

**ABF Management Committee Meeting**  
**Commencing at 8.00 pm 12 December 2004 and at 9.00am 13 December 2004 at**  
**26 Blair Street, Bondi NSW**

**1) Present**

K McDonald (Chair), D Yovich (Secretary), J Stark (Treasurer), E Ramshaw,  
E Magner (General Counsel), V Brockwell (Executive Secretary).

*Apology*

J Arkinstall (hospitalised).

**2) Confirmation of Minutes of Management Committee meeting October, 2003.**

Confirmed.

**3) Matters Arising**

Refer to Action Items Sheet appended to these minutes.

**4) Secretariat Report**

*a) Correspondence to Management Committee since October meeting.*

Comments from this meeting in brackets.

*i) Query by D Smyth "Licence Fees"*

(Waiting further correspondence from SA)

*ii) Email from WBF President re death of Jim Borin*

(This recognition noted)

*iii) Email from M Willcox (his response to VB's enquiry about the Steve Hurley Trophy.*

(Proposal from S Hurley accepted in principal. Executive Secretary to liaise with S Hurley). Willcox response noted. **Action VB.**

*iv) Fwd from D Stern "2005 WJC"*

(Refer to 1a (v))

*v) Fwd 2005 WJC with comments from WBF Youth Coordinator*

(The President reported on a discussion with J Damiani. The WBF executive were most impressed with the presentation from D Stern)

*vi) Nick Fahrer's proposal re system cards*

(Proposal to outsource system cards rejected at this time. **Action VB.**)

*vii) Notice from Domain Names Australia in relation to registration of a domain name*

(Copy of invoice to be sent to General Counsel) **Action KM.**

viii) *Grattan Endicott's "Revoke Consultation*  
(Refer to National Authority report.)

ix) *D Anderson's email subject Michael Courtney*  
(Refer to General Counsel's report)

x) *2003 Spring Nationals (26/11) ✓*  
(Noted.)

xi) *Mino Pin "Travel Proposal*  
(Treasurer to respond). **Action JS**

xii) *2005 Sydney ANC order of events*  
(Proposal is worthy of further study when information on the 2005 WJC schedule becomes available). The Chairman of the Tournament Committee to follow up for AGM briefing. **Action ER.**

xiii) *Email from Bo Bijker – Masterpoints*  
(The President will respond). **Action KM**

xiv) *Pauline Evans Captain's Report (Women's Team Monte Carlo 2003)*  
(Captain to be thanked for report). **Action DY**

xv) *Minutes of an ANC Melbourne Meeting*  
(Melbourne ANC to be discussed in Tournament Committee Report)

b) *Letter from Laurie Kelso*  
(Discussed under President's Report)

c) *Councillors*

It has been brought to the notice of the ABF through informal channels that Richard Grenside will replace Joe Greenfeld and Tim Haubrick will replace Helge Pedersen as Councillors. The ABF is awaiting formal notification from BAWA and NTBA.

d) *Distribution of Minutes*

On 29 October, minutes of the October Management Committee meeting + the September Tournament Committee meeting sent to Councillors, State Secretaries, MP Centre, Newsletter and those Chairs of Committees who are not Councillors. (Noted) DY's Minutes of Darwin Meeting also distributed on 29/10.

e) *Playoff Trophies*

The acquisition of four new Playoff trophies has been completed. They are the Lidia Beech Trophy for the Womens, the Tim Seres Trophy for the Open, the Ivy Dahler Trophy for the Seniors and the Rabbi Helman Trophy for the Youth. If possible photos to be put on web and Newsletter. **Action VB.**

f) *Letter from Francis Halmos*

President's reply sent to F Halmos plus separate letter to RD Klinger, enclosing all correspondence. Noted that the minute's silence for J Borin was observed at the 2003 Spring Nationals.

A policy decision made that respectful silence at major ABF events be observed only for players qualifying for an obituary on the ABF website.

g) *Recorders for Teams in Monaco*

Cheque for \$2000 sent to P Evans prior to event. Refund received. D Stern paid after the event. J Roberts still to submit a bill.

(Resolved)

h) *Lodgment of ABF Financial Statements.*

Completed.

i) *Email from T Jackman*

Sent to Summer Festival Convenor.

j) *ABF Property in Fyshwick.*

(i) Valuation obtained. Copies of report circulated at this meeting. Noted.

