

**ABF Management Committee Meeting  
Commencing at 10.00am each day.  
August 16/17, 2003  
26 Blair Street, Bondi NSW**

1) **Roll Call**

K McDonald (President and Chair), D Yovich (Secretary), J Stark (Treasurer),  
E Ramshaw, J Arkinstall, V Brockwell (Minute Secretary)

*Apologies*

E Magner

2) **Confirmation of Minutes of meetings held May and June 2003.**

Minutes accepted with the following amendments:

*Item 8e June Minutes*

Amend as follows. "JA had faxed an advice asking for his dissent to be recorded. JS had already expressed his views before the June meeting (as he was not present at that meeting) and asked at this meeting for his dissent to be recorded."

*Item 11h*

Amend as follows. "The ABF subsidy of \$4200 for Open, Womens and Seniors teams includes insurance costs of \$100 deducted prior to payment."

**Matters Arising (May, June Meetings)**

a) *2006 Commonwealth Nations Bridge Championship*

The Manchester event was discussed in general terms. The President was authorised to write to Professor Halmos (the Chair of the Committee organising the Commonwealth Nations Bridge Championships), posing specific queries. **Action KM.**

b) *Online Bridge*

Subsequent to a discussion, it was decided in principle to proceed, JA and JS dissenting (on the basis of risk with no reward). Any correspondence needs to be vetted by General Counsel. **Action DY.**

c) *Edwards Convention Card problems*

Referred to the Technology Committee. Awaiting a reply from Lee Edwards  
**Action DY.**

d) *Duty Statement for NPCs, briefing paper re issues, deliverables etc.*

Pending **Action DY.**

e) *Trade Practices concerns*

Pending **Action EM**

f) *Trophies*

Pending, VB waiting for information including the engraving required on each trophy **Action ER/VB**

g) *Jamie Ebery to be asked to review the dealing program for accuracy (QCBC issue)*

Pending. **Action KM**

h) *Tim Bourke has ABF review*

Delete item. **Action DY**

i) *Email from Lexington and BBO questions concerning viewgraph*

Referred to the Technology Committee. Concept approved if no cost involved.

**Action JS**

j) *Tax from ER honorarium*

Requires resolution for the future. **Action JS.**

k) *Tax invoice from D Lusk*

Pending **Action JS**

l) *Policy re cheques and invoices*

Finalised.

m) *Distribution of Minutes*

Pending. Has been sent to General Counsel. **Action EM.**

n) *Licence Agreement not under control*

Ongoing. **Action EM.**

o) *EM to resolve issue of 9H in February Minutes*

Not resolved. **Action EM.**

Note: The Secretary to draw up a list of outstanding matters, including Management Committee Minutes for the website, requiring legal advice.

**Action DY.**

p) *Minutes with subsidies for payment as a policy*

Finalised.

q) *Refer rights and responsibilities of kibitzers to the National Authority*

Pending. **Action EM.**

r) *ABDA article on frequently asked questions for Masterpoints*  
Pending. DY to remind J McIlrath. **Action DY**

s) *Quote for Insurance (\$50,000) for PABF*  
Travel insurance completed at a cost of \$3798.00.

t) *ABF response from D Pocock*  
Completed. Delete this item. **Action DY**

u) *Consideration of Veteran event in masterpoint scheme*  
Completed. However, the Secretary to write to D Anderson re allocation of masterpoints for Veterans events. **Action DY.**

v) *Nationwide Pairs*

(i) M Willcox is progressing an event report on a quarterly basis.

(ii) Marketing/promotion required.

(iii) Legal contract needed. **Action EM.**

(iv) MW to bill clubs on ABF letterhead and ABN. (\$1 per player inclusive of GST, 75c to ABF, 25c to MW). **Action JS**

(v) The Treasurer to contact M Willcox to formalise the position of subvention.  
**Action JS**

(vi) The Secretary to write to M Willcox re consideration to a Sunday session.  
**Action DY.**

w) *Tournament Committee meetings twice a year*  
Completed. Next meeting 15/16 September in Sydney.

x) *In confidence agreement for Management Committee minutes to Oversight Committee*  
Pending **Action EM.**

y) *Access to Management Committee minutes to players, states etc ...what is the legality?*  
Pending. **Action EM**

z) *Letters to Clubs re Nationwide Pairs*  
Pending. **Action JS**

aa) *Contracts with States for franchised events*  
Pending. **Action EM**

ab) *Answering Cooper*  
Pending. **Action KM**

ac) *Single Member Clubs.*

List as an agenda item for the next meeting. **Action DY.**

ad) *Retirement re: MP Centre on file questions*

Fixed.

ae) *Ken Miller re insurance for the ANC*

Passé.

