

**ABF Management Committee Meeting
July 28/29, 2001
ABF Headquarters, Fyshwick, ACT**

1) Roll Call

K McDonald (Chair); D Yovich (Secretary); J Arkinstall; E Ramshaw; E Magner (General Counsel); V Brockwell (Secretariat)

2) Confirmation of meeting held June 22 and 24, 2001

Confirmed.

3) Important Matters arising

(a) *Bridge on the Web* (Nick Justice (IOBC) & e-bridge)

IOBC is proceeding with the setup of the trial (an initial period of 6 months). E-Bridge has decided not to proceed. A follow up email explaining that the ABF does not wish to hinder either business from imposing a charge on bridge players has not been answered as yet.

Awaiting a response from e-bridge.

ACTION DY.

(b) *ABF Helpers*

Further minor changes to the guidelines in the paper were made after members of the MC made several key points. DY to redraft paper and send to all ABF Convenors and all States again seeking feedback by the end of August 2001.

ACTION DY.

(c) *Bali, Brazil Issues*

Bali

Subsidies for Bali finalised. It was resolved that each player be given \$125 towards the cost of visas with a covering letter to the NPC explaining player responsibility in this regard.

ACTION VB.

Brazil.

Cheques issued to players for subsidy and amount ascertained by Peter Smith for airfares. Difficulties with Luke Matthews resolved. Players received additional amounts for visas and taxes in this instance.

ACTION DY.

(d) *Corporate Traveller*

The MC further discussed problems associated with travel arrangements and Corporate Traveller. Resolved that the company is to be monitored for performance.

(e) *Stern Calcutta*

Response to email regarding this to be sent to D. Stern.

ACTION DY

4) President's Report

(a) *Visit by WBF President*

Email sent to Damiani secretary concerning dates for visit. Awaiting response. Expect

visit to be 4/5 November.

(b) *P. Marston proposal*

KM to write response to P. Marston thanking him for his proposal. The ABF will not pursue it further at this stage. **ACTION: KM**

5) Treasurer's Report

(a) *Friends of Youth bank account.*

Not done. EM to liaise with D Stern. **ACTION EM**

(b) *Workers Compensation*

Two enquiries received (Tas and WA). JA passed files provided by T. Brown to Secretariat. KM to extract relevant information. **ACTION KM/JA**

(c) *PABF Fees*

Finalised by VB.

(d) *Auditors Report*

A reply to auditor's questions are required to be sent. KM to arrange for response. **ACTION KM**

6) Secretary's Report

(a) *Commonwealth Games bridge event*

DY has uploaded to Web.

(b) *Convenor Guidelines*

KM to finalise. **ACTION: KM**

(c) *PQP Issues*

The decision was to offer Michael Wilkinson the position of PQP coordinator. He was to receive the declarations from the players, populate a database of player information and send a three monthly report to VB. He was to liaise with John Brockwell to ensure the list is accurate. He will be responsible also to ensure an accurate PQP list is posted on the ABF website. EM to discuss the details with him whilst she is in Sydney in mid August. The fee would be \$500 with \$250 paid up front and the remaining amount at the end of the PQP period. **ACTION: EM**

(d) *Acting Role of Treasurer*

J. Greenfeld agreed to act as Treasurer until March 2001 AGM. Moved KM, seconded DY to approve. It was noted that VB will send a list of income and expenditure items before each MC meeting to JG for noting. These would be presented to each MC meeting also. **ACTION: VB**

(e) *Cheque Signatories*

The Exec. Secretary granted approval to sign for cheque payments up to a maximum of \$10,000. Moved KM, seconded DY. Approved.

7) Legal Counsel Report

- (a) *VCC convenor request for letter of appointment and authority to open bank account*

EM needs further information, such as terms of appointment and outline of duties before proceeding with the draft. DY to send to EM. ER's draft "Guidelines for Conveners" to be revised by KM. ACTION KM/DY/EM.

The opening of the bank account should proceed along similar lines to the "Friends of Youth" bank account. ACTION EM.

- (b) *Legal Issues re Olympic Admission*

No progress. ACTION EM.

- (c) *Discrimination issue (Item 7(b))*

EM tabled a paper that will be redrafted. ACTION EM

EM to draft potential changes to the constitution required for (b) & (c) ACTION EM

- (d) *Redraft of PQP declaration*

The Declaration of Eligibility was modified at the meeting and would be made available shortly. ACTION DY.

8) TC Report

- (a) *Australian Playoff*

It was proposed that the Open/Women's playoff be held 7 – 10 March 2002, with the Senior playoff to be held 26 – 28 April. This would allow players wishing to compete in more than one playoff category to be able to. It was also recommended that teams were to comprise 6 players. The MC endorsed the proposal, provided it was advertised in the September Newsletter, placed on the ABF website, and advertised at the Sydney Festival in September. ACTION ER

- (b) *PQP's for Seniors*

These can be transferred from other categories if earned in the year the player turns 55. Endorsed by the MC.

- (c) *Board rule (input from Player Liaison Committee)*

Still to be done. ER to discuss with Phil Gue. ACTION: ER

- (d) *Z7 Laws Commission article for Newsletter*

To be done. ACTION: ER

- (e) *Senior Z7 Playoff*

The proposal that the Zone 7 Senior playoff be non-concurrent with the Open/Women event, but at another NZ event, was supported in principle. The TC to progress the detail of this. ACTION ER.

