

Minutes of ABF Management Committee Meeting

NSWBA Clubrooms, 162 Goulburn St, East Sydney 2010

28th & 29th May 2005

1. Present:

Keith McDonald (President), Richard Grenside (Secretary),
Kieran Crowe Mai (Treasurer), Eilis Magner (General Counsel), Martin Willcox,
Eric Ramshaw.

Apologies: Val Brockwell (Secretariat)

2 Confirmation of Minutes of meeting 8th May 2005: Approved

Matters arising.

| | | | |
|-------|--|--------------------------------------|------------|
| 4d | D Smith | EHR to reply formally | EHR |
| 4g | Spicers | Dealt with | |
| 4I | Borin Matter | See EM Report | |
| 5c | Bridge Training notes | Dealt with, EM to brief | |
| 10f | Letter Appt for Conveners | Dealt with, EM to brief | |
| 11c | Gue Matter | Later item | |
| 4b | Licence fee by event | Later item | |
| 5c | PABF Delegate | A Walsh | |
| 6e | Convener Dates for fin Reports | Pending, waiting on pro-forma form. | RG |
| 10d | Accreditation of Holiday events | Adjourned | |
| 10j | Super congress/Acc factor | Later item | |
| 10k | Coffs Harbour super congress | See TC criteria, if ok then approve. | RG |
| 10m | Convener contracts | Pending | |
| 10n | Outright awards for GNOT regional finals | to be discussed | |
| 4ii | Scudder Contract | Received | |
| 5ii | Increase in teaching subsidies | States advised | |
| 5xii | CNBC Biographies | Concluded | |
| 5xv | New Corporate Cards | Adjourned | KCM |
| 6viii | WA Licence fee agreements | Sighted | |
| 8iii | Kibitzers, Nat Authority decision | Advise all states info on web | RG |
| 8iv | Recorder reports to EM | Noted | |
| 10ii | Invite to Lorraine Harkness | Adjourned | KMc |
| 10iv | Bridge Holiday accreditation | Duplicated under 10d above | |
| 6bii | Delegates instructions PABF | Advised | |
| 6d | Invite to NZ to WYC | Adjourned | KMc |
| 6h | Halmos claim | Settled by VBA | |
| 6k | Secretariat position | Later item | |
| 6m | Venue mid year meeting | TBA RG to follow up | RG |
| 6n | Refunds various | TC dealt with | |
| 10e | Ruth Thompson | ACT advised | |

| | | | |
|--------|---|--|------------|
| 13a | Transnational policy | All captains advised of TC Position. Subsidies based on participation | |
| 13c | Accomo requirements Estoril | Information recd, KMc to follow up | KMc |
| 13e | Draft regs for declarations and Indemnity | Completed | |
| 14 | Investigate and action P-Indemnity Ins | Adjourned | MW |
| 15 | AGM minutes to Web | Done | |
| 16 | Thank you to DS re Seniors | Done | |
| 17 | Advise B.Neill re Captains policy | Done | |
| | M Bourke Captain for Women | RG appointed | |
| 19fii | Honorarium for CTD | Advised | |
| | SM appointed CTD of TU | RG to write, ongoing until rescinded | RG |
| 19fiii | TU participation at ANC | All Presidents advised | |
| 19j | HRMT outstanding account | KCM to follow up | KCM |
| 19q | Concerns Gue matter, D Marler | Later item | |
| 19si | Print Draft of helpers policy | Adjourned | EHR |
| 19sii | Inventory of ABF Assets | Adjourned | KCM |
| 19siii | Investigate Lotus notes to MC | Adjourned | MW |
| 19siv | Central MP Unit | Agenda item | |

