

Management Committee Minutes 30 November/1 December 2002
26 Blair Street Bondi NSW

The meeting commenced at 10.00am.

1. **Present :**

K McDonald, (Chair), D Yovich, J Stark, J Arkininstall, E Ramshaw, E Magner,
V Brockwell (Minute Secretary)

2. **Minutes of last meeting.**

Confirmed as being a true record.

3. **Matters Arising**

a) *Montreal Seniors*

Update given by Treasurer – further **ACTION JS**

b) *Online bridge*

Discuss under item 6f

c) *Anna Gudge letter re Simultaneous Pairs*

Refer to item 6c.

d) *Darwin ANC*

Discuss under 5c.

4. **Secretariat Report** (taken out of agenda order and discussed point by point).

Agreed that Secretariat Report have a higher agenda item in future. **ACTION DY.**

Distribution to MC since meeting 21/22 September

- Grattan Endicott's 3 emails re Laws (these have been collated and circulated by ER).
- Letter from Forest Bridge Club re foreign language problems (refer to item 7f)
- Masterpoint Manual query from JA (definition of an ABF member) (refer to item 7g)
- WBF amendments to their By-Laws.
- Draft budget for Darwin ANC (refer to item 5c)
- WBF – Eligibility regulations for WBF Tournaments
- Letter from President King Island BC (Discussed. Refer to TBA). **ACTION VB**
- PABF Open Team Captain's Report (Thank you note to MP) **ACTION DY.**
- Emails from T Chadwick and P Fordham re Playoffs (refer to item 7a)
- Youth Report & brochure from D Lusk (refer to item 8o)

Matters arising from Secretariat Report:

a) *ANC fines*

KM to write to D Smyth re unpaid fine from Hobart ANC. **ACTION KM**

- b) *Hobart ANC financial report*
JS to inquire further. **ACTION JS**
- c) *Appeals forms from HRMWT*
Passed to General Counsel.
- d) *Captain's Report PABF Youth team.*
KM to write to P Gue. **ACTION KM**
- e) *New Committee Chair*
Laurie Kelso will replace Reg Busch as Chair of the Alerts & Regulations Committee.
Letter to R Busch and L Kelso, copy to all Committee members. **ACTION DY.**
- f) *Secretariat financial statements (since last meeting)*
Tabled.
- g) *Office closure*
Secretariat will close for the year on Friday 13 December.

5. Treasurer's Report

- a) *NSWBA Loan*
The NSWBA loan, which currently stands at \$225,000, has been renewed for a further 3 years as per the contractual arrangements and interest payments are up to date.
- b) *Spring Nationals/GNOT*
Administrative details in SN and GNOT pending. **ACTION JS.**
- c) *Darwin ANC*
Draft budget from NTBA noted. Treasurer has advanced \$10,000 as a float. JS to consult with H Pedersen re Tournament Unit travel (as advised in ER notes).
ACTION JS.
- d) *Sandy Bay BC*
Done. Delete as an agenda item **ACTION DY**
- e) *Increase in SF fees*
Done. Delete as an agenda item. **ACTION DY**

- f) *Helpers Paper*
Pending **ACTION JS**
- g) *Payments (Stern, Lusk)*
Treasurer will attend to Stern request. Payment made to Fenner Hall \$512.00 as advance from Friends of Youth Bridge account. **ACTION JS.**
- h) *Letter from QBA re teaching*
Request denied. **ACTION JS**
- i) *Credit facilities for entries to ABF events.*
JS to investigate entry process. **ACTION JS.**
- j) *Charging of events.*
DY to contact the webmasters immediately after each event to ascertain the number of hours they spent on each event. He is then to notify VB to invoice appropriately. DY to notify convenors that they will be charged at the rate the webmasters bill the ABF. **ACTION DY**
- k) *Bank reconciliation*
Noted.
- l) *Masterpoint Centre*
- Treasurer investigating membership cards and certificates and possible sponsorship. **ACTION JS.**
 - Increase of 3% contract fee (CPI) for J Hansen approved. DY to supply copy of contract. **ACTION DY.**
 - Technology issues in regard to MP Centre **ACTION DY.**
 - JS requesting list of debtors from MP Centre. **ACTION JS**
- m) *Simultaneous Pairs advertising*
JS will send information to J Hansen for insertion in next MP Newsletter (to also be sent to all State Associations). MPs need to be resolved. JS will reply to Carol Pocock's queries. **ACTION JS.**

6. Secretary's Report

(Some items from President's Report amalgamated in the following three reports)

- a) *Letter to Gaspar re Commonwealth Games*
DY's letter to G Gaspar discussed.

