

**ABF Management Committee Meeting  
19 January 2005  
Rydges Hotel Canberra  
Commencing at 9.30am**

**1. Present**

Keith McDonald, Dennis Yovich, Eric Ramshaw, Eilis Magner, Richard Grenside (present part meeting), Valerie Brockwell (Minute Secretary).

**Apology**

Keiran Crowe-Mai

**2. Confirmation of Minutes of meeting held December 2004.**

Amend Item 6: Secretariat Report dispatched prior to the meeting. **ACTION DY.**

**3. Matters arising**

See attached Action Sheet.

**List of Action Items resulting from December 2004 Management Committee Meeting.**

| <b>Item</b>      | <b>Action</b>    | <b>Subject</b>                                    | <b>Comments from January meeting</b>   |
|------------------|------------------|---|--|
| 5e (October)     | <b>KCM</b>       | Insurance claim information on web                | Treasurer to action for February MC  |
| 5e(i)(October)   | <b>KCM</b>       | Corporate Travel Insurance Policy                 | As above   |
| 5e(ii)(October)  | <b>KCM</b>       | Letter from Pt Macquarie-Hastings BC              | As above   |
| 5e(iii)(October) | <b>KCM</b>       | Query from D Stern re WYC/Insurance               | As above   |
| 5g(October)      | <b>KCM</b>       | Query from Di Jacobs re VCC bank account          | As above   |
| 6c(ii)(October)  | <b>KCM</b>       | Investigate insurance claim for above             | As above   |
| 8b(ii)           | <b>KCM</b>       | Licence fees                                      | As above   |
| 5c               | <b>EM</b>        | Bridge Training Notes                             | Invoice paid. Copy required for Library. Further issues referred to General Counsel. |
| 5d               | <b>DY</b>        | Sydney Festival                                   | Balance sheet required from K Neale.   |
| 5g               | <b><u>DY</u></b> | 2005 ANC  | Pending. Now urgent.   |
| 5h               | <b>VB</b>        | NSWBA Loan  | Finalised  |
| 5j               | <b>EM</b>        | Election of Sec, Treasurer and ordinary MC member | Nominations to be called for positions of Sec, Treasurer +1 ordinary member          |
| 7b               | <b>KCM</b>       | 2004 ANC Balance Sheet and Report                 | No progress  |
| 7c               | <b>EM</b>        | Legal issues re NSWBA Loan extension              | EM given authority to engage a solicitor. New contract required. All legal           |

|     |       |   |  |
|-----|-------|---|--|
|     |       |   | fees to be met by NSWBA.                                   |
| 8a  | DY    | Web page additions                                  | Finalised  |
| 8b  | DY    | Distinguished Talent Visa                           | Further information provided to EM.                        |
| 9a  | DY    | Playoff   | Info now on the web. Objection period to be added by DY    |
| 9b  | ER    | PQP Calculator                                      | Pending. KM will action this item.                         |
| 9d  | DY    | Super Congress                                      | DY will follow up  |
| 9f  | KCM   | Spring National Bank Balance                        | Treasurer to action for February MC                        |
| 9g  | DY    | Stepbridge  | Done   |
| 10a | VB    | Ethics Matter                                       | Done   |
| 10b | EM    | Spring National Issue                               | Done   |
| 10c | EM    | Courtney issue                                      | Done   |
| 10d | EM    | Declaration of Availability                         | Under control. ER to provide EM with WBF regs              |
| 10e | EM/ER | Australian Team Eligibility (Trans Tasman document) | Pending  |
| 10f | EM    | Letter of Appt for Convenors                        | Pending  |
| 10g | EM    | Nationwide Pairs Convenor Contract                  | Pending. DY to write to M Willcox. ER to trawl the minutes |
| 11b | ER    | Helpers Paper                                       | Deferred to Feb meeting                                    |
| 11c | KM    | Gue Matter  | In progress  |
| 11g | KM    | World Championships                                 | Finalised  |
| 11h | DY    | Travis letter                                       | Done   |

#### 4. Presidents Report

##### a) AGM

The Public Officer provided the relevant forms to be filled in at AGM before lodgement.

##### b) WBF "Aid for Asia"

The email from Anna Gudge has been forwarded to all State Secretaries.

##### c) Letter from E Battista, Geelong BC.

The President's response to the letter re participation in Prince of Wales fundraiser discussed.

##### d) President's Meeting

Proposed date is Saturday 7 May in Sydney. It will be a one day meeting. The ABF will fund the minimum bookable airfare for each President. **ACTION VB**

e) *Correspondence from David Smith*

The topics of (i) Playoff Points for Stage III of the ABPC, (ii) use of screens and (iii) Interstate Final Match lengths all handed to the Chair of the Tournament Committee. **ACTION ER.**

f) *ABF Membership*

Noted that ABF Membership was 32,071 at December 2004.

