

ABF Management Committee Meeting
21/22 September, 2002
10.00am at 26 Blair Street, Bondi. NSW
AGENDA

1) **Roll Call**

K McDonald (Chair), J Stark, J Arkinstall, E Ramshaw, V Brockwell.

Apologies

D Yovich, E Magner.

2) **Confirmation of meeting held 3rd/4th August, 2002**

Confirmed as being a true record of meeting.

3) **Matters Arising**

a) *NSWBA mortgage* (letter from ABF Treasurer to NSWBA Treasurer)
(JA left the room during this discussion). Matter concluded, interest due 1 April
and 1 October; copy letter to Secretariat. **ACTION JS.**

b) *Darwin ANC*

Treasurer currently communicating with Convenor. The ABF will assist with 50%
Tournament Unit fees to be recovered from 50% of the profit and advance the TU
travel and accommodation (refer ER) expenses to be recovered at 100% from the
profit. **ACTION ER/JS.**

c) *Sandy Bay BC* (Treasurer to write to clarify insurance matters)

JS's draft to be checked by JA. **ACTION JA/JS.**

f) *Withdrawal of Seniors from Montreal* (Treasurer to recover full subsidy)

Matter proceeding. **ACTION JS.**

g) *Commonwealth Games Bridge*

Refer to item 4a.

4) **President's Report**

a) *Commonwealth Games Bridge* (report from G Gaspar)

Report tabled and discussed. Most of the 28 NCBOs represented at the meeting
were in favour of continuing the event provided it was scheduled for one week or
less and avoided other major bridge events. DY to write thanking G Gaspar for his
report. **ACTION DY**

MC approved in principle to host the 2006 Commonwealth Games bridge event in
Melbourne. The final decision to be made when a preliminary budget becomes
available. DY to write inviting George Gaspar to be Chairman of the 2006
Organising Committee with power to co-opt members. **ACTION DY**

JS appointed as the representative of the MC on the Organising Committee. ER to be a consultant on tournament matters. **ACTION DY**

b) *ANC meeting*

Following comments from councillors, it was decided that the 2003 meeting be a full day meeting. It was decided to recommend to the March AGM to hold the 2003 General Meeting in conjunction with the Presidents Meeting, venue Sydney, at a date to be determined. **ACTION DY**.

c) *Jose Damiani's closing speech in Montreal.*

The suggestion from JD's report that the WBF levies will increase from 2004 is the rationale for an increase in the ABF capitation fee. (Notice of motion required for 2003 AGM). **ACTION EM**.

d) *NSWBA Hand replication contract.*

Signed by the President. |

Chair of the ABF Youth Committee.

The President welcomed David Stern to the meeting for a general discussion on youth bridge. A decision as to whether Australia will host the 2005 WJC will be made later this meeting. D Stern left the meeting.

Youth. Matters pertaining to D Stern's visit.

It was decided to agree to host the 2005 World Junior Championships if (i) the WBF accepts an upper limit in the commitment from Australia for AUD 80000 – (a subsidy from the ABF of AUD 40,000 - AUD 20,000 to be recovered from youth funds during the next three years and a commitment from the Friends of Youth Bridge to raise a minimum of AUD 20,000).

(ii) That DS accepts appointment as chairman of the organising committee and reports quarterly to the MC.

DY to write to DS and to the WBF cc JR Wignall. (following acceptance from DS). The offer expires 31/12/02. **ACTION DY**.

Chair of the Australian Bridge Teachers Association.

The President welcomed Lorraine Harkness to the meeting for discussion of matters pertaining to the ABTA. LH reported that the registration of their incorporation has lapsed. ABTA insurance could be covered by the ABF Public Liability Policy. Advice to be sought from E Magner. **ACTION EM**.

The ABTA aims to expand its activities in the form of more seminars in more locations and networking. A submission from the ABTA Treasurer will be discussed later in this meeting.

ABTA. Matters pertaining to visit from Lorraine Harkness.

(i) JA to prepare briefing paper on incorporation for EM. **ACTION JA**.

(ii) Submission from ABTA Treasurer.

The MC regrets that it cannot support the ABTA by contributing to costs of seminars. **ACTION VB**.

Letter from BFACT Treasurer

The Committee discussed the question of whether the allocation of \$1500 p.a.(\$ for \$ scheme) may also be used for directors. It was agreed that the allocation may be used at the State's discretion to support directors training seminars. VB to respond to A Struik. **ACTION VB.**

5) **Treasurer's Report**

a) *Bank Reconciliation*

Report to 31 July tabled and discussed.

b) *Convenor Guidelines*

Pending.

c) *Auditor's comments.*

Auditor's comments noted and actioned..

d) *TOU equipment*

Actioned as per purchase orders.

e) *Simultaneous One Session Pairs event*

The following proposals were discussed.

