

# MINUTES

## ABF Management Committee Meeting

ABF Headquarters, Unit 4/51 Tennant Street, Fyshwick

Saturday 12<sup>th</sup> December and Sunday 13<sup>th</sup> December 2009

### 1. ROLL CALL

Keith McDonald (President), Dianne Marler (Secretary), Roy Nixon (Treasurer) Richard Grenside, Keiran Crowe-Mai

**In Attendance:** Eilis Magner (Legal Counsel), Jane Rasmussen (ABF Secretariat)

### 2. CONFIRMATION OF PREVIOUS MINUTES – 31<sup>st</sup> October/1<sup>st</sup> November 2009

### 3. MATTERS OUTSTANDING FROM PREVIOUS MINUTES

KM-PK	Write terms of reference for MP Review	Pending
EM	Pro-forma Club Constitution	Pending
RN	Data for ranking scheme	Ongoing
KM	Tax Deduction Gift ATO	Pending
DM-EM	Clapham advice	Pending
EM	Ethics Matter	Pending

### 4. MC REPORTS

#### (a) President's Report

- (i) President has written a reply to be published in the January edition of the ABF Newsletter.
- (ii) Information from Meltwater news to be displayed on website. President to contact webmaster. **Action: KM**

#### (b) Secretary's Report

- (i) WA has requested a restricted Gold Point event. Matter has been referred to the Tournament Committee. **Action: DM**
- (ii) Secretary will respond to the request to issue Masterpoints on international cruises. Arrangements approved. **Action: DM**

#### (c) Treasurer's Report

- (i) Documentation for hiring of bridgemates to be formulated and signed by all prospective hirers. Secretariat will oversee transportation and hiring arrangements. Insurance will be covered by ABF. **Action: JR**
- (ii) Treasurer will contact insurance broker for a history of claims within the last three years and mechanisms put in place for certificate and history to arrive simultaneously. **Action: RN**
- (iii) Queensland will receive \$2000 for the 2010 Barrier Reef event. This will be the last year of such funding. **Action: RN**
- (iv) Playoff subsidies to be circulated to the Convenors and webmaster for display on website. **Action: JR**

- (vi) Lyn Turner, Convenor of the 2009 ANC addressed the MC re: her report. The Convenor was thanked for her report and for all her hard work.
- (vii) Finance Committee meeting minutes to be attached to the MC meeting minutes Oct/Nov. All recommendations approved. **Action: DM**

**(d) Secretariat Report**

Attended GNOT. Certificate of Currency on the web.

**(e) Legal Counsel**

- (i) Summer Festival Convenor contract to be renewed. **Action: EM**
- (ii) Ethics Committee meeting, management committee to be guided by the National Recorder and Legal Counsel. **Action: EM**
- (iii) September and November MC minutes have been approved as have the Finance Committee minutes. **Action: DM**

**5. COMMITTEE REPORTS**

**(a) Tournament Committee Report**

- (i) Tournament Committee minutes were noted and approved by the Management Committee. **Action: DM**

**(b) Tournament Unit Report**

The Chairman of the TU to be thanked for his report.

- (i) No rebates for playoff participants. Approval to seek payment as nominations are accepted was given. All payments to be received by end of February. **Action: DM**

- (ii) PABF Hamilton, One Open, Women's and Seniors Team and an under-26 and under-21 team will attend. **Action: DM**

- (iii) Based upon past experience there may be up to 3 senior teams able to participate in Hamilton. The MC agreed to pay entry fee but no subsidy. Preference will be given to players that have participated in the seniors playoffs. **Action: DM**

- (iv) Entry fees for the ANC Interstate teams will be an agenda item for the AGM. **Action: DM**

- (v) There will be no directives to licensed events to use bridgemates.

- (vi) Send notification to NZ of teams attending PABF. **Action: JR**

- (vii) Secretary to write to Chair of TU to explain changeover of TU officials and the transitional period. **Action: DM**

- (viii) Secretariat to speak to Floor Manager re: remuneration. **Action: JR**

- (ix) CTD will continue to direct Open and Women's Playoffs and the ANC Butler and Floor Manager will become assistant to CTD. Finance Committee to review financial arrangements for the ANC's from 2011. Chief Scorer for 2010 and 2011 summer festival will stay with the current incumbent.

**(c) Central Masterpoint Centre Project**

No Report, expect a report for the AGM from DS and MB.

**(d) Youth Committee Report**

- (i) Budget received from Youth Chairman. Budget to be set at \$70,000. **Action: RN**
- (ii) Advertise the Youth coordinator position. **Action: DM**
- (iii) White House Juniors participation is not covered by the ABF Insurance Policy. **Action: KM**

**(e) Women's Committee**

- (i) A report from Nazife Bashir and Kinga Moses attendance at the Jamboree will appear in the January ABF Newsletter
- (ii) Asian region reportedly running an event in January 2011.

