

ABF Management Committee Meeting

**October 11/12, 2003
26 Blair Street, Bondi**

1) Roll Call

K McDonald (Chair), D Yovich (Secretary), J Stark (Treasurer), J Arkinstall, E Ramshaw,
E Magner (General Counsel present Sunday only), V Brockwell (Minute Secretary)

2) Confirmation of Minutes of meetings held August, 2003.

Confirmed with the following amendments.

(i) Item 9d should read "1/4/04"

(ii) Item 2b should read "In respect of the On-line bridge matter, the Committee decided 3/2 to proceed in principal subject to advice from General Counsel in respect of the partnership liability aspect and trade practice concerns".

3) Matters Arising

Commonwealth Games Event

a) Professor Halmos has been supplied with an electronic copy of the ABF logo. A float is required for the event, \$1000 approved. Separate bank account approved. **Action JS**

b) *On Line Bridge*

The Secretary will circulate the Management Committee with the contract he received from IOBC. General Counsel to vet the document on behalf of the ABF. Refer questions relating to masterpoints to David Anderson. **Action DY/EM**

General Counsel to review several legal issues before giving advice on the contract as per 2 (ii). **Action EM.**

c) *Edwards Convention Card problems*

Pending **Action DY**

d) *Duty Statement for NPCs*

The Secretary's paper discussed and amended. Draft to be sent for comment to three senior recent NPCs. An appointment agreement to be drafted and vetted. **Action DY/EM**

e) *Trophies*

Completed.

f) *Dealing Program*

Completed.

g) *Tim Bourke has ABF Review*

Delete as an item

h) *Email from Lexington*

Delete as an item.

i) *Tax from ER honorarium*

Delete as an item.

j) *Tax invoice from D Lusk as Youth Coordinator*
Pending. **Action JS**

k) *Licence Agreement*
Not under control. **Action EM.**
Further agreements to be put in place. **Action DY.**

l) *Item 9h in February Minutes*
Refer to item 7b

m) *Refer rights and responsibilities to National Authority*
The National Authority has not met but is planning to do so at the GNOT or in December.
Agenda items should include (i) Appeal in the Seniors event at 2003 Gold Coast Congress (ii).
Request re rights and responsibilities of spectators (iii) Review of penalty for an appeal without
merit. If possible, an article giving time of meeting to be placed in ABF Newsletter for interested
parties . **Action EM.**

n) *ABDA article on frequently asked questions for MPs*
Awaiting response from President of ABDA. **Action DY**

o) *ABF response from D Pocock*
Done.

p) *Consideration of Veteran Category in MP scheme*
D Anderson has advised that a veterans category and its definition will be added to the other
categories in # 6.2.2 of the MP Booklet. MPs will be awarded @ 75%. The Secretary to advise
State Secretaries. **Action DY**

Veteran Category will not be added to ANC programme, however advice to be sought from Julia
Hoffman and her Committee. **Action DY.**

q) *Nationwide Pairs*
It was determined that the event will be run bi-monthly on Saturdays in 2004 with an additional
session on alternate Sundays. Fees for the initial period have been received and the Convenor
will be paid on presentation of a tax invoice. Contract for Convenor to be drawn. **Action EM.**
Offer received from Spicers to sponsor Nationwide Pairs and bridge in general. JA authorised to
progress the matter. **Action JA** The Secretary to notify M Willcox re decisions for 2004.
Action DY.

r) *In Confidence agreement for MC minutes to Oversight Committee and JH*
Refer to item 3x.

s) *Access to MC Minutes to States etc*
Refer to item 3x

t) *Letters to Clubs re Nationwide Pairs*
JS has this in train.

u) *Contracts with States for Licensed events*
The contract with BAWA for the Seniors and Swan River Swiss Pairs signed by the President at

this meeting. Copies to be held at ABF Secretariat. Needs further input from MC/EM.
Expectation is that all contracts should terminate in December 2004. **Action MC.**

v) *Answering Cooper*

Pending **Action KM**

w) *Single member clubs*

Pending

x) *Distribution of Minutes (3+2+2+7+2)*

Time Line for Minutes:

Secretariat draft minutes within 3 days

Management Committee amendments within 2 days

Secretariat to distribute amended minutes to Management Committee, 2 days

General Counsel release vetted minutes to Secretary, 7 days;

Secretary to release to web and send vetted minutes to VB for distribution, 2 days.