(i) February to be the starting date, 6-month trial.

(ii) To be held twice monthly.

(iii) Domain name www.nationwidepairs.com.au

(iv) Charge \$1 per player (75/25 for ABF/organisers).

(v) Technical organiser M Willcox; Convenor Quentin van Abbe.

(vi) Red Masterpoint allocation to be resolved by JS and D Anderson.

(vii) Saturday afternoon preferred.

(viii) Advertising required. Secretary to prepare statement for next issue of Newsletter. **ACTION DY.**

(ix) Contestants must be ABF registered players.

P Marston's email dated 26 August tabled and discussed.

The decision to run the nationwide pairs was made to assist clubs and players.

There was no suggestion of any interference or any overlap with the AB event.

Letter to be sent to PM. **ACTION VB/KM**

f) *Increase in remuneration to webmasters* (letter from JS)

In spite of the excellent job being done by the webmaster, in accordance with corporate governance, it has been decided to call for tenders for the position of webmaster effective 1/1/04. Treasurer to consult with General Counsel to prepare a draft tender document for July 2003 meeting. **ACTION JS/EM**

g) *Unpaid monies owed to Masterpoint Centre*

Treasurer reported current situation. Action will be taken where deemed appropriate. Decision taken to charge all outstanding amounts overdue by more than 90 days 10% penalty interest. Interest will apply to that debt from the original invoice date. This policy to be implemented from 1/1/03. DY to inform J Hansen and J Hansen to inform Clubs. **ACTION DY.**

h) *Summer Festival entry fees*
Increase in entry fees approved. **ACTION JS**

6) **Secretary's Report**

a) *On line bridge* (DY to contact Nick Justice)
Request Secretary to supply MC with written update. **ACTION DY.**

b) *Youth Budget for 2003*
Pending.

c) *Impact of net on ANC* (revise ANC handbook & State entry form).
No action.

7. **General Counsel's Report**

All matters for EM carried over from this meeting. Chair of TC to follow up with EM outstanding matter at ANOT. **ACTION ER/EM.**

8. **Tournament Committee Report**

a) *License for ABF events*
DY to coordinate responses from MC to notes prepared by ER on license fees.
ACTION DY.

b) *Potential breaches of license agreement with NSWBA re Sydney Festival*
Matter now urgent. **ACTION DY.**

c) *ANC review*
Presentation for ABPC need be a small function. The host state could then dispense with the welcome function.

The MC approved increasing the fines to \$200 + GST if applicable (donated to JOS).

The draw for the teams to be made at a Council/MC meeting prior to the ANC and published on the ABF website.

d) *VCC/McCance Seniors*
ER received the Convenor's report for McCance Teams/VCC. Letter of thanks to the Convenor. **ACTION VB.**

e) *Remuneration*
JS to review remuneration in Helpers Paper with particular reference to the relation with ANC remuneration. **ACTION JS**

f) *Systems*
All tournament regulations need to be applied to an ABF event. The convenor of licensed events is responsible for ensuring that players comply with the system regulations. Summer Festival directors to be asked to enforce two issues: (i) the use of an ABF system card. (ii) compliance with system regulations.

g) *Report on masterpoint scheme*

B Neill requested to supply for the November MC meeting. **ACTION VB.**

h) *SA Seniors event*

Approved in principal with PQP/GP awards. License conditions to be determined.

Secretariat Report

(meeting comments in bold italic)

a) *Distribution.*

(i) To Management Committee.

*Second email from Arian Lasocki (cc D Stern). *Matter completed.*

*Anna Gudge Report re WW Pairs. *Defer to next meeting (when DY is present)*
ACTION DY

*AGM Body Corporate Meeting Minutes (re ABFHQ). *Noted*

*MC meeting Minutes for August.

*Asia Pacific Bridge League email. *Discussed. Questionnaire completed – no interest.* **ACTION VB**

*Email letter from Ken Millar re ANC. *Dealt with.*

*Jose Damiani's report from Montreal. *Dealt with in President's Report, item 4c.*

*Resignation of P Mace from FABC. *Noted.*

*Request from Mandurah Bridge Club. *The MC requests that the matter be referred to the State body.* **ACTION VB**

ii) To Treasurer

*D Stern's request for \$60 for Youth Committee Meeting Lunch
Approved. **ACTION JS**

*Tax statement request from V Cummings
Done.

*Request from D Lusk for \$450 deposit for Fenner Hall
Not paid. The decision to pay the deposit cannot be taken until we have a budget.
ACTION JS.

(iii) To Councillors

*Z7 Minutes

*Minutes of ANC meeting

(iv) To Technology Committee

*Letter from Nick Beaumont re web-based entry for congresses.
JS to respond. **ACTION JS**

(v) To Newsletter Committee

* Paul Marston's *quid pro pro* suggestion

Requested input from Newsletter Committee. Replies received from H Pedersen, D Smyth, L Kelso, D Cooper). All distributed to MC

The MC seriously considered the offer but declined to take up the option at this time. To be considered further in due course. ACTION VB.