- b) *Letters to Stern, WBF and Wignall re Youth Championships*
DY's letter to D Stern tabled. DS replied that he would proceed.
- c) *Anna Gudge letter re Simultaneous Pairs*
DY to write to A Gudge – the ABF will consider the event in 2004 but expresses the concern of its members at the high entry fee.. **ACTION DY.**
- d) *Correspondence from D Smyth.*
The Committee agreed that the fee (10% of the masterpoint charge) for the South Australian Seniors event is not negotiable. **ACTION DY**
- e) *Newsletter Committee*
DY has written to Editors re the proposal from the AGM re the net version of the Newsletter. Further enquiry required. **ACTION DY.**
- f) *Online Bridge*
Refer to Technology Committee. **ACTION DY.**
- g) *Mandurah Bridge Club*
Referred to BAWA at the MC September meeting. No response from BAWA.
- h) *Bridge Promotion*
DY to follow up with D Stern correspondence from earlier in the year. **ACTION DY.**
- i) *Breach of license agreement by Sydney Festival*
DY's letter to NSWBA (February 2001) tabled. Committee agreed that whatever happened in the past was of no interest. New license agreement would make all requirements clear.
- j) *Net Impact on ANC – revision of handbook*
Pending. **ACTION DY.**
- k) *Bridge Column Starter Pack*
A Richman's report from AGM. DY to edit and insert in Newsletter. **ACTION DY.**
- l) *Meeting between DY and Webmasters at Spring Nationals.*
The Secretary reported on his meeting with the ABF webmasters.

7. Legal Counsel

- a) *Playoff Notification*
EM advised no need to delay closing date of Playoff entries. Extract from TC minutes for 17 May to be uploaded on to web (with reference added to notice on front page of website). **ACTION DY**
- b) *Targeted Event for 2003 – PABF Manila.*

Declaration of Availability requires clause (to be drafted by EM). **ACTION EM**

Decision re sending teams to be agenda item for January meeting (**ACTION DY**) with final decision made at February MC meeting based on advice from the Australian Government. **ACTION EM.**

c) Eligibility Regulations re Playoffs

ER pointed out that the ABF is not getting reliable information. Perhaps the design of the form could be improved. **ACTION EM.**

d) PQP issue re Playoffs

For 2004 and beyond, eligibility forms need to be completed before the end of the event. Failure to do so means no PQPs will be issued. Forms will be collected by the Chief Tournament Director, and posted to ER's PO Box address. Promulgation required. **ACTION ER/DY/EM.**

e) Declaration of Availability re Youth

D Stern's submission will be taken into account when drafting the Declaration of Availability. EM to advise the MC at the January meeting re legal aspects of a player's withdrawal from an Australian team. **ACTION EM.**

f) Letter from Forest BC re Foreign Language Problems

The MC supports the agreement that has been reached. DY to write to the Human Rights and Equal Opportunity Commission with a copy to the Club. EM to insert a par in the Newsletter. **ACTION DY/EM**

g) JA's email re Masterpoint Manual

There are inconsistencies in documentation regarding an ABF registered player. No resolution to date.

h) Publication of appeals on the web

After consultation with P Gue, EM tabled her "Guidelines for Publication of Appeals Results". Accepted. DY to notify P Gue, and the webmasters (cc TOU). **ACTION DY**

i) Privacy legislation re web matters.

Pending. **ACTION EM.**

j) Complaint from ANOT.

