

**ABF Management Committee Meeting**  
**2/3 December 2000**  
**Commencing at 10.00am, Qantas Club, Sydney Airport**  
**MINUTES (Short)**

**1) Roll Call**

K McDonald (Chair), D Yovich, T Brown, E Ramshaw, J Arkinstall (present Saturday), E Magner (present Saturday), V Brockwell (Minute Secretary).

**2) Confirmation of meeting held October 28/29, 2000**

Minutes confirmed.

DY to arrange uploading of all vetted Minutes to the ABF Home Page.

**ACTION DY**

**3) Matters arising** (significant issues)

(a) *Marston email and ABF response.*

The immediate matter resolved, but still a need to finalise ongoing correspondence. It was noted that in future issues of AB, the ABF President would have an informal column ahead of "State Reports". It was reaffirmed, however, that the ABF Newsletter is the vehicle for the promulgation of official ABF policy.

(b) *Encyclopaedia request from Truscott*

Completed. T Bourke paid \$250 for his assistance to compile the data.

(c) *Newsletter issues* (printing, etc)

No action to date. An interim report from W Scott requested for the January 2001 MCM.

**ACTION TB**

(d) *A Bach, S Burgess residency*

It was noted that whilst TB would take part in the discussion of 3d, he would abstain from voting although he has no vested interest because his place in the playoff is assured.

Subsequent to the full consideration of all correspondence (in date order) between the ABF and Bach, the following Motion (KM/DY) was carried (TB abstaining):

"On the basis of the evidence presented to the meeting of 2 December, the Management Committee decided that Ashley Bach was not eligible to play in the 2001 Playoff".

KM to write to Bach.

**ACTION KM**

*Re Bach's eligibility for the 2000 part of the 2002 Playoffs*

It was decided that, if Bach is resident in Australia for 6 months during 2001 and meets all the other conditions (providing specific dates of residency in Australia with documented evidence attached), his application would be considered.

*Re Stephen Burgess*

Motion: (KM/DY)

“ON HIS FAILURE TO PRODUCE EVIDENCE TO THE MEETING OF 2 DECEMBER, THE MANAGEMENT COMMITTEE DECIDED THAT STEPHEN BURGESS WAS NOT ELIGIBLE TO PLAY IN THE 2001 PLAYOFF”

Carried (TB abstaining).

*Re Burgess' eligibility for the 2000 part of the 2002 Playoffs*

It was decided that, if Burgess is resident in Australia for 6 months during 2001 and meets all the other conditions (providing specific dates of residency in Australia with documented evidence attached), his application would be accepted.

KM to write to Burgess

**ACTION KM**

It was noted that the MC does not believe that any other player who has received PQP and is relying on the residency requirements needs to provide further evidence of eligibility.

*Minute Secretary's note of explanation*

From this point, items were taken out of agenda order to accommodate the convenience of E Magner who would not be present at the meeting on Sunday.

#### 4) **President's Report** – K McDonald

The President received a draft proposal from the Marketing Committee with a request for letters of support and thanks to be sent to those who are assisting. MC approved.

Letter from the Secretary of TBA tabled. Raffle for ASP approved.

The dates for the Z7 and NZCBA meetings to be held in Canberra need to be fixed. VB to ask J Wignall if the morning of 27/1/01 is suitable and to ask the NZCBA if the afternoon of the same day is suitable. Wignall will prepare Z7 agenda but ABF/NZCBA liaison required for the other meeting.

**ACTION VB**

Letter from Noosa BC referred to QBA.

The President referred to his correspondence with Ian Hicks, Editorial Manager of the Sydney Morning Herald re the Dick Cummings Blue Ribbons Pairs. He felt that the inaugural event had gone well and appreciated the assistance of Denis Howard and the Sydney Morning Herald.

Letter from Peter Leden referred to D Anderson.

Letter from E Rasmussen referred to Marketing Committee.

**ACTION DY**

The report from the Captain of the Womens Team in Maastricht was received, discussion deferred.

5) **Treasurer's & Finance Report** – T. Brown

TB gave a verbal report.