The official minutes go only to the Management Committee

Tournament Committee minutes will be attached to Management Committee minutes and will be put on the website with Management Committee minutes.

The vetted Minutes should be distributed to ABF Councillors, State Secretaries, the ABF Masterpoint Centre, the ABF Newsletter, Chairs of ABF Committees who are not Councillors, the Secretary of the ABF Tournament Committee. **Action VB.**

y) *P Gue travel proposal*

Refer to item 4k

z) *ANC Review*

Delete as an item

aa) *Colts in NZ*

Captains report received by Secretary; thanks to be extended to David Appleton and the team.

Action DY

ab) *Summer Festival.*

The Secretary tabled the Convenor's response to the request to itemise ABF payment to Canberra Bridge Club.

ac) *ABF Manual*

Pending. Compact disk to be provided. **Action VB**

ad) *Coaching of Womens team to Venice Cup*

The Secretary to circulate Management Committee with report from P Evans. **Action DY.**

ae) *MP Book regulations re bridge tours*

Discussion held over.

af) *B4C Red Point Events*

Pending

ag Query on eligibility to play in GNOT heats
Done

ah National Director for SA
Done

ai Masterpoint Review
D Anderson has discussed the masterpoint review with B Neill. They will revise the MP Manual.

aj Publicity for ABF events
ABF Calendar sent to IBPA.

ak Spring Nationals
ER expressed concerns. The Treasurer to review arrangements to ensure the complete separate operations and independence of the Spring Nationals and GNOT from an accounting perspective.
Action JS

al Minutes of mid year meeting Darwin
DY will provide his minutes for circulation. **Action DY/VB**

am Ranking Scheme
Pending further information from Q van Abbe. **Action DY.**

an Stan Bruce Letter re ACT Workers Comp
Paid.

ao List of ABF Insurances
Pending. **Action JS**

ap Article on claims re ABF Insurances
Pending **Action JS**

aq Darwin ANC incident
Delete

ar Lodgement of ABF Financial Reports
Signed at this meeting. **Action VB**

as Website
Names of players representing Australia are on the website. The Secretary to update the Seniors Team on the website. **Action DY**

at MP Centre – Culling of numbers
Done

au Barrier Reef Teams Sanction Fee
Done

av 2004 ANC Venue
No response from Convenor. **Action DY**

aw Chairs for VBA

Done

ax Spicers offer of sponsorship

Refer to item 3a

ay Engraving of ANC Trophies

As per August 2003 Management Committee Minutes, the 2004 ANC Convenor has been asked to take responsibility for the trophies, to have them engraved (all information has been supplied) and bill the Darwin ANC for the cost.

az Incentives for successful Australian teams

Pending. **Action JS**

aaa MP Centre

The Secretary outlined a problem with late returns from NSWBA. There was a suggestion that some returns had not been lodged. The Secretary to check the facts with J Hansen and JA would follow up. Late fee may be applicable. **Action DY/JA**

aab Monies owed to MP Centre

Two Clubs from NSW owe monies. Refer to NSWBA. **Action JA**

aac Resignation of Webmasters from Dec 2003

A Sub Committee of The ABF Secretary, the ABF Treasurer, ABF General Counsel to review applications. C Cummings to be invited to join review panel. P Gumby to be asked to serve if not an applicant. **Action KM.**

aad Alerts & Systems Regulations review

Comments from website sent to L Kelso who has made minor adjustments to the Alert Regulations. The Committee will review comments and provide advice ASAP. The Secretary to express thanks L Kelso and the Player Liaison Committee. **Action DY.**

aae Engraving of ANC Trophies

Refer to item 3ay

aaf Eligibility Declarations for PQP

Completed. But the note concerning provision for challenge to PQP to be placed on the web page **Action DY.**

aag Licence Fees

DY has advised P Gue that the licence fee for ANOT to remain at \$1500.

aah Report on the situation between VBA and FABF

Unresolved.