(ii) A special General Meeting of the owners was held on 2/12 the purpose of which was to seek Corporation consent for all to add a barrier ramp to their car space if they so choose. (The owners are finding that other premises are using their car spots, forcing them to park in other developments then receiving annoyed letters). The motion was resolved in the affirmative (unanimously) that owners could install at their own expense a barrier ramp to protect their carspace. (Noted).

k) *Response to Kerry Haywood*

Letter (vetted by EM) sent to K Haywood who subsequently phoned and asked that all correspondence be forwarded to VBA on her behalf.

l) *Letter from Lindfield BC (8/12)*

No response received to the letter dated 24 September.

(The Treasurer reported that the reply has now been dispatched)

m) *Spring Nationals*

(i) Email from R Klinger (26/11) re no bridge on line for Open Final. Noted

(ii) In response to the Secretariat's request, F Budai has reimbursed the ABF for travel pertaining to the Spring Nationals for E Ramshaw and I Dahler placed on the ABF Corporate Card. However, F Budai wants a tax invoice to be issued by the ABF. (Secretariat instructed to issue tax invoice).

n) *Request for Reports from Chairs of Committees.*

The Committee thanks D Anderson (Masterpoint), K Crowe-Mai (Olympic), P Gue

(Player Liaison) and L Kelso (Regulations) for their reports.

o) *Email from Queensland Player (3/12)*

The player states that the application form of a Queensland Club requires “date of birth (ABF requirement)” and suggests that this is contrary to the Privacy Act. General Counsel to respond. **Action EM.**

p) *Complaint from Office Manager NSWBA (concerning behavior of an official, not a member of the Management Committee).*

The President has attended to the matter.

(The President reminded the Management Committee of the standard professional need for care when communicating with any members and player.)

q) *Email from Bob Richman*

(The Committee agreed that two lists are required for the players with the highest masterpoints; current leaders and all-time winners.)

r) **Secretariat Financial Statements November 2003.**

Circulated at this meeting.

(Accepted).

s) **Julia Hoffman’s ANC Review Report.**

The Management Committee expresses sincere thanks to J Hoffman and her Committee for the report. To allow the Management Committee time to study the report, this is to be an agenda item for the next meeting. **Action DY**

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t) **WBF Meeting in Monte Carlo**

The Secretariat supplied information to J Wignall re ABF operations in 2003 for his report.

u) **Computer at ABF Office.**

Upgrade of office computer.

(Present computer equipment be assessed by Treasurer during the Summer Festival)

**Action JS.**

5) **Presidents Report**

a) *Mobile Phones*

The current policy on mobile phones is repealed. The matter has been referred to the Tournament Committee for advice. It was never intended that tournament organisers needed to collect mobile phones at the commencement of an event. As an interim measure the Management Committee confirmed the reinstatement of a procedural penalty of 9 IMPs or 3 VPs for means of electronic communications unless the director determines there is a valid (e.g. medical) reason.

b) *2004 ANC Melbourne.*

(i) Letters from L Kelso and G Gaspar discussed. With respect to the 2004 ANC, the

Management Committee appoints L Kelso Chief Tournament Director at the remuneration determined previously by the Management Committee. The position is responsible to and under the general control of the Chairman of the Tournament Unit. The President to respond to L Kelso, G Gaspar, J Collins. **Action KM.**

(ii) The Minutes of 26 November ANC Committee meeting noted.  
The Committee has no comment on avoiding night play but Stage I of the Butler must be 12 rounds of 10 boards. The playing schedule as proposed is flawed.

c) *Commonwealth Nations Bridge Championship*

(i) The President has written to J Greenfeld requesting him to act as an intermediary with R Pratt.

(ii) There is a proposed meeting with D Robson and A Halmos. The ABF would like ER and JS to be present. **Action KM**

(iii) The Treasurer still to resolve banking procedures. **Action JS**

d) *Summer Festival*

(i) *Invitation to Indonesian Players to attend the Summer Festival*

The team is not invited but attends because of sponsorship. The President wrote to thank sponsor.

(ii) *Publicity for Summer Festival*

The Management Committee was briefed that M Scudder obtained exposure for the Summer Festival in one of the bulletins at Monaco. The Secretary to write to M Scudder. **Action DY.**

(iii) *Summer Festival Tender*

The Secretary to send the Convenor a reminder note to have tender documents ready to be vetted at the January Management Committee meeting. **Action DY.**

e) *November MP Newsletter.*

Noted.

f) *MP Scheme Review*

It was suggested that Colin Mitchell would be a suitable person to undertake this responsibility.

