

MINUTES

ABF Management Committee Meeting

Convention Centre, Broadbeach, Queensland

Saturday 6th March 2010

1. ROLL CALL

Keith McDonald (President), Dianne Marler (Secretary), Roy Nixon (Treasurer) Ellis Magner (Legal Counsel) Richard Grenside, Keiran Crowe-Mai

In Attendance: Jane Rasmussen (ABF Secretariat)

2. CONFIRMATION OF PREVIOUS MINUTES – January 23rd/24th

3. MATTERS OUTSTANDING FROM PREVIOUS MINUTES

KM-PK	Write terms of reference for MP Review	Pending
EM	Pro-forma Club Constitution	Pending
KM	Tax Deduction Gift ATO	Pending
DM-EM	Clapham advice	Pending
KM/DM	Marketing and Promotions position	Pending
KM	National Teaching position	Pending
KCM	Victorian interim committee advice	Pending
JR	Comparisons of numbers SF and Butler	Pending

4. MC REPORTS

(a) President's Report

- (i) Geoff Chettle has been elected Chairman of the Victorian Interim Committee. Secretary to send invitation to attend AGM. **Action: DM**
- (ii) Masterpointing for Summer Festival has not been done. Withhold payment letter to be sent to convenor. **Action: DM**
- (iii) Correspondence from the Taxation Office re: income tax has been received and will be circulated to all States by Treasurer. **Action: RN**
- (iv) An agenda item at the AGM, Committee of Honour. The MC recommends that Roelof Smilde and Jessel Rothfield be elected to the Committee of Honour. The President will formulate the citation. **Action: EM/DM/KM**
- (v) John Brockwell's ABF Manual is currently being updated by the secretariat. JB would like to vet the updated manual before it is placed on the web. MC appreciated the huge amount of work involved in the preparation of this manual and regrets that communication to this effect was never communicated to JB. **Action: DM**
- (vi) President communicated that there were a number of complicated systems in use at the GCC and that limiting the use of these systems should be looked at by the Tournament Committee. **Action: KM**
- (vii) President reminded MC members that nominations for MC positions closed on the 12th March.

- (viii) Treasurer authorised to arrange Canberra Management consultant to review job description for position of Executive Secretary, formulate performance criteria, and size position. **Action: RN**
- (b) Secretary's Report**
No Report
- (c) Treasurer's Report**
 - (i) Finance Committee meeting to be held at the conclusion of the MC meeting to discuss subsidies for the PABF.
 - (ii) Treasurer is currently formulating a budget for the ANC. MC approved the expenditure from 2011 of \$10,000 to each state. **Action: RN**
 - (iii) MC agreed to award a \$300 subsidy to the first and second placed pairs in the Autumn National Restricted Swiss Pairs for travel to Melbourne to participate in the VCC in June 2010. This prize will also be awarded to the first two placed restricted pairs wishing to travel and participate in the Autumn Nationals in 2011. This prize will be awarded to the first two placed pairs in each competition for the next three years.
 - (iv) Website to have a facility for FAQ re: insurance queries. **Action: RN**
 - (v) Treasurer has received a list of Masterpoint centre bad debtors and will follow up via the States. **Action: RN**
 - (vi) Treasurer would like budgets for BBO, the GNOT and GNP for 2010.
 - (vii) Youth coach to be funded from Oz-One funds.
 - (viii) Management Committee authorized the Treasurer and President to sign the audited accounts.
- (d) Secretariat Report**
No Report
- (e) Legal Counsel**
 - (i) Ethics Committee meeting minutes have been circulated to EC members.
 - (ii) National Authority met and discussed problem arising from the SWPT. MC noted the decision made by the National Authority.
 - (iii) Bridgemate regulations need to be documented.
 - (iv) Letter to Migration Path to be sent via Ron Clapham. **Action: EM**
 - (v) Legal Counsel attended Zone 7 meeting and MC would like a signed declaration from French Polynesia and New Caledonia confirming attendance at World Events prior to the commencement of the Zone 7 Playoffs.
 - (vi) Some clubs continue to query whether distinction in membership rights can be drawn between home club members and others.

5. COMMITTEE REPORTS

- (a) Tournament Committee Report**
 - (i) MC approved TC minutes.
 - (ii) MC considered the paper prepared by JB and would like to see someone not from the Eastern states on the Committee. **Action: DM**
- (b) Tournament Unit Report**
No Report
- (c) Central Masterpoint Centre Project**
Formal documentation will be presented for the AGM.

(d) **Youth Committee Report**

MC ratified M Prescott and K Dyke as Captains of the Under 26 and Under 21 Teams.

(e) **Women's Committee**

No Report

(f) **BBO**

Budget will be circulated.

Action: DM

6. **AUSTRALIAN EVENTS**

(a) **Playoffs 2010**

Notification of success into Senior Playoffs received very late, causing difficulty in obtaining cheap accommodation and airfares.

(b) **GNOT**

Ultima Conference Centre will be the new venue for the GNOT 2010. Finance Committee to look into increasing entry fee for 2011.

Action: RN

(c) **GNP**

Budget will be the same as for this year.

(d) **Bridge For Brains**

Quote from an email from Suzy Randjelovic: *"Numbers are ticking up and we have 80 clubs participating in the Challenge, of which 20% are new teams, which is great"*.

(e) **Nationwide Pairs**

Moving forward.

(f) **Summer Festival 2010**

Meeting with Rydges on 27th March to discuss alternatives to Convention Centre.

(g) **ANC 2010**

Policy of the Management Committee is electronic scoring at all events.

7. **GENERAL BUSINESS**

(a) **National Directors Accreditation Committee**

National 3: P Sellars
T Strickland

Inactive:

National 1 R Busch
National 3 A Maltby
R Milburn

Some discussion re: Duty statement for Directors. License agreements to include issuing of Masterpoints in a timely manner. Secretary to write to David Anderson re: late Masterpoint submissions

Action: DM

(b) **Alistair Stuck**

Alistair joined the meeting to discuss the Zone 7 playoffs at the Zone 6 Championships (PABF). Alistair agreed to distribute the information to Zone 7.

(c) **Meltwater News**

MC agreed not to continue with this exercise.

Forthcoming Meetings

Saturday 27 March 2010 – AGM, Canberra

Sunday 28 March 2010 – MC, Canberra

Saturday 15 May 2010 – MC, Sydney

Sunday 16 May 2010 – MC, Sydney

ACTION ITEMS MARCH MEETING

4a (i)	Invite G Chettle to AGM	DM
4a (ii)	Summer Festival masterpointing letter to Convenor	DM
4a (iii)	Taxation Office – income tax to states	RN
4a (iv)	Committee of Honour	EM/DM/KM
4a (v)	John Brockwell ABF Manual	DM
4a (vi)	Complicated systems in use at major tournaments	KM
4a (viii)	Treasurer arrange management consultant	RN
4c (ii)	ANC \$10,000	RN
4c (iv)	FAQ on website	RN
4c (v)	Masterpoint Centre Debtors	RN
4e (iv)	Letter to Migraton Path	EM
5a (ii)	Non Eastern States member of TC	DM
5f	BBO Budget to be circulated	DM
6b	GNOT entry fees	RN
7a	Late submission of Masterpoints	DM