCs to be asked to modify Teams Entry form and send out to States soonest. **Action: DM**

7. INTERNATIONAL EVENTS

(a) APBF

As soon as further information is available it is to be placed on website. Congress event will be open to entries from all interested parties.

(b) WMSG

Wales or France. Decision to be made 15th February 2012. Sec to chase and circulate decision. **Action: DM**

(c) Other Overseas Events

- (i) Being added to the ABF web site as information arrives.
- (ii) Sec to send all NPC reports for all targeted events to JR for inclusion on site for AGM paperwork for Councillors to peruse. **Action: DM**

8. GENERAL BUSINESS

(a) Change of Rotation Dates for ANC 2013/2014

Secretary to ask Editor to print in coming newsletters. **Action: DM**

(b) Promotion Certificates

- (i) Discussion about presentation of these awards. Agreed to reduce in size to A5 in future and laminate after signature & prior to sending out to recipients. **Action: JR**
- (ii) Rego cards to be considered again in 12 months.

(c) Tim Seres Collection

- (i) A collection of medals, trophies etc. was delivered to ABF Headquarters. MC authorized purchase of suitable display cabinet to house memorabilia at ABF HQ. **Action: JR**
- (ii) BN to write article for AB newsletter when photo of cabinet available. **Action: BN**

(d) WBF - CTD

Write an email to WBF re: CTD of Australia to work in WBF events. **Action: DM**

(e) Victoria

- (i) VBA Interim Council – Report from QVA and JC for AGM. **Action: DM**
- (ii) Secretary has written to Simply Social Bridge. Subject to response further action may be required.

- (f) **Appeals**
Report received from SY. EM to provide further support. **Action: EM**
- (g) **WBF Regulations**
Much discussion about roll on effects of changes to the WBF Regulations. EM to prepare brief and send to David Stern for dissemination to players and NPCs. **Action: EM**
- (h) **Website**
SH Will have brief for next meeting. Need to also consider a link to sponsors as agreed by MC.
- (i) **What Should I Bid?**
EM to check with Web Master to see if she could coordinate. Suggested that Andy Hung may be a good candidate to facilitate. Offer free entry into SFOB as “payment” using some of the TBIB sponsorship to cover cost. AS to write to TBIB to let them know what we have done. Suggested “prize” to be one year’s subscription to Australian Bridge. **Action: AS/PG**
- (j) **TBIB Travel Insurance Sponsorship**
To be shared with the states from whom policies have originated. 50% to States and 50% to ABF.
- (k) **Staff Development**
The Management Committee authorized Allison Stralow to arrange staff development training where considered appropriate. **Action: AS**

Forthcoming Meetings

3rd and 4th March – Broadbeach
24th March – AGM – Canberra
25th March MC Meeting – Canberra

ACTION ITEMS FROM FEBRUARY MEETING

4c (i)	Sign off Audited Accounts	RN
4c (iii)	Budgets/actuals for contracted personnel	RN
4e (i)	Amended date for TC Regs on web	DM
4e (ii)	National Recorder – follow up with PG	EM
4e (iii)	Outstanding Ethics matter	DM
4e (iv)	GCC Recorder matter	EM
5a	Feedback forum	BN
5b	NTCs – cost per board	DM
5c	CMP Project – thanks for report	DM
5d	Youth Captain	DM
5f (i)	Write to PMcG	DM
5f (ii)	Two BBO Coordinators	DM
5f (iii)	Control list & use of own laptops	JR/DM
5h	Celebrity Speakers Protocols	DM
6b (i)	Poll Regional Coordinators	DM
6b (ii)	Invite JB to AGM	DM
6e	NWP Agreement to Sec	JR
6g (v)	Larger venue for SFOB	AS
6g (vi)	SM – better room rates	AS
6g (viii)	Financial deposit for appeals inappropriate	DM
6g (ix)	SFOB TO/CTD split role	DM
6h	Teams Entry for ANC	DM
7b	Venue for WMSG	DM
7c	NPC reports for general review	DM
8a	Change of ANC Rotation to AB Newsletter	DM
8b	Promotion certificates change of format/laminate	JR
8c (i)	Tim Seres Cabinet	JR
8c (ii)	Article for AB Newsletter	BN
8d	Write to WBF re: CTD	DM
8e	Interim Council Report – AGM	DM
8f	Appeals procedure – advice to SY	EM
8g	WBF Regsd	EM
8i	What should I bid	AS/PG
8k	Staff Training Development	AS