Info ads in ABF Newsletter

The MC takes the point of view that book reviews are commercials for the retailer irrespective of whether an ad for that book appears in the same edition.

Therefore the MC recommends to the Newsletter Committee that book reviews be accepted for publication but no payment will be made to the author of the article.

The Editors to be told that no letters that are clearly info ads are to be published. If a vendor wishes to pay for an ad, that is different. **ACTION VB.**

(vi) To State Secretaries

*Tournament Committee Minutes for May 2002.

*WBF playing cards (sample packs + price list)

(vii) To ABF Website

*New WA events (uploaded onto ABF calendar on website)

*GNOT Captain's letter

*Certificate of Currency pointer on front page

To Summer Festival Convenor

*SF payment to BFACT

Letter to all convenors suggesting that they contact their venue hotels to advertise in Newsletter. ACTION VB

b) *Captain's Reports (Open/Youth/Seniors)*

Requested in email 13th August)

Secretariat to write to 3 captains informing if the report is not received by 31 Oct it is questionable whether the MC would appoint them to captain another Australian team. ACTION VB.

c) *Rabbi Helman donation to Friends of Youth.*

Banked 2 cheques. Thank you letter to Rabbi

d) *ANC Fines*

Invoices sent to SABF and BAWA , and VBA 20th August

e) Email from Z Konig from Montreal. ***Noted.***

f) *Secretariat broadband service*

Instillation completed. New email, cancellation of three Tesltra services no longer needed at HQ. Advised webmasters (ccDY) to contact Ozemail and arrange cheaper monthly plan.

g) *Wilkinson payment*

Done. Report sent to JS.

h) *Commonwealth Games Bridge*

Advised player concerned that request for consideration for supplementation of ABF subsidy for Manchester reluctantly denied.

(i) *FABC request for payment*

Payment approved but in future request to come via NSWBA. **ACTION VB.**

j) *TBA Account for ANC*

Payment approved for food and coffee. Make an *ex gratia* payment equivalent to room hire. **ACTION VB**

ER to review current policy in regard to provision of facilities in handbook. ER to clarify policy on provision of facilities in ANC handbook review. **ACTION ER**

MC Meeting dates.

30 November/1 December in Sydney.

26/27 January at the Summer Festival, Canberra

23/24 February at the Gold Coast Congress, Surfers.

March 14 (Friday before AGM), in Canberra

7) **General Business**

None.

The meeting concluded at 3.00PM

**Meeting of the James O'Sullivan Foundation.
10.am at 26 Blair Street, Bondi.
Sunday, 22 September, 2002.**

Present: K McDonald, J Stark, J Arkininstall, E Ramshaw, V Brockwell.

Apology: D Yovich, E Magner.

A loan of \$20,000 was approved for Batemans Bay Bridge Club.

A loan of \$20,000 was approved for Redlands Bridge Club.

VB to issue cheques and send to JS.

Launceston Bridge Club paid \$23,1999, (which repays its loan in full).

The Treasurer to calculate the interest JOS will remit to the ABF account.

There being no further business, the meeting concluded at 10.15am

ACTION	ITEMS	FROM SEP '02 MCM
D Yovich	4a 2 letters to G Gaspar Comm Games Organising C'tee 4b General Meeting/Presidents Meeting Youth D Stern's visit 5e Ad in next Newsletter 5f Contact J Hansen re unpaid monies 6a On line Bridge 8a Licence for ABF events 8b Sydney Festival 9(i) A Gudge report WWPrs	
J Stark	3a NSWBA loan 3b Darwin ANC 3c Sandy Bay BC 3f Montreal Seniors 5g Inform J Scudder re increase in SF fees 8e Helpers Paper 9 (i) Pay DS \$60 9 (i) D Lusk \$450 - budget required 9 (iv) Letter to Nick Beaumont	
E Magner	4c Notice of motion for AGM ABTA Insurance advice	
J Arkinstall	ABTA Briefing paper on incorporation	
V Brockwell	ABTA Letter to Colin Mitchell BFACT Letter to A Struik 5e Letter to P Marston re Simult Prs 8d Letter to J Thompson 8g Letter to B Neill 9 (i) Questionnaire to PABLeague 9 Letter to Mandurah BC 9 Letter to PM re Newsletter 9 Letter to Convenors 9 Letter to 3 PABF Captains 9 Pay TBA account with letter Letter to BAWA re ANC fines Info ads – Newsletter C'tee Editors	
E Ramshaw	3b Darwin ANC 7 Contact EM re ANOT matter 9 ANC handbook	