4) President's Report

a) *Captain's Report on Youth by I Del'Monte*

Received. Action DY.

b) *Masterpoint Newsletter*

The latest edition tabled and membership figures noted. The Secretary to remind BFACT that no reply has been received to his previous letter. **Action DY.**

c) *Query from Masterpoint Secretary regarding novice events.*

Related to following item. To be an agenda item for next meeting. **Action DY.**

d) *Restricted events (letter from K Crowe-Mai).*

The matter of restricted events was discussed at the 2003 Presidents meeting and at the subsequent Management Committee meeting. There has been a series of requests re restricted and graded events. The Management Committee intends to discuss this further at its December meeting. If Ballina has proceeded with its event it will be masterpointed as advertised. **Action DY**

e) *Culling of MP Numbers*

The President passed D Anderson's email to the Secretary for reply. The Management Committee wanted action taken to restore Lidia Beech and Dick Cummings to historical records. (The Management Committee appreciates that this was not a problem with the Masterpoint Centre system). **Action DY**

f) *2005 Playoffs*

The President tabled a note from R Klinger containing a query from Patrick Jordain.

g) *PABF Delegate's Report*

The President tabled Phil Gue's report and expressed the Committees appreciation for his representing Australia as our Delegate. The PABF may be held in Queensland in 2007 or 2008. The proposed PABF schedule is Taipai 2004 (this will be the Congress); Macau 2005; Malaysia 2006; Australia or Korea 2007. Noted that the QBA has requested the event, the ABF is not financially responsible.

h) *Email from T Jackman.*

A copy of correspondence received from the Convenor of the Gold Coast Congress concerning the possible visit of an EBU team to the 2004 GCC to be sent to the Summer Festival Convenor. There is a suggestion that an EBU team may be available to play in the Summer Festival event. **Action VB**

i) *Brochure by D Stern*

The Secretary to write to D Stern that the Committee would like this venture progressed for presentation at the ABF AGM (20/21 March 2004). **Action DY**

j) *Youth Budget*

The Treasurer to write to D Stern to request the Youth budget for the December Management Committee meeting. **Action JS**

k) *P Gue/Corporate Traveller Liaison*

The Secretary to ask P Gue to put a proposal forward. **Action DY.**

l) *Proposed Ranking Scheme*

Awaiting a reply from Q van Abbe. Follow up **Action DY**

m) *Newsletter of the International Fellowship of Rotarians*
Noted.

n) *Requirements of Tour Organisers*
The Treasurer to write to the ACBL. **Action JS**

o) *Director for NSWBA Red Point events*
The Committee considered an email dated 6 September from the NSW State Secretary. The requested exemption granted until 01 February 2004. **Action DY.**

p) *Variation of ABF System Card*
The President presented a card prepared by a player to support a request for slightly larger print for those players with sight problems. The Management Committee did not believe it was prudent to vary the card.

5. Secretariat Report

a) *Correspondence circulated to MC since August meeting (Discussion at the meeting in italics)*