The President is to liaise with Colin. **Action KM**

The Secretary to write to B Neill. **Action DY.**

g) *Nationwide Pairs*

(i) The Treasurer will organise a mail out of the ad for the NWP. **Action JS**

(ii) Dates for 2004 are on the ABF website.

(iii) Spicers has offered some monetary sponsorship. JA authorised to proceed with the matter and to deal with any other sponsor. **Action JA.**

h) *Material from M Willcox re PABF Simultaneous Pairs*

Noted.

## 6) Treasurer's Report

### a) *Public Liability Insurance*

The ABF has paid almost \$49,490.05 for the 2004 Public Liability Policy covering all affiliated Clubs. The Secretary to write an article for the ABF Newsletter. **Action DY.**

### b) *ABF Newsletter*

The Treasurer has responded to company offering a cheaper quote for Newsletter.

### c) *Masterpoint Centre*

The Treasurer reported that J Hansen is ordering new templates for certificates and registration cards.

### d) *ABF Website*

(i) The Treasurer has organised direct email addresses on the website for the President, Secretary, Treasurer, Secretariat, Chair of the Tournament Committee and General Counsel. Others may be required.

(ii) The Treasurer reminded the Committee that return of equipment purchased by the ABF and held by the current webmasters needs to be arranged. DY reported that the digital camera has been stolen from the webmasters. The Treasurer is to investigate making a claim on the ABF insurance policy. **Action JS.**

(iii) The Treasurer has asked Web Central to set up a collaboration tool for the ABF website

### e) *NSWBA Loan*

The Treasurer reported that NSWBA has paid \$25,000 off principal + an interest payment.

## 7) Secretary's Report

### a) *Selection of Webmaster*

Appointment successfully concluded as per the Secretary's report to the Management Committee. P Gumby is the successful candidate. A discussion took place about the arrangements (contractor vs employee) The Secretary to formally thank C and V Cummings. **Action DY**

### b) *Other web matters*

The new webmaster may design a style sheet for results.

### c) *Email from D Smyth re his web access.*

Matter referred to the Treasurer. **Action JS.**

### d) *Use of website for Committee papers.*

The Treasurer is considering this idea. **Action JS.**

### e) *Convenors recommendations of accommodation.*

A legal rider is required in relation to the lists of recommended accommodation that some event convenors provide. **Action EM.**

### f) *Ranking Scheme*

The Secretary has received a report from Q van Abbe that he will circulate to the Management Committee. **Action DY.**

g) *Age for Eligibility as a Senior*

The Secretary tabled an email from RD Klinger on the subject of the definition of age of a senior player. The Executive Secretary asked to write to JR Wignall sending the Klinger email and seeking his advice. Letter will also go to Nakatani as regards the PABF. Refer to item 9c **Action VB.**

h) *Email from I McCance*

Complaint about posting of results noted.

i) *Email from R Hills*

The Secretary tabled R Hills response to the ABF's query about the drop in ACT membership numbers.

j) *Youth Committee*

Budget for 2004 accepted. The Treasurer will further liaise with D Stern. **Action JS.**

k) *Sarfaraz Khan*

The Committee agreed to support a visa application for S Khan. The Secretary is to request a *pro forma* from P Gill. **Action DY.**

l) *Handbook*

The Secretary will circulate comments to the Management Committee on the comparison to the ACBL handbook. **Action DY.**

m) *Andrew Struik's Report*

Noted with thanks.

n) *New Alert Regulations*

The Secretary tabled an email from L Kelso. The Committee accepts the review of the alert regulations which has been completed, and will become effective 1 January 2004. The Secretary to send copies to all States and also place on the web. **Action DY.**

o) *Systems Committee Progress Report*

Accepted.

p) *ANC Review*

List as an agenda item for January meeting. **Action DY**

## **8. Legal Counsel Report**

a) *Eligibility of M Courtney to receive PQPs in ABF events*

General Counsel has received advice from J Hansen that confirmed that M Courtney was not a financial member of the ABF until 2 December 2003. There are two issues (i) eligibility to play in GNOT and ANC and (ii) the eligibility to earn PQP. No further advice could be given until EM has the regulations of the GNOT final.