**(f) BBO**

No Report

**6. AUSTRALIAN EVENTS**

**(a) Summer Festival 2010**

- (i) Convenor of the SF addressed the MC and updated the members as to the progress of the event at this time. He commented on the papers considered by the MC at the September meeting. He would like pop-up advertising for Summer Festival on website and a direct link. **Action: JR**

- (ii) Three trainee directors to be assessed at the SF. John Brockwell to be notified. **Action: DM**

**(b) GNOT**

MC approved request to move to a new venue in Tweed Heads for 2010 because the current premises are unavailable. **Action: KM**

**(c) GNP**

Check with David Anderson on the conversion rate of gold points awarded in GNP heats to be included in Red Point allocations. **Action: DM**

**(d) Bridge For Brains**

Non affiliated clubs will be encouraged to participate. POWMRC happy to cooperate with the WA Charity and thus increase WA participation. **Action: KM**

**(e) Nationwide Pairs**

- (i) Enquire on the sponsorship of Nationwide Pairs. **Action: JR**
- (ii) Nationwide Pairs results to appear in June edition of ABF Newsletter.

**7. GENERAL BUSINESS**

**(a) Masterpoint Centre Manager**

Masterpoint Centre Manager will report to the Treasurer. **Action: RN**

**(b) Marketing reports have been received from 3 states, secretariat to send out reminder notices to the remaining states. **Action: JR****

**(c) Librarian would like to purchase a number of books from the US. Transportation costs and other details are required. Librarian to ascertain costs involved. **Action: KM****

**(d) The MC considered establishing the position of Marketing and Promotions Coordinator. President and Secretary will formulate job description. **Action: KM/DM****

**(e) National Teaching Coordinator, President to write position description. **Action: KM****

**(f) Presidents in attendance at the President's Meeting commented on the success of the meeting.**

**(g) Secretary to respond to letters of complaint re: change of deadline for Masterpoint submissions. **Action: DM****

**(h) Notice of forthcoming AGM to be circulated 1<sup>st</sup> February 2010 to all councillors and State Associations. **Action: JR****

**(i) BFACT report on ANC was held over to next MC Meeting.**

- (j) Report from the Open Team Captain Macau, received. MC noted the report and decided to refer it back to the author for several editorial considerations. Comments on System regulations referred to TC. President to write to Captain.  
**Action: KM**

## ACTION ITEMS DECEMBER MEETING

<b>4a (ii)</b>	Meltwater News for website	<b>KM</b>
<b>4b (i)</b>	WA Request for restricted gold point event	<b>DM</b>
<b>4b (ii)</b>	International Cruise Masterpoints	<b>DM</b>
<b>4c (i)</b>	Documentation for Hire of Bridgemates	<b>JR</b>
<b>4c (ii)</b>	Treasurer to get claim history for 3 years	<b>RN</b>
<b>4c (iii)</b>	Old to receive \$2000 for 2010 only	<b>RN</b>
<b>4c (iv)</b>	Playoff subsidies to be circulated	<b>JR</b>
<b>4c (vii)</b>	Finance minutes to be attached to MC Minutes Nov	<b>DM</b>
<b>4e (i)</b>	Summer Festival contract to be renewed	<b>EM</b>
<b>4e (ii)</b>	Ethics Meeting, be guided by EM and NM	<b>EM</b>
<b>4e (iii)</b>	September, November and Finance minutes approved	<b>DM</b>
<b>5a (i)</b>	TC Minutes approved	<b>DM</b>
<b>5b (i)</b>	No rebates for P/O's	<b>DM</b>
<b>5b (ii)</b>	PABF O/W/S and 2 Y	<b>DM</b>
<b>5b (iii)</b>	3 Senior teams to PABF	<b>DM</b>
<b>5b (iv)</b>	Entry fees for ANC States agenda item AGM	<b>DM</b>
<b>5b (vi)</b>	PABF to be notified of teams attending	<b>JR</b>
<b>5b (vii)</b>	Write to Chair of TU re: changeover	<b>DM</b>
<b>5b(viii)</b>	Secretariat to speak to CD	<b>JR</b>
<b>5d (i)</b>	Youth Budget to be \$70,000	<b>RN</b>
<b>5d (ii)</b>	Advertise for Youth Coordinator	<b>DM</b>
<b>5d (iii)</b>	White House Juniors not covered by ABF Insurance	<b>KM</b>
<b>6a(i)</b>	Direct link and pop-up on website	<b>JR</b>
<b>6c</b>	Check with DA re: gold masterpoints for b4c allocation	<b>DM</b>
<b>6d</b>	Bridge for Brains WA participation	<b>KM</b>
<b>6e</b>	Nationwide Pairs sponsorship	<b>JR</b>
<b>7a</b>	MPC Manager to report to Treasurer	<b>RN</b>
<b>7b</b>	Marketing reports, reminder to be sent	<b>JR</b>
<b>7c</b>	Librarian to ship US books	<b>KM</b>
<b>7d</b>	Marketing and Promotions position	<b>KM/DM</b>
<b>7e</b>	National Teaching position	<b>KM</b>
<b>7g</b>	Masterpoint Centre change of deadline complaints	<b>DM</b>
<b>7h</b>	AGM notice of meeting	<b>JR</b>
<b>7j</b>	Captains Report, back to author	<b>KM</b>