(f) *Tournament Unit succession*

The matter was discussed and an approximate timeline of issues to be resolved was formulated. The items were:

- * *Preparation of abbreviated duty statement (by ER)* Dec. 2001
- * *Preparation of detailed Role Statement for AGM (by ER)* Mar. 2002
- * *Advertise in March 2002 (Newsletter and on Web)(by DY)* Mar. 2002
- * *Nominate selection panel (in conjunction with chairman of Governance Committee)*
- * *Appointee to be available to shadow TOU Chairman by July 2002*

(g) *ABF Manual*

The Manual was to be available by the March 2002 AGM. It was understood that JS, MS and ER would do the bulk of the work with other experts being co-opted as necessary. Letter to be sent to J. Scudder asking for a response to Secretary's letter of May. Reiterate that the MC expects it to be prepared in stages, with interim invoices. It was expected that \$5000 would cover much of the work. If costs were too high, the MC reserved the right to abort the process of preparation of the Manual. J. Scudder to respond also on his proposal for the Summer Festival contract.

ACTION: DY

(h) *Consolation Butler at the ANC*

After some discussion following correspondence from a number of players, it was decided to allow all drop out players from Stage 1 and Seniors A Butler to play in the Consolation Butler in any partnering arrangement. Masterpoints would be treated as if it was a continuing event. Copies of the letter of response to J. Pettitt to be sent to Margaret Whitehouse and David Anderson informing them of the decision. A note in the Newsletter would be used to inform other bridge players.

ACTION: DY

(i) *Gold Points for Telco Event*

This was to be raised by KM with D. Anderson.

ACTION: KM

9) Secretariat Report

(a) *Captain's Reports*

The MC acknowledged the receipt of Reports from Ted Chadwick (Open) and Peter Smith (Juniors). An email to be sent to Ted Chadwick asking him if he wished to continue as NPC for the Open in light of comments in his Report. A letter would also be sent to Peter Smith noting his recommendations 1 and 4, and acknowledging that recommendation 2 will be looked into. In regard to recommendation 3, this was part of the NPC role.

ACTION: DY

(b) *VCC*

A letter to be written to Jenny Thompson thanking her for her efficient management of the event. The MC was aware of the administration problems but it was hoped these would soon be resolved before the 2002 event.

ACTION DY

(c) *Gold Point Events*

A list of all gold point events and their weighting to be drawn up and distributed to

Convenors. DY to request J. Hansen to prepare.

ACTION DY.

(d) *Franchise Fee for Future ANC's.*

It was proposed that a franchise fee for the ANC would be imposed from 2004. This would be around \$1000 or 10% of the MP fee. A notice of motion for the 2002 AGM was to be prepared by EM.

ACTION EM

(e) *Bali Practice*

KM has informed the Open Team (via T. Brown) that if they wish to practice for Bali, this is approved (similar to the Women's team) subject to any expenditure getting prior approval from the MC. The Seniors have similar approval. Z. Nagi would be required to present a claim to the ABF for airfare to Sydney. It would be a requirement that he did not play and that a claim for payment would be accompanied by detailed Travel Invoices from the Travel agent.

(f) *Other Items*

There were library book purchases of \$449.65.

BAWA had approval for a teaching tour grant of \$390.

Deb Moir presented a report on the NZ tour by an Australian youth team.

A grant of \$286 was paid to the Australian Youth team for tee shirts with ABF emblems.

A letter was received from the Moreton Bribie Bridge Club regarding JOS application for a grant.

John Pettitt's email regarding the Consolation Butler was tabled.

10) General Business

(a) *Letter from BFACT re Summer Festival Grant*

It was agreed that 10% of the Masterpoint fees from the Summer Festival would be paid to BFACT in 2002, 2003 and 2004. The continuation after 2004 would be reviewed at that time. A letter to be sent to BFACT thanking them for their assistance with the event.

ACTION: DY

(b) *2002 ANC - Hobart*

Write to Margaret Whitehouse re the changes to the Consolation Butler for 2002. Also re the appointment of the ANC Chief TD which is the responsibility of the Chairman of the TOU. The Management Committee supports a modest increase in the entrance fee for the Butler. Convenor to forward a proposal to the MC for consideration. **ACTION DY.**

(c) *South Australia's Request for Dispensation for Director.*

Still awaiting response.

(d) *Letter from E Rasmussen re Olympic Recognition*

Letter noted.

(e) *Consolation Butler*

Write short article for Newsletter re problems in Canberra. Article to reiterate that the existing regulations were enforced correctly. After representations from various players, the MC has agreed to change them for future events. **ACTION: DY**

(f) *PC for TOU Chairman*

ER to inform DY of status of PC (currently not working). DY to assess replacement and send memo to all MC members in due course. Write short

article for Newsletter re problems in Canberra. Article to reiterate that the existing regulations were enforced correctly. After representations from various players, the MC has agreed to change them for future events. **ACTION: DY/ER**

There being no further business, the meeting closed at 4.00pm
The next meeting of the ABF management Committee will be in Sydney, at the Ansett Lounge, on 15th and 16th September.

D. Yovich
Secretary, ABF

JAMES O'SULLIVAN FOUNDATION MEETING MINUTES

The meeting commenced at 2.30pm on Sunday 29th July 2001 at the ABF Headquarters, Fyshwick, ACT.

Present:

K McDonald (Chair), D Yovich, E Ramshaw, J Arkininstall, V. Brockwell.

There has not been a formal Profit and Loss statement for two years for the JOS Foundation.

A separate bank statement for the Foundation was required.

It is understood from Kim Ellaway that Townsville will apply for a loan.

The Batemans Bay loan has been approved for \$20k. A payment schedule is required to be forwarded to the club. **ACTION: VB**

The Orange Bridge Club is likely to apply for a loan in about 12 months.

VB's signature is to be vetted to sign cheques up to \$20k for the Foundation. VB to arrange appropriate letters. **ACTION: VB**

There being no further business, the President declared the meeting closed at 2.45pm.

D. Yovich

Secretary, JOS Foundation