g) *Official communication from M Willcox re Spicers.*

The Management Committee endorsed negotiations by M Willcox with Spicers. **ACTION KM.**

h) *ABF Insurances*

The Public Liability insurance policy paid in December 2004 at a cost of \$49,000. Procedure for claims to be referred to broker. Notice required for the website. **ACTION DY.**

i) *Borin Financial matter*

General Counsel will provide the Secretary with an appropriate letter based on details supplied by the Secretariat. **ACTION VB/EM/DY**

j) *Email from D Anderson dated 10/1/05*

Discussed at length. Further information to be sought. **ACTION KM.**

k) *Meeting with KM, I McKinnon, M Willcox and Q van Abbe of 19/1/05.*

The President reported on the meeting. The Management Committee discussed a request that the ABF endorse a specific software scoring package. The Committee decided to defer a decision until it had a better briefing on technology developments. **ACTION DY.**

## **5. Secretariat Report**

a) *Spring Nationals*

Information contained in an email from F Budai noted and passed to E Ramshaw.

b) *Email from Steve Hurley*

VB to respond to S Hurley, thanking him for his ideas and advising that the ABF has been considering similar suggestions for some years. **ACTION VB**

c) *Matters pertaining to Istanbul.*

- The report received from the captain of the Seniors Team has been circulated.
- The report received from the captain of the Womens Team is to be circulated by the Secretary. **ACTION DY**
- The Secretary to obtain a report from the Open team captain. **ACTION DY**
- Noted that D Stern has returned \$218 from the advance for Recorder fees. The Secretary to seek information/accounting from the other two captains. **ACTION DY.**
- The email from B Travis re BB/VC team subsidies had been discussed at the December 2004 meeting. The Secretary to seek the relevant information from the captains. **ACTION DY**

d) *Super Congress*

The email dated 2/1/05 from John McIlrath re his super congress discussed. No decision reached. List as future agenda item. **ACTION DY.**

e) *PABF Fees*

2005 fees paid.

f) *VCC*

The new VCC Convenor provided with a float of \$1000 for the 2005 event.

g) *Secretariat Financial Statements*

Tabled and approved.

**6. Treasurer's Report**

The Treasurer was unable to join the meeting.

**7. Secretary's Report.**

a) *B Travis email re Estoril*

The Secretary to respond that there is no additional money available given that 2005 is a heavy financial year for international travel (Z7, PABF, WBF).

**ACTION DY.**

b) *NT Event Report*

The Secretary will respond to Eric Nunn thanking him for his excellent report.

**ACTION DY**

c) *Email from Ian McCance*

The Management Committee fully endorsed the response to I McCance from J Scudder.

d) *Application, Jacek Pszczola*

The Treasurer is handling an application for the ABF to assist Jacek Pszczola's immigration to Australia. In principle, the ABF will endorse subject to checks.

**ACTION KCM.**

e) *Email from SABF President*

Noted that the changes to ABF calendar resulted from the date of the Z7 Championships (set by Z7 President). The Secretary to respond that the ABF makes every effort to avoid these problems. **ACTION DY**

**8. General Counsel's Report.**

a) *Ethics Committee*

General Counsel gave a comprehensive verbal report on a meeting of the Ethics Committee held 19/1 in Canberra to consider three matters. The Management Committee ratified the composition of the Committee, and endorsed all decisions made by the Ethics Committee.

b) *Genera legal matters*

EM reported that (i) she had received an email from a club querying whether there were any regulations covering card holders had, raised the matter with L Kelso as head of the Regulations Committee. There are no such regulations but may be in future, and (ii) had forwarded a matter re Public Liability insurance to the Treasurer.

c) *Constitutional Queries from the Public Officer*

To be considered by General Counsel. **ACTION EM**

**9. TC Report**

a) *Tournament Committee Meeting January 2005*

ER reported verbally on the meeting held on 9/1/05. The Tournament Committee had a wide ranging discussion on different methods of formation of teams to represent Australia with a view to improving their results. A team seminar is proposed for July which will require some finance for subsidies. Notice in the NOT News and ABF website of a “last train” event to qualify two of the pairs into the 2006 Open Playoff. The Conditions for the WBF events in 2005 (received from J Wignall). VB to clarify with JW the WBF request for “annual report”.

**ACTION VB**

The Management Committee approved expenses for the Tournament Committee meeting in May.

**10. General Business**

None.

The meeting closed at 4.15pm

**List of Action Items resulting from January 2005 Management Committee Meeting.**

| Item | Action   | Subject   | Comments |
|------|----------|---|----------|
| 2    | DY       | Amendment to Dec minutes  |          |
| 3    | Various  | List of action items from December 2004 MC meeting. All BOLD items need action, some urgent |          |
| 4d   | VB       | Presidents Meeting  |          |
| 4c   | ER       | D Smith correspondence  |          |
| 4g   | KM       | Spicers   |          |
| 4h   | DY       | Insurance notice in N'letter  |          |
| 4i   | VB/EM/DY | Borin matter  |          |
| 4j   | KM       | D Anderson  |          |
| 5h   | VB       | S Hurley  |          |
| 5c   | DY       | Istanbul – total of 4 action items  |          |
| 5d   | DY       | Super Congress  |          |
| 7a   | DY       | B Travis (Estoril)  |          |
| 7b   | DY       | NT Report   |          |
| 7d   | KCM      | J Pszczola  |          |
| 7e   | DY       | Respond to SABF Pres  |          |
| 8c   | EM       | Public Officer queries  |          |