b) *Sartaj Hans Eligibility by reason of residence.*

General Counsel authorised to proceed with the S Hans query on visa status. **Action EM.**

c) *2003 Playoffs*

(i) *Entering the 2004 Playoffs*

A Solicitor's letter on behalf of two Western Australian players re entry to the 2004 Playoffs tabled and discussed. ABF General Counsel will circulate an advice to the Management Committee, respond to the legal letter from the Solicitor, and draft a notice for insertion in the Newsletter. **Action EM**

General Counsel advised that the list of PQP holders in Newsletter should perhaps in future carry note that PQP holders should check the web site for Playoff entry details. **Action DY**

(ii) *Clash with 2004 Playoffs and Sydney Mardi Gras*

The Committee considered objections to the date/venue of the Playoff and decided that due to the many problems associated with change, that the date will remain unchanged.

d) *National Authority Meeting*

The Committee thanked General Counsel for her verbal report of the recent National Authority meeting, the Minutes of which are appended to these Minutes.

e) *Contract for new Webmaster*

The actual contractual arrangements need to be reviewed further and discussed by the Treasurer and P Gumby. The Committee authorised the Treasurer to sign the contract with P Gumby. **Action JS/EM.**

f) *On line Bridge Contract.*

Pending but now urgent. **Action EM.**

## **9. Tournament Committee Report**

a) *Licences for ASP and ANT*

The President to write to President of TBA to advance the ASP licence negotiation in a formal manner **Action KM.** No progress can be made on the ANT licence until further information is provided by SABF.

b) *Restricted Events*

ER reported on a discussion with P Gue and D Marler concerning an event for players with lower masterpoints, a graded event to be run concurrently with the Senior event at the ANT. Subject to a licence of 10% of masterpoint fee.

c) *Age limit for Seniors*

The Management Committee requested the Tournament Committee to advise on the age limit for Seniors events. Refer to item 7g **Action ER**

d) *Reserves for Australian Teams*

The Management Committee requested advise from the Tournament Committee on selection of reserves to represent Australia to attend events additional to Designated events and

appropriate procedure to deal with withdrawals from teams selected for Designated events.

e) *Screens*

ER/K Crowe-Mai to obtain quote for screens to be shared ABF/NSWBA and stored at NSWBA. **Action ER.**

f) *Tournament Committee poll*

ER reported that the email poll of the Tournament Committee about the number of boards for Seniors Playoff attracted only one response.

g) 2003 Spring Nationals

ER reported on a number of perceived defects at the Spring Nationals; errors in scoring, failure of SNOT Bridge Base presentation) and on some successful initiatives (Bulletin on reverse of hand records, SNWT Bridge Base presentation. KM and JS will examine the separation of costs between the Spring Nationals and the GNOT. **Action KM/JS.**

h) *Tournament Committee Meetings*

The dates of the Tournament Committee meetings for 2004 were noted and the Management Committee determined that travel expenses be reimbursed for the 2-day Melbourne and Sydney meetings but not for the meeting associated with the Summer Festival and the Gold Coast Congress. The Treasurer requested a budget for Tournament Committee meetings in 2004. **Action ER**

i) *Zonal meeting during 2004 Summer Festival.*

ER to contact J Wignall **Action ER.** President to confirm time frame for meeting. **Action KM .**

j) *2004 ANC*

Noted that the dates listed in the ABF Newsletter are wrong. ABPC entry fee and licence fee to remain at the 2003 level. The Management Committee reaffirmed the principles that the Tournament Unit is responsible for the running of all ABF Championship events and that the host state must use the services of the Tournament Unit at the remuneration determined previously.

k) *2004 GNOT National Final*

The NSWBA is approved as the venue.

## **10 General Business**

(a) *Captains Reports*

No report received from J Roberts. **Action VB.**

(b) *Single member clubs*

Pending

(c) *Masterpoint Manual Review by Management Committee*

Pending **Action DY**

(d) *Phil Gue travel proposal*

The Treasurer is dealing with the proposal. **Action JS.**

(e) *Masterpoint Regulations for Tours (R. Busch)*

The President to inform D Anderson that information currently in the MP booklet is to be adhered to. An article to be placed in ABF Newsletter. **Action KM.**

(f) *Restricted Events*

List as an agenda item for January meeting. **Action DY.**

(g) *Meeting Dates*

Dates for upcoming meetings are:

Tournament Committee meeting 12/1/04 at ABF HQ Canberra, and 21/1/04 at Rydges Lakeside Canberra.

Management Committee meeting 24/25 January at Rydges Lakeside Canberra.