- IOC Womens Questionnaire from Carole von Linstow WBF
- Final Minutes of August Meeting
- Minutes of the AGM of the Body Corporate Fyshwick Property
(*Secretariat to obtain a valuation of the property*) **Action VB**
- Email from Steve Hurley "Suggestion for new trophy"
(*Seek advice from M Willcox as to feasibility. Inform S Hurley that the matter is pending*).
Action VB.
- PABF Captain's reports from Nigel Rosendorff (Open) and David Beauchamp (Womens)
- Fwd of email from Mongolia
(*new NBO to PABF*)
- Letter from KS Lewis re problems with the Moroccan.
(*This is a QBA issue for the Gold Coast Convenor*). **Action KM.**
- Letter from Lindfield BC re increase in capitation fee.
(*Treasurer will reply*). **Action JS.**
- Letter from Kerry Haywood.
(*VB to respond, the reply to be vetted by General Counsel*). **Action VB/EM**
- Email from K Crowe-Mai re NSWBA as a venue for GNOT and possibly Spring Nationals cannot be approved unless the ABF has control of all areas. **Action JS**

b) *BB/VC/Seniors Monaco*

The question of Recorders was raised in an email by P Evans. It is ABF policy to pay for Recorders using members of the Australian contingent if available. VB to contact the three captains. **Action VB**

The Management Committee determined under Playoff Regulation #23.1 that there were exceptional circumstances and varied the regulations. The pair of Haughie-Borin for the Senior Bow; was replaced with the team of Haughie-Walsh.

c) *Nick Fahrer's Proposition re ABF System cards.*

VB to supply NF with the volume to see if he is interested. **Action VB**

The Treasurer to write to VBA re photocopying ABF system cards in large quantities. **Action JS.**

d) *Donation of Magazines to ABF Library by Canberra bridge player*

Noted with thanks. The Secretary to write a paragraph for the Newsletter expressing the ABF's appreciation. **Action DY**

e) *Email from P Gill re Sarfaraz Khan*

More formal information and documentation is required for the December meeting. **Action DY.**

f) *Correspondence with Ken Miller*

The NTBA have indicated that information re the proposed new gold point event will be available for the December meeting.

K Miller regrets he cannot supply a pro forma marketing package.

g) *Committee Reports*

Written reports received with thanks from D Anderson, T Bourke, J Brockwell, D Cooper and K Crowe-Mai. The Secretary to insert a paragraph in the Newsletter that trainee directors nominated by the States can obtain excellent experience at the Summer Festival. **Action DY**

JA gave a verbal report for the Governance Committee. New governance regulations came into force on 1 July. **Action JA**

h) *Secretariat Financial Reports*

Secretariat financial reports circulated and accepted.

6. Treasurer's Report

a) *NSWBA Loan*

The latest interest payment from NSWBA is due. The Treasurer reported that as the loan was extended last year for a further three years, there is two years remaining.

7 Secretary's Report

a) *Tasmanian Licence Fee*

TBA asked to know whether franchising will apply to the ASP. The meeting ruled that the ASP was a licenced event with a fee of \$1500. However, SA had asked for consideration of a reduction in the \$1500 for their event. Both events will be treated on the same basis. The Treasurer authorised to negotiate with the TBA **Action JS.**

8. Legal Counsel Report

a) *Management Committee Minutes*

Minutes from January on are vetted.

b) *Legal report re Item 9h February minutes*

The sponsoring organisations reserve the right to refuse admission to any entry which includes a player who does not qualify under the Conditions of Contest or who is in bad standing with any registered club or association.

c) *Letter from J Rothfield to General Counsel*

General Counsel to send copy of letter to the President for him to respond to Jessel. **Action EM/KM**

8) Tournament Committee Report

- a) Minutes of September Tournament Committee meeting discussed.

The Management Committee noted that the Playoffs will use external websites. The Technology Committee will investigate immediately the costs of backing up any external display of ABF events on the ABF website for archival purposes. **Action JS**

The Management Committee accepted the report of the Tournament Committee. It noted in respect of the arrangements for the Seniors Teams that the Committee had envisaged the possibility of changing the venue and expanding the field to 16 pairs. The Management Committee was concerned about the statement that the Convenor now proposed that the Seniors matches should be 14 board matches. On the basis that there was no evidence that the Tournament Committee had approved this variation from the identified format, the Management Committee resolved to refer this proposal back to the Tournament Committee for resolution by flying minute by 1 November 2003.