### **3) President's Report**

a) *P Gue Travel Proposal*

Proposal considered but no firm decision reached. List as an agenda item for further discussion at October meeting. **Action DY.**

b) *ANC Review*

At the ANC meeting, J Hoffman distributed potential issues for resolution  
Further input required. **Action KM.**

c) *Colts in NZ*

Noted that the Colts won. Report required from D Lusk. **Action DY.**

d) *Summer Festival*

Financial Report from J Scudder (dated 13 June) to be sent to all Councillors.  
**Action VB.**

The Secretary to write to J Scudder requesting detail of the services provided by the Canberra Bridge Club. **Action DY.**

e) *ABF Manual*

Approval for progression to the next stage. **Action DY**

Members of the Management Committee to send comments to J Brockwell prior to the next meeting. **Action KM, DY, JS, JA, ER.**

f) *Alerting Regulations*

Resolved at the mid year meeting. In force from 1 August 2003.

g) *Meeting at ANC of youth coordinators from each State.*

D Lusk held a youth meeting in Darwin. Noted that there is to be a youth camp (under 16) during the first week of youth event in Canberra. Treasurer to request the 2004 youth budget from D Stern. **Action JS.**

h) *Coaching of Womens Team to Venice Cup*

The Secretary to request the report from P Evans. **Action DY.**

- i) *Masterpoint Book regulations re bridge tours.*  
An email from R Busch pointed out many breaches of the masterpoint rules.  
To be listed as an agenda item for October meeting. **Action DY.**
  - j) *B4 Red Point Events*  
The issue of the rights of ABF registered players to play in B4 events at clubs other than their Home Club was referred to the Masterpoint Committee.  
**Action KM.**
  - k) *Query on eligibility to play in GNOT heats*  
The Chairman to respond. **Action KM**
  - l) *National Director III for SA*  
The Chairman has discussed D Lusk's promotion with the Chair of the National Directors Accreditation Committee. **Action KM.**
  - m) *Masterpoint Review*  
Outstanding MP discussed. Secretary to follow up for 10 October deadline.  
**Action DY**
  - n) *Publicity for ABF Events*  
A note tabled from R Klinger suggesting that major Australian events be listed in IBPA Bulletin. VB to send ABF Calendar to IBPA and also to Great Bridge Links. **Action VB.**
  - o) *Spring Nationals*  
An email from F Budai was tabled re problems with accounts of the 2003 Spring Nationals/GNOT. **Action KM/JS**
  - p) *Minutes of Mid year meeting (Darwin)*
    - (i) Amendments to Minutes discussed and noted by Secretary. **Action DY.**
    - (ii) VB to request a copy of K Miller's *pro forma* for marketing and also ask if NTBA would send the ABF a formal request for a gold point event. **Action VB.**
  - q) *Ranking Scheme*  
As per item 11d of the June Minutes, the Secretary to contact Q van Abbe about the proposal for an ABF ranking scheme. **Action DY.**
  - r) *Suggestions for 2004 Playoffs from R Klinger*  
A note from R Klinger with suggestions for 2004 Playoffs referred to the Tournament Committee.
- 4) Secretariat Report**
- a) *Correspondence to Management Committee since last meeting*
    - (i) 2003 VCC Profit/Loss from J Thompson. Noted.
    - (ii) Email from Nakatani NEC Cup 2004 (also sent to NPCs). Noted.