Management Committee meeting Gold Coast Congress, Surfers Paradise, 28/29 February

Management Committee meeting Canberra 19 March. (To be confirmed by President).

AGM Talltrees Motel, Canberra 20/21 March

Item	Issue	Action	
3d	Duty Statement for NPCs	DY	Comments from D Stern, I Del Monte, J Roberts, Z Nagy, P Evans will be integrated in to a new draft document. Player Liaison Committee input required.
3aa	Colts in NZ	DY	Pending
3ad	Report from P Evans	DY	Report on training for Australian Womens team (subsidised by ABF) received as requested.
3az	Incentives for successful Australian teams	JS	Pending
3aaf	Eligibility Declarations for PQP	DY	Completed
5b	<del>Reorders for teams in Monaco</del>	VB	Completed
3k	Licence agreement	DY/EM	Pending
3u	Contracts with States for Licenced events	DY	Pending
6a	Tasmanian Licence Fee	JS	Actioned and pending
9e	ABPC fees	ER/DY	Current fee will apply for 2004. ER to ask K Ellaway and M Cooke to redraft ANC handbook. .
3m	National Authority	EM	Done. Refer to report from EM
3n	ABDA article from J McIlrath	DY	Actioned, delete item.
3p	Veteran Category in MP scheme	DY	Completed
3aaa	Late NSWBA MP returns	DY/JA	Done. No late fee will be imposed.
3aab	Money owed from NSW to MP Centre	JA	Matter dealt with.
4b	MP Booklet	DY	DY to forward J McIlrath's paper to Management Committee and D Anderson
4c	J McPheat Query	DY	Pending
4d	Restricted events (letter from KC-M)	DY	Pending
4e	Culling of MP numbers	DY	Culling has ceased. The MC is aware of the difference between historical records and the comparison of current player. The MC believed important that the data be maintained for the historical records to be stored appropriately.
4n	Requirements for Tour Organisers	JS	Pending.
4o	Director NSWBA red point events	DY	Done
5a	Reply to letter from Lindfield BC	JS	Done
9c	Single member clubs	DY	Pending
9b	MP Centre remuneration review	JS	Done
3q	Nationwide Pairs	EM/JA	Pending
3ak	F Budai's balance sheet	JS	Not yet received
3av	Follow up with ANC Convenor	DY	Actioned but no response received.
5a	<del>Steve Hurley trophy</del>	VB	Refer to Secretariat Report item 4a(iii)
5a	Respond to KCM re NSWBA as GNOT venue	JS	Done
3ao	List of ABF insurances	JS	Pending
3ap	Article on claims re ABF insurances	JS	Pending

3ar	<del>Lodgment of financials</del>	VB	Done
4j	Youth budget	JS	Received
9a	World Youth C'ships	DY	Done
3as	Update of website player names	DY	Done
3aac	<del>Contact C Cummings re web sub-committee</del>	KM	Done
8a	TC Minutes – external websites	JS	Pending
3a	<del>Commonwealth Games bridge event</del>	JS /KM	Done
3b	On Line Bridge	DY/EM	Pending
3c	Edwards Convention Card	DY	Done
3j	Tax invoice from D Lusk	JS	Done
3v	Cooper	KM	Delete
3w	<del>Distribution of Minutes</del>	VB	Done
3ac	ABF Manual	VB	Pending
3ad	<del>Minutes of Darwin meeting</del>	DY/VB	Done
aad	Alerts & Systems regs review	DY	Done
3aam	Ranking Scheme	DY	Done
4a	Del Monte report to Ethics Committee	DY	Done
4h	<del>Email from TJ to JAS</del>	VB	Done
4I	Brochure by D Stern	DY	Pending
4k	P Gue/Corp Traveller	DY	Done
4l	Ranking Scheme	DY	Done
5a	<del>Valuation on Fyshwiche property</del>	VB	Done
5a	<del>Respond to KS Lewis matter passed to QBA</del>	KM	Done
5a	<del>Respond to K Haywood</del>	VB/EM	Done
5c	<del>Reply to Bridge Shop</del>	VB	Done
5c	Write to VBA re copying ABF system cards	JS	Done
5d	Newsletter paragraph re magazines donation	DY	Pending
5e	Write to P Gill re S Khan	DY	Done
5g	Committee Reports	DY	Done
5g	Governance Committee	JA	Pending
7c	Respond to letter from J Rothfield	KM	Pending