

# MINUTES

## ABF Management Committee Meeting

NSWBA, 162 Goulburn Street, East Sydney  
Saturday 24<sup>th</sup> and Sunday 25<sup>th</sup> August 2013

### 1. ROLL CALL

Keith McDonald (President), Dianne Marler (Secretary), Roy Nixon (Treasurer), Simon Hinge and Allison Stralow

**In Attendance:** Jane Rasmussen, Bruce Neill (Observer)

**Apologies:** Eilis Magner (Legal Counsel)

### 2. CONFIRMATION OF PREVIOUS MINUTES – 22 June 2013

Minutes were confirmed.

### 3. MATTERS OUTSTANDING FROM PREVIOUS MINUTES

DM	Overseas players seeking affiliation	Progressing
EM	Dignity and Respect Paper finalization	Progressing
SH	VBA form on protocols – involve TC and NTCs perhaps	Pending
RN	Finance Committee to look at Tournament Budgets	Progressing
SH	Ethics and Security issues	Progressing
EM/DM	Workplace OH&S reply and for web page	Pending
BN	Appeals panel form letter	Progressing
BN	Results display recommendation from TC	Progressing
SH	Biography of players in successful Senior Team	Pending

### 4. MC REPORTS

#### (a) President's Report

#### (b) Secretary's Report

Matters sent to the secretary were dealt with on email or discussed during other business at this meeting.

#### (c) Treasurer's Report

A pre-circulated financial report for the first six months showed higher than budgeted receipts with costs very close to budget. A good surplus is projected for the year. As he had not been able to attend either the April or June MC meetings, the Treasurer pre-circulated a list of items for discussion, some of which remain un-discussed.

#### (d) Executive Secretary Report

(i) Disclaimer has been sent to Newsletter editor for inclusion in each edition.

(ii) JOS page has been updated.

(iii) Committee structure was updated. Waiting for TC and other invitees to respond.

- (e) **Legal Counsel**  
Apologies for absence – no report available.

## 5. OFFICER and COMMITTEE REPORTS

- (a) **Tournament Committee**  
Amend the minutes of the Tournament Committee meeting May 2013.
- (b) **National Tournament Coordinators**  
Report received. Secretary to investigate ABF on-site representative selection.  
Secretary to write and thank both NTC's. **Action: DM**
- (c) **Masterpoint Centre**  
Secretary to thank Dave Weston for his report. **Action: DM**
- (d) **Youth Committee**  
Report received from Chairman and Coordinator. Request for NZ Youth to participate in the 2014 ANC was not endorsed. Further rationale on the splitting of the "development" team to be sought of Chairman. Further reporting on local youth activities would be welcomed. **Action: DM**
- (e) **Women's Committee**  
Simon Hinge to be representative in Bali for Women's Committee meeting.
- (f) **National Viewgraph Coordinators**  
Secretary to thank Ray Ellaway for his report. **Action: DM**
- (g) **National Marketing Officer**  
Special Grants Project report was tabled. MC discussed the recommendations and have sent their amended recommendations to the National Marketing Officer and the Marketing Committee for further review. A corporate wardrobe policy was also discussed. The wardrobe policy will be polled by the players via the Player Liaison Committee. **Action: DM**  
AS requested that another person be included in the Marketing Committee.
- (h) **National Teaching Coordinator**  
A National Teachers Accreditation Program was submitted by the National Teaching Coordinator. AS to reply to NTC with ABF MC's suggestions and comments.  
Secretary to thank NTC for the report. **Action: DM**
- (i) **National Appeals Coordinator**  
2 appeals from ANC were sent to Sebastian Yuen.
- (j) **National Recorder**  
No report tabled.

## 6. AUSTRALIAN EVENTS

### (a) Playoffs 2014

- (i) Coogee Bay Hotel has been booked for 2014. Due to space restrictions, there will be no screens for the first session. Player Liaison will report on the player's thoughts of combining the Playoffs in 2018. As there is no target event in 2014 the Management Committee decided to award a subsidy for the top three placed pairs in each of the Open, Women's and Senior playoffs of 1st = \$5000, 2nd = \$3000 and 3rd = \$2000 respectively. These subsidies may be used to participate in any international event of their choice. Tournament Organiser to have a total budget of \$30,000 (excluding subsidies and venue hire) to hold both Open/Women and Seniors playoffs in 2014. BN to discuss with Tournament Organiser.

**Action: BN**

- (ii) Secretary to prepare pro-forma agreement with TO for consideration by all other members of the ABF MC prior to acceptance by the TO. All items to be included.

**Action: DM**

### (b) GNOT

- (i) Email Chairman of NSWBA with GNOT regions now controlled by NSWBA with Masterpoints to be issued.

**Action: JR**

- (ii) As of the 1<sup>st</sup> January 2014 all other regions currently under the control of the ABF will return to both the NSWBA and the VBA.

**Action: DM**

- (iii) MC asked the Finance Committee to examine whether it would be feasible for the GNOT entry fee to be netted off against the player subsidies paid to each region/state and then have the States and regions pay the subsidies. This might solve the present problem of not being able to claim back the GST on subsidy payments without the requisite proof of expenditure by individuals. Treasurer to report back.