Were the PABF Open Team to win, the rights attach to the team that played rather than the team that qualified. The Chairman to write to the spokesperson for the Open Team, P Gue. **Action KM.**

- b) *Stan Bruce Letter re ACT Workers Comp.*  
Declaration needing to be completed sent to JS. Pending. **Action JS.**
- c) *Willis Temby Corporate travel insurance.*  
JS has paid the premium.
- d) *List of all ABF insurances.*  
The Committee requested a list and report. **Action JS.**
- e) *Article on claims re ABF Insurances*  
Treasurer authorised to write an article for the Newsletter and the website about claims procedures by Clubs. **Action JS.**
- f) *Darwin ANC insurance incident.*  
The Treasurer is handling the matter. **Action JS.**
- g) *Lodgement of ABF financial reports*  
Not done. Now urgent. **Action JS/G Jesner**
- h) *Website.*  
Players in current Australian teams should be listed on the ABF website as a matter of routine. **Action DY.**
- i) *Masterpoint Centre – culling of numbers.*  
The Committee agreed that existing numbers will not be re-used. Chairman to advise J Hansen. **Action KM.**
- j) *Barrier Reef Teams Sanction Fee*  
Reaffirmed that the Masterpoint Centre is to issue the invoice. The Secretary to investigate status. **Action DY.**
- k) *Withdrawal of B Noble from PABF Australian Open Team*  
The Management Committee determined under Playoff Regulation #23.1 that there were exceptional circumstances and varied the regulations. The pair of Prescott-Noble was replaced with the pair of Prescott-P Gill in the team.
- l) *PABF Delegate*  
P Gue confirmed as the Australian Delegate.
- m) *Venue for 2004 ANC*

This issue was raised at the Presidents Meeting. It was agreed that the Management Committee should supervise the matter. The Management Committee appointed the chair of the Tournament Committee to obtain satisfactory answers. An email by Convenor, J Collins tabled and discussed. The ABF has no problem with the VBA clubrooms as the venue provided satisfactory arrangements for accommodation and transport are in place. DY to request status reports for each Management Committee meeting. **Action DY.**

n) *Chairs for VBA (\$1000 donation)*

The ABF has a policy of not making donations to State bodies. Secretary to inform A Halmos. **Action DY.**

o) *Spicers offer of Sponsorship.*

The Chairman authorised to reply including potential sponsorship for the Nationwide Pairs. **Action KM**  
(JS did not take participate in the discussion as there may be a conflict of interest).

p) *Engraving of ANC Trophies*

The trophies are in Melbourne. To save transport costs, VB to request J Collins to take delivery of the trophies, arrange the 2003 engraving, bill NTBA and display the trophies in the VBA trophy cabinet. **Action VB.**

#### **5 Treasurer's Report**

a) *Subsidies and Insurances*

All international teams have been paid. Travel insurances all paid.

b) *Incentives for successful Australian teams*

JS to investigate possible insurance cover with Bob Hamman **Action JS.**

#### **6) Secretary's Report**

a) *Masterpoint Centre*

(i) The Secretary reported that the MP Centre has a problem with late NSW red masterpoint returns. **Action DY.**

(ii) The Secretary reported that J Hansen has finalised the note about the increase in capitation and masterpoint fees.

b) *Resignation of the Webmasters from December 2003.*

(i) The Secretary to dispatch a formal note to the webmasters from the Management Committee expressing appreciation for their work. **Action DY.**

(ii) A call for expressions of interest (closing date of 10 October) to appear in next Newsletter and on the website as soon as possible. **Action DY.**

## 7) Legal Counsel Report

No report.

## 8) Tournament Committee Report

### a. *Systems and Regulations review*

Both reviews are now urgent. Since neither of these are likely to be completed before the 2004 Summer Festival, actions for coming ABF events will be addressed by the Tournament Unit in the Supplementary Regulations. L Kelso has the systems review under way with interim report due in December. Secretary to inquire as to status. **Action DY**

### b. *Eligibility Declarations*

In order to reduce and paperwork, a slightly different procedure is on trial for 2003 and 2004.

For each event that awards PQP, the Chief Tournament Director (CTD) records all the awards and collates players names and ABF numbers with PQP awarded and any additional information.

Players must advise the CTD of any additional information necessary. This includes a warranty that all players have satisfied the board rule, date of birth to support claims of eligibility for translation of PQP awards in an Open event into PQP for the Senior list and residential status to support claims of eligibility by non-Australian nationals.