- (a) *Newsletter cost issues* – follow up with W Scott  
The need to change from the present distributor, Salmat, restated.  
**ACTION TB**
- (b) *GST issues relating to BFACT ex-gratia payment*  
To be completed by TB/J Scudder **ACTION TB**
- (c) *GST re John Hansen contract*. Taxed Invoices for remuneration.  
Taxed invoices have been provided, and will be forwarded to Don Walker.  
It was noted with thanks that J Hansen had returned his cheque for \$660 being payment for convening the WBF charity event. To be banked in JOS Foundation account.  
**ACTION TB**
- (d) *Workers Compensation Renewal*  
Needs to be filled in and lodged with Stan Bruce Insurances. **ACTION TB**
- (e) *Letter from President of Forestville BC re Voluntary Workers*  
It was reiterated that, while the ABF pays Public Liability for clubs Australia-wide, clubs must hold their own Voluntary Workers Insurance.  
**ACTION TB**
- (f) *GST on WBF Levy*  
D Walker has an informal opinion that GST is payable on the WBF levy and has asked the ATO for written advice.
- (g) *Corporate Credit Card*  
A Diners credit card approved for E Ramshaw.
- (h) *Bank Reconciliation*  
Completed until end October. Business Activity Statement for September lodged.
- (i) *Weekend Meeting with VB in Canberra*  
TB outlined the need for a financial meeting to discuss, among other things, (i) ABF property/asset register, (ii) VB's long service leave and superannuation entitlements since she joined the ABF in February 1989, (iii) ABF Marketing stocktake, (iv) other accruals.  
**ACTION TB/VB**
- (j) *NSWBA Loan*  
TB to check interest rate, renewal date and terms of the loan. **ACTION TB**
- (k) *Corporate Traveller/GNOT*  
As agreed at the last MCM, GNOT travel arrangements will no longer be made exclusively through CT. An announcement by TB to this effect needs to appear in the ABF Newsletter. The AMEX bill has been paid but VB/JB need to confirm the GNOT

component to TB for governance reasons.

**ACTION VB/TB**

(1) *Burgess Request*

TB referred to a claim from S Burgess that he has not been paid his airfare/subsidy to the Zone 7 in Christchurch in 1999. KM will check from the printout of the ledger account and advise TB.

**ACTION KM**

Burgess further claims that he has not received his subsidy of \$2200 for Maastricht. He says he received the \$1600 subsidy but not the Corporate Traveller component. TB to investigate.

**ACTION TB**

**6) Secretary's Report**

Actions since last meeting:

(i) Approved purchase of scanner for Secretariat.

(ii) Approved purchase of laser printer for Sean Mullamphy for connection to the computer hand generating program. It was noted that Sean Mullamphy has possession of the printer. Descriptive details including serial number to be provided by SM to the ABF and the printer to be listed as part of ABF assets..

(iii) Purchase of the full "Adobe" for Tournament Unit (MW) approved.

(a) *Web development.*

Corrections to certain items on ABF web site arranged.

Approved Privacy Statement for web site in development.

C Cummings will implement Visitors Book.

DY to write to CC/VC

**ACTION DY**

DY to write to all State Associations reminding them that a Club Section exists on the website and inviting contributions of data/news.

**ACTION DY**

(b) Letter to J Scudder re 2001 tender for SF

Done.

(c) *Discussions with Lee Edwards re online system card*

The Edwards ABF Standard System Card format generates two files. Edwards has provided a batch program to create a single system card file. This will assist the ABF in using the web site to make available all system cards of participants in the 2001 ANC.

(d) *Resignation of Richard Grenside*

R Grenside's resignation as Chief Tournament Director of the ABF and from the Tournament Unit was tabled and accepted with regret.

A resolution for the March AGM to be framed re payment of honoraria. **ACTION DY**

It was agreed not to fill the vacancy created by RG's resignation for a period of at least 12 months, but instead to appoint CTDs on a tournament by tournament basis .

(e) *Letter from Toni Sharp re complaint at Spring Nationals*

The letter was tabled, its contents noted. KM will reply.

**ACTION KM**

(f) *Letter from AV Forage*

Referred to P Gill of Youth Committee, cc TBA for their youth coordinator. **ACTION**

**VB**

(g) *Letter from Peter Nelson re Coonabarrabran BC*  
Referred by VB to NSWBA.

(h) *Letter from International On-Line Bridge & subsequent enquiry from NZCBA*  
VB to respond to NZCBA. It was confirmed that the ABF does not endorse on-line businesses. This item to be an agenda item for January meeting with NZCBA.

**ACTION VB/DY**

(i) *Email from NZCBA dated 10 November re Seniors Playoff.*  
NZ accepted the ABF suggestion to hold Z7 trials for Seniors in Sydney during Easter and have called for entries, their closing date being 31 January 2001

7) **\*TC Report** – E. Ramshaw

ER tabled his TC Report. The TC will next meet on Tuesday 16/1/01 in Canberra.