9 General Business

- (a) *World Youth Championships 2005*
The Secretary to write to D Stern for an update. **Action DY**
- (b) *Masterpoint Centre Manager Remuneration Review*
The Treasurer to search the Minutes and inform J Hansen. **Action JS**
- (c) *Single member clubs*
An email from the MP Centre was tabled. The Committee suggests that the ABF charge a fee for clubs of less than 10 members. **Action DY**
- (d) *Masterpoint Regs for Tours*
The Secretary to prepare a general information release for the ABF Newsletter regarding regulations listed in the MP booklet pertaining to tours by entrepreneurs.
- (e) *ABPC fees*
ER to circulate ABPC entry/licence data from previous years. Entry and Licence Fee for 2004 to be agenda item for the next meeting. **Action ER/DY**.
- (f) *Report from A Struik*
The Management Committee considered the report from the Oversight Committee, received with thanks, and looks forward to the report for the December meeting.
- (g) *The next Management Committee meeting*
Will be Friday evening 12/12/03 and Saturday 13/12/03 at 26 Blair Street, Bondi.

Action items from October Meeting

Item Number	Issue	Action by
3a	Commonwealth Games bridge event	JS & KM
3b	On Line Bridge	DY/EM
3c	Edwards Convention Card	DY
3d	Duty Statement for NPCs	DY
3j	Tax invoice from D Lusk	JS
3k	Licence agreement	DY/EM
3m	National Authority	EM
3n	ABDA article from J McIlrath	DY
3p	Veteran Category in MP scheme	DY
3q	Nationwide Pairs	EM & JA
3u	Contracts with States for Licenced events	DY
3v	Cooper	KM
3w	Distribution of Minutes	VB
3aa	Colts in NZ	DY
3ac	ABF Manual	VB
3ad	Report from P Evans	DY
3ak	F Budai's balance sheet	JS
3ad	Minutes of Darwin meeting	DY/VB
3ao	List of ABF insurances	JS
3ap	Article on claims re ABF insurances	JS
3ar	Lodgment of financials	VB
3as	Update of website player names	DY
3av	Follow up with ANC Convenor	DY
3az	Incentives for successful Australian teams	JS
3aaa	Late NSWBA MP returns	DY/JA
3aab	Money owed from NSW to MP Centre	JA
3aac	Contact C Cummings re sub committee for web	KM
aad	Alerts & Systems regs review	DY
3aaf	Eligibility Declarations for PQP	DY
3aam	Ranking Scheme	DY
4a		DY
4b	MP Booklet	DY
4c	J McPheat Query	DY
4d	Restricted events (letter from KC-M)	DY
4e	Culling of MP numbers	DY
4h	Email from TJ to JAS	VB
4l	Brochure by D Stern	DY
4j	Youth budget	JS
4k	P Gue/Corp Traveller	DY
4l	Ranking Scheme	DY
4n	Requirements for Tour Organisers	JS
4o	Director NSWBA red point events	DY

5a	Valuation on Fyshwich property	VB
5a	Steve Hurley trophy	VB
5a	Respond to KS Lewis matter passed to QBA	KM
5a	Reply to letter from Lindfield BC	JS
5a	Respond to K Haywood	VB/EM
5a	Respond to KCM re NSWBA as venue for GNOT	JS
5b	Recorders for teams in Monaco	VB
5c	Reply to Bridge Shop	VB
5c	Write to VBA re copying ABF system cards	JS
5d	Paragraph in Newsletter re donation of magazines	DY
5e	Write to P Gill re S Khan	DY
5g	Committee Reports	DY
5g	Governance Committee	JA
6a	Tasmanian Licence Fee	JS
7c	Respond to letter from J Rothfield	KM
8a	TC Minutes – external websites	JS
9a	World Youth C'ships	DY
9b	MP Centre remuneration review	JS
9c	Single member clubs	DY
9e	ABPC fees	ER/DY