**Action: RN**

### (c) Bridge for Brain Research

Stephanie Grove reported to the Management Committee that 2013 was the best year in terms of fundraising and participation. 3950 players participated and \$53,717 was raised. Report to be placed on website. All clubs have received a certificate with a copy of the results. To thank all participants, NEUra are hosting a morning tea in Sydney on the 19<sup>th</sup> September at 10.00am.

**Action: JR**

### (d) Australia Wide Pairs

Nothing to report.

### (e) Nationwide Pairs

Running smoothly.

### (f) Make-a-Wish Foundation

Nothing to report.

### (g) Licensed Events

Reports coming, being acknowledged and distributed to MC and NTC.

### (h) SFOB 2014

Report from Sean Mullanphy was circulated to the MC and noted. Sandra Mulcahy to man the hospitality desk at the 2014 SFOB. Prize structure reviewed and endorsed. AS to advise Sean accordingly.

**Action: AS**

- (i) **ANC/Butler 2013**  
The event went very smoothly.

## 7. **INTERNATIONAL EVENTS**

- (a) **APBF 2013**  
All Captains' reports have been received.
- (b) **World Youth**  
Nothing to report.
- (c) **Bermuda Bowl, Venice and d'Orsi Cups**  
Yet to be held. Nothing further to report.
- (d) **Other overseas events**  
Advertised on ABF web site as flyers come in.

## 8. **GENERAL BUSINESS**

- (a) **Ratification of Superannuation change for Executive Secretary**  
The Management Committee ratified the increase to the Executive Secretary's superannuation to 10.25% from the 1<sup>st</sup> July 2013.
- (b) **CTD Honorarium**  
Honorarium has been corrected and updated. Council had been misinformed of the rate in 2012.
- (c) **World Championships 2017**  
Secretary to send an email to the WBF informing them that unfortunately we will not be proceeding with the World Championships in 2017. **Action: DM**
- (d) **Marketing Grants – recommendation**  
See above.
- (e) **Uniform Protocol**  
See above.
- (f) **Teacher Training Recommendation**  
See above.
- (g) **BFACT Centenary Congress**  
The event is going ahead as planned though its timing in early October has raised some concern locally that it might not get sufficient support due to its close proximity to other events in Canberra in that 3-4 week period.
- (h) **SFOB Prize Structure**  
Insert table
- (i) **TBIB**  
Sean Bemrose and Steve Weil from Tony Bemrose Insurance Brokers addressed the Management Committee. They presented the ABF with a cheque to be used in sponsorship activities. They recommended that the ABF purchase Voluntary Worker Insurance which the ABF has agreed to do for all States and clubs in Australia. They also recommended that we look into Property insurance for clubs - TBIB will prepare documentation for distribution to all States and clubs. TBIB also will produce a set of procedures for our international representatives should problems arise whilst overseas. TBIB will be present at the SFOB to discuss all insurance matters with players in both weeks.

## 9. CORRESPONDENCE

- (a) Letter from Greg Quittner re: capitation fee waiver  
*Management Committee acknowledged correspondence and stated that the New Player Capitation fee and all other charges would remain in place. Action: DM*
- (b) Letter from M McManus re: dissolution of GNP  
*Management Committee discussed the correspondence and agreed to trialling a State run restricted event. Under 200 MPs as at the 1<sup>st</sup> April in each year with Gold Points at A2 with a restricted factor of 0.75. Event may be named State Restricted Pairs. Secretary to canvas all States. Action: DM*
- (c) Email from John Wignall re: World Championships

### Forthcoming Meetings

- 2<sup>nd</sup> November 2013 – Mid Term Meeting, Sydney  
3<sup>rd</sup> November 2013 – MC Meeting, Sydney  
11/12 January 2014 – MC Meeting, Sydney  
1/2 March 2014 – MC Meeting, Broadbeach  
12/13 April 2014 – MC Meeting, Sydney  
24/24 May 2014 – AGM, Canberra

### ACTION ITEMS FROM THE JUNE MEETING

Item	Action Required	By Who
4c(i)	Voluntary Insurance	JR
4c(ii)	Endorsement of Property Insurance	KM
5b	ABF on-site representative via NTCs	DM
5c	Secretary to thank MPC Manager for report	DM
5d	Further input from Ishmael re: teams	DM
5f	Secretary to thank Ray Ellaway for report	DM
5g	Wardrobe policy and special projects	DM
5h	Thank NTC for report	DM
6a(i)	Player Liaison and TC for playoffs	BN
6a(ii)	Secretary to prepare pro-forma agreement	DM
6b(i)	Email NSWBA Chairman	JR
6b(ii)	Email NSW and VBA re: ownership of regions as of 2014	DM
6b(iii)	Formulate a state/region plan for GNOT	RN
6c	Place report on website	JR
6h	Prize structure reviewed and endorsed for SFOB	AS
8c	Inform WBF of 2017 World Championships – no go	DM
9a	Respond to G Quittner	DM
9b	Canvas States re: SRP	DM