(a) *Franchise/Sanction Fee for PQP events*  
Refer to item 7c

(b) *Stern Calcutta*  
Not dealt with. DY to inform D Stern that it will be a priority item for the next MCM.

**ACTION DY**

(c) *Zonal playoff*  
Entry forms will be available on the Home Page next week. Entries close (must reach the Secretariat) by 4.00pm on 12 January 2001. The ABF subsidy will pay the minimum return airfare to Christchurch plus any domestic add-ons required plus a small cash component towards living expenses. Players to book through Corporate Traveller. The ABF will not pay for NPCs. TB to get travel costs from CT whilst ER will get hotel costs from Wignall. To resolve the organisational clash of the Seniors Playoff in Sydney and the Z7 Playoff, ER requested to represent the interests of the MC, TC and TU in Z7 and arrange other TC/TU to administer the Senior Playoff.

**ACTION TB/ER**

(d) *Franchise fee for ABF events* (discussion paper to be presented)  
ER spoke to the “Franchise Characteristics” in his discussion paper which outlines the agreements between host and ABF. All events under the auspices of the ABF whose profits are not being returned to the ABF should pay a sanction fee. The proposed new Seniors event in NSW will attract a franchise fee, the Golden West and Barrier Reef Teams will, in future, pay a franchise fee. DY to write to the convenors. ACTION DY

(e) *Open/Womens Butler format in Brisbane*  
Deferred.

(f) *Spring Nationals*  
The 2000 SNOT entry was 49 teams, 3 less than 1999. The SNWT entry was 35 teams, one less than 1999. TC will consider changes to the structure of the SNOT and will consider changing the scheduled times of the SNWT following a poll conducted at the 2000 SNWT.

(g) *The Dick Cummings Blue Ribbon Pairs.*  
The event attracted an entry of 84 pairs.

(h) *Seniors Gold Point Event for NSW/DCBRP/GNOT Final/Spring Nationals*  
ER received a proposal from the Tournament Committee of NSWBA regarding the inauguration of a Seniors GP event in NSW to be scheduled into a September timeslot. The ABF TC favoured the proposal.  
The MC agreed to detach the Dick Cummings Blue Ribbon Pairs from the GNOT Final/Spring Nationals in November. The DCBRP will now be a Butler Pairs event that follows the Seniors GP in September. Thus, the new Seniors event would be run on Thursday and Friday (semi finals and final Saturday and Sunday) followed by the Dick Cummings Blue Ribbon Pairs on the Saturday and Sunday. The GNOT Final will revert to its historical starting time on the second Friday of November. Action J Brockwell to promulgate this information to all State Associations and on the ABF Home Page and to any wider zonal recipients he deems necessary. ACTION VB

(i) *Youth for ANC*  
The proposal that a bye in the ANC Youth Teams be replaced by an “ABF under 20 team” to be listed as an agenda item for the Presidents Meeting which will most likely be held in May 2001.

8) **Legal Counsel’s Report** – E. Magner  
EM gave a verbal report.

(a) *Actions re Bach, Burgess*  
Dealt with. Refer to 3d.

(b) *Brisbane ethics matter.*  
The Ethics Committee has not met but EM sent letters to the players concerned. No replies/feedback received.

(c) *Youth Bridge.*  
JA had provided EM with a copy of the paper that he received from D Stern entitled “Friends of Youth” requesting her opinion re the setting up an ABF fund managed by the Youth Committee and the ABF Treasurer. The Committee agreed with the advice of General Counsel that the ABF should not set up a separate trust fund at this stage but that it may be prudent to review the matter at a later stage. This project to be managed as part of ABF funds. Referred back to D Stern. DY to write to DS. ACTION DY

(d) *JOS*  
A discussion ensued re the status of the JOS Foundation. VB to send EM the report by a Canberra solicitor previously commissioned. Further advice is needed to resolve the legal position of the JOS Foundation. ACTION VB/EM

(e) *D&O Cover*  
The Treasurer will arrange the necessary insurance cover for General Counsel. The ABF will pay the cost (\$300) for the renewal of EM’s Practising Certificate. ACTION EM/TB

- (f) *Motions for 2001 AGM*  
EM to prepare the wording of motions to be circulated to the States and Councillors (in particular the motion arising from the increase in WBF fees), to send them to VB and to advise VB about the timeframe necessary for the motions to be circulated.