Response received. Report from General Counsel on the agenda item MC 8f, 6 June 2002.

k) Notice of Motion for 2003 AGM on WBF levy

Pending. Information from Treasurer required. **ACTION JS/EM.**

l) ABTA insurance advice

Pending. **ACTION EM**

m) Item not included in public minutes

n) *Advice sought on rights of ABF registered players.*

Pending. **ACTION EM.**

o) *Patent query*

DY to acquire copy of provisional patent. **ACTION DY.**

p) *Licenses*

ER's paper discussed. Legal document required for each event. EM will start by drawing up a generic license agreement. **ACTION EM.**

q) *ANC and GST*

H Pedersen sought advice from EM on GST liability as a result of staging the ANC. **ACTION JS.**

Meeting adjourned 3.50pm, but discussion continued until 5pm on general matters pertaining to licenses.

The meeting Sunday commenced at 9.45am. Some points from the Saturday meeting were re-visited.

8. TC Report

a) *ER's notes*

Tabled and discussed.

ABF Events and Licenses.

- i) The ABF appoints convener and CTD of its own ABF events
- ii) The ABF retains right of veto of appointments and specified details for licensed events
- iii) ABF approval delegated to TU Chairman
- iv) Licenses are subject to contract prepared by EM
- v) Fee is GC, \$1900; ANT, \$1500; protected, 10% MP
- vi) Process: ER provide EM (cc MC) with matters for inclusion in legal document; EM prepare draft license agreement; MC comment; MC approve, DY send to States. **ACTION ER/EM/DY**
- vii) The MC placed ABF events in three categories (table below)
events not available for license
events for which a protected license is available at a reduced fee during their formative years
events already well established for a more realistic fee
- viii) The MC approved the concept of a license for the ABPC but did not place it in any category nor determine the fee.

- ix) The MC determined that the characteristics of licenses be available to State bodies only for an initial period of 3 years with an option for a 4th year during which the category and the license fee are reviewed
- x) fee collected by invoice from the Secretariat together with reimbursement of costs associated with web usage.

Events not to be licensed	Licensed events (protected)	Licensed events (established)
Australian Youth Week	Western Seniors Pairs	Gold Coast Congress
Summer Festival	Barrier Reef Teams	ANOT
Youth Individual (GC)	Swan River Swiss	ASP
Playoffs	Sydney Festival Senior and	
Zone 7 Championships	Dick Cummings Blue Ribbon Pairs and	
GNOT	Safilo Swiss Teams	
McCance/VCC	HGR Memorial Congress and	
Spring Nationals	Men's Swiss Pairs	

- b) *Information from TC Minutes* TC resolutions and other matters discussed by the TC will be placed on the website immediately after approval from MC. J Brockwell's minuted list of resolutions and other matters discussed to be sent to DY. (order for TC minutes: circulate to TC, TC approve, send to MC, approved by at next MC meeting, send web material to DY, send minutes to state secretaries for further dissemination to state Tournament Secretaries with a note (to be drafted by EM) that the minutes are privileged information). **ACTION EM**
- c) *Use of bidding boxes for PQP events* Reaffirmed. Chariots required for all finals of ABF events. DY to obtain quote for 50 items (**ACTION DY**).
- d) *Minutes of TC meeting of 18 September 2002*
Approved. **ACTION VB**.
- e) *Tournament unit succession*
ER information presented previously. Delete as agenda item. **ACTION DY**.
- f) *QBA letter re tour organisers*
Guidelines already in MP handbook to be noted. **ACTION ER**.
- g) *ANC handbook*
See item 6j
- h) *Alignment of Aust and NZ on alerting and systems (letter from Robin Young)*
Reg Busch has contacted R Young.
- i) *Designated events*
Z7 in Tahiti is now a firm event. Subsidies to be determined at the January meeting.

ACTION DY

- j) *Swiss Pairs balance sheet.*
ER tabled the document and commented that the break-even was a good result given the reduction in entry
- k) *Web matters*
Playoff systems to go on the website, costs to be appraised.
- l) *Trophies for Playoffs*
To be provided. **ACTION JA.**
- m) *PO Box for ER*
Annual cost approved **ACTION ER/VB.**
- n) *Payment to C Diment*
Supply of printer and three ink cartridges Approved. **ACTION VB**
- o) *Youth Bridge Report*
Tabled and discussed.

Meeting concluded at 2.00pm.