It is the responsibility of the convener to instruct the CTD, receive the information from the CTD and deliver the information to the PQP co-ordinator (Martin Willcox) within 24 hours of the conclusion of the event

The PQP co-ordinator arranges display on the ABF web page. The awards may be challenged during the period specified on the web page. At the expiry of this period the awards become absolute. **Action ER**

### c. *Playoff trophies*

In a review of #2f it was determined that the Playoff trophies be one perpetual trophy for each of Open, Women, Senior and Youth Playoff. Consequently, a trophy larger than A5 (A4 may be sufficient) is required with provision for multiple award notations. The inscription to be "The Tim Seres/Lydia Beech/Ivy Dahler/Rabbi Helman Trophy for the ABF Open/Women/Senior/Youth Playoff. Quotation and order from (Canberra Trophy) by JH/VB **Action JH/VB**

### d. *Suggestions for 2004 Playoffs.*

There was general agreement to accept the recommendations of the forthcoming Tournament Committee meeting on the structure and format of the Playoffs. ER noted some of the problems with R Klinger's

suggestions (#3r) were

(i) accommodation of an expanded field may necessitate a change of venue

(ii) the half of the field eliminated after 2 of the 4 or 5 days incurs a financial penalty in rebooking airfare

(iii) subsidies are higher than current ABF policy.

e. *Spring Nationals/GNOT*

ER warned that there were unresolved issues with some potential for disaster caused by the division of responsibilities between two conveners. KM to liaise with F Budai. **Action KM**

f) Darwin ANC. The Management Committee commended the Tournament Unit on an excellent job at the Darwin ANC.

9) **General Business**

(a) *Commonwealth Games Melbourne (Commonwealth Nations Bridge Championship)*

Done. Refer to item 2a

(b) *Nationwide Pairs*

Done. Refer to item 2v

(c) *World Youth Championships 2005*

Arrangements progressing well.

(d) *Increase in Masterpoint fees*

Resolved previously. An increase of 5% effective 1/4/03.

(e) *Single member clubs*

The Secretary to obtain information from ACBL and EBU re treatment of single member clubs. **Action DY.**

(f) *Masterpoint Manual*

In a holding action until the review of the Masterpoint Scheme, D Anderson requested to review the allocation of masterpoints to the various ABF events **Action DY**

To address the issue #2 it is possible that the ABDA articles by Sue Kelso could be reproduced as an insert in the Masterpoint Newsletter. **Action DY.**

(g) *Declaration of Availability*

The Declaration now incorporates the Indemnity Agreement. Item

completed.

- (h) *ANC venue for 2004.*  
Completed. Refer to item 4m
- (i) *License Fee for events (from Darwin Council Meeting)*  
Request from P Gue that the ANOT fee be removed. Following a general discussion, the Committee decided that the *status quo* would remain.  
**Action DY.**
- (j) *Webmaster change*  
Done. Refer to item 6b
- (k) *Youth matters*  
2004 budget required. **Action JS.**  
The Management Committee reiterated that once the budget has been approved no further supplementary requests will be considered
- (l) *Report on the conflict between the VBA and the FABC*  
JS tabled a letter from the VBA to the affiliated clubs and outlined the problems in a verbal report. The Management Committee determined that one of the potential solutions would breach the 100% rule. The Chair to advise the VBA that this is not a viable option. Another option may be a request for the ABF President to act as a mediator but it was pointed out that this was possible only if the invitation came from both parties. **Action KM**

The Saturday meeting closed at 4.pm

The meeting closed at 1.30pm

The next Management Committee meeting will be 11/12 October 2003

**A Meeting of the James O'Sullivan Foundation  
Sunday 17 August 2003  
26 Blair Street, Bondi. NSW.**

The meeting commenced at 12.20pm.

**Present:**

K McDonald (Chair), J Stark, D Yovich, J Arkinstall, E Ramshaw, V Brockwell (Minute Secretary).

JS reported that Coffs Harbour Bridge Club has repaid loan in full. He will write a letter confirming this to the Club. **Action JS.**

There are no current loan requests.

A discussion about whether JOS should reduce its indebtedness to the ABF was resolved. It was decided to leave the funds in the JOS account until the end of the year.

JS will write to all clubs with current loans addressing the problem of direct deposits. **Action JS.**

There being no further business, the meeting closed at 12.30pm.