**ACTION EM/VB**

- (g) *Tender Documents for 2002 Summer Festival*  
ER reported that J Scudder would soon have a draft document ready for submission to EM before the required date 1 March 2001.

9) **Secretariat Report**

*Correspondence from the Lusks re payments and fees*

Deferred

- (a) *Correspondence*  
Correspondence with Secretariat combined with Secretary's Report. Refer to item 6.
- (b) *Committee Reports Received*  
Masterpoint Committee. Nil activity.  
Marketing Committee. There has not been a meeting of the Marketing Committee.  
Library Report. Work on inventory nearly complete. New and second hand books added since last report. In 2001 a list of the Library's book and pamphlet holdings in MS-Word format is planned.

10) **General Business**

- (a) *Klinger request re GNOT PQP's*  
TB left the room during 10a.  
It was agreed that the MC would waive the breach of the 50% board rule and declare Klinger eligible for PQP from the GNOT. **ACTION KM.**
- (a) *Klinger request re Dick Cummings event and change of date*  
Dealt with in the Tournament Committee Report, item 7.  
**ACTION KM.**
- (b) *Klinger request re Zone 7 teams for 2001 and 2003 Venice Cup*  
Klinger implied that the position of the Australian and New Zealand Womens Teams in Maastricht means that the Zone has lost both its places in the VC. This is not the view of the MC. Z7 President J Wignall indicated to ER that Z7 has one place in the VC.  
**ACTION KM**
- (c) *Klinger request re Seniors playoff*  
Klinger's request for different closing dates and/or different playoff dates denied. The MC agreed that a player must make a clear choice to play in the Open, Women or Seniors.  
**ACTION KM**
- (d) *D. Stern's article re brain research and bridge benefit!*  
Deferred.

(e) *Franchise fee for Barrier Reef event*  
Dealt with in TC Report, item 7.

(f) *ANC Helpers*  
Deferred

(g) *Convenors' Fees*  
Deferred

(h) *Target Events*  
These are (i) PABF in Singapore (Open, Womens and Youth) and (ii) BB/VC in Bali (Open, Womens and Seniors). The Z7 in Christchurch will, as usual, qualify one team with rights for both events. A tie will be broken by Z7 regulations. ER to promulgate target events for 2001 in the Newsletter and on the Home Page. **ACTION ER**

(i) *Declarations*  
ER noted that some Declarations had not been returned to the Secretariat as required. The declarations may need redesign. The PQP list to be posted on the web with delinquent players denoted by an asterisk. Bach and Burgess to be included with a note concerning their eligibility.

(j) *Dates of MC Meetings, 2001*  
28 January at the Summer Festival  
24-25 February at the Gold Coast Congress  
16 March prior to the AGM in Canberra

The Saturday meeting commenced at 10.05am and concluded at 5.00pm.  
The Sunday meeting commenced at 10.00am and concluded at 3.30pm.

**JOS FOUNDATION MEETING.  
Qantas Lounge, Sydney Airport.  
3 December 2000**

The meeting commenced at 11.00am

*Present:*

K McDonald (Chair), T Brown, D Yovich, E Ramshaw, V Brockwell (Minute Secretary).

- Request received from Illawarra Bridge Club for clarification of its loan repayment schedule. **ACTION TB**
- A letter dated 13 November from Bathurst Bridge Club was tabled. Clubhouse extensions were approved at their AGM. They are expected to seek a loan from JOS. Application yet to be received.
- Sunnybank Bridge Club: TB has received information from the club's Building Committee relating to the repayment schedule. The SBBC Newsletter was tabled and its content noted. The financial dispute with their builder is still in the hands of their solicitor. There is still some risk to the JOS Fund loan, but it seems that it will be resolved by Sunnybank.

KM has taken the files on all existing loans to examine all repayment schedules and other matters pertaining to the loans. Each repayment has to be categorised as a capital repayment component or an interest component and shown as an accrual entry.

TB tabled a balance sheet as at 31 October. Total assets \$161,000, net assets of \$116,000. JOS owes the ABF \$45,000. The ABF has promised to loan \$100,000 so there is the capacity to call down \$55,000. As of 8 November the JOS bank account was \$25,891.00.

The Trustees have sought legal advice from Professor Magner in regard to earlier legal advice received from a Canberra solicitor re the status of the JOS Foundation in relation to the ABF.

The meeting was declared closed at 11.20am.