4. Correspondence

- a) Indonesia re tournament: Motion to support participation, Carried
As per TC minute, position to be offered to Gue team, then to 4th-6th
RG to reply (Subsequently taken over by KMc)
- b) Alex Y letter re Insurance passed to KCM **KCM**
- c) David Stern re Directors fees Noted, no action
- d) Diana Smart/ Felicity Beale, unavailability for training session Noted, no action
- e) Earl Dudley, Aus team for CNBC Noted
- f) AGM/Presidents meeting: MC after receiving advice from Presidents and C-Members moved that the meetings be combined in the AGM weekend in Canberra.
1st Day, AGM starting at 9.00am until completed, 2nd day: Presidents meeting 9.00am to 4.00pm. Overwhelming support from all. **Motion Carried**
Councilors not permitted to Presidents meeting, Presidents may attend AGM as observers.
- g) DA letter re GNOT Placing Points. Later Item
- h) Confirmation of I Delmonte as Captain of Open in Seoul, send info on Captains duties. **RG.**
- j) RG email to BAWA requesting return of ABF's money. Verbal refusal
RG to advise KCM
- k) Nigel Rosendorff re Christchurch Subsidies Agreed to. **RG**
- l) A. Halmos re Australian team composition Noted
- m) EM re bouquet to Corporate Traveler, Emma Reardon RG to write **RG**
- n) P Gumby re support for 2006 Bridge for Brains
Waiting on 2005 reports from Stephanie and KCM **KCM**
- o) P Gumby re JOS info webpage, KMc to draft details to RG **KMc**

5 **Presidents Report**

Verbal, nothing to add due to close proximity of last meeting

6 **Secretariats Report**

Report Tabled, Matters arising:

- a) Domestic add-ons, amounts TBA **KCM**
- b) Subsidies for Estoril amounts + for Recorders **KCM**
- c) PABF relevant material to A Walsh. Done
- d) JOS matters. Kmc to sign cheque for QCBC loan and Taree proposal **KMc**
- e) Captains reports circulated, including MM for Open in Istanbul
Send thanks to MM **RG**
- f) 2005 PABF Fees paid, Z7 waiting invoice from J Wignell
- g) Uniforms, Blazers cost up to \$1000.00, must have coat of arms
Captains Option, Captains to query teams.
- h) Spicers offered to pay for Open team only, KMc- All or nothing
MW to liaise with Spicers re 2006. KCM for 2005
- i) Financial statements for May. Tabled

7 **Secretary's Report**

Verbal: No items for discussion

8 **Treasurers Report**

- a) Ledger entries report and Bank breakdown: Tabled
 - b) Nationwide Pairs, Query documentation chase up income receipts **KCM**
 - c) D Stern letter Tabled: KMc to respond stating review will be in line with other
remunerations decided at 2006 agm, noting ACBL figures are most
likely based on very senior director rates. **KMc**
 - d) Treasurer advised receipt of Superannuation advice. Action **KCM**
 - e) KMc advised of communication from taxation dept over non returns.
Responded by President in letter 4th May.
 - f) Standard return including financials not as yet lodged, EM to attend to. **EM**
 - g) License Fee proposals. Tabled
- All previous Minute decisions on License Fees are rescinded. The policy of the ABF is that 5% of License Fees be approved with contracts to be drawn up for an agreed period. **KCM**
- Licence fee to be set at 5% of income net of GST including any Sponsorship
A cap agreed for Surfers.
Effective 1st Sep 2005, refer Feb minutes **KCM**

Events NOT to be licensed

Australian Youth Week
Summer Festival
Youth Individual (GC)
Playoffs
Zone 7 Championships
GNOT

Events to be licensed

Western Seniors Pairs
Barrier Reef Teams
Swan River Swiss
Sydney Festival
Gold Coast Congress (Max Fee \$5000.00)
ANOT

McCance/VCC ANSSP
ASP HRMT
Spring Nationals NT Gold
Golden West

(KMc to initiate talks with Tas re ASP) Butler & Con Butler. Based on entry fee only

9 TC Report

ABF Tournament May Committee meeting tabled

Summary of decisions Recommendations of the Meeting to the Web

With change as minuted of

“\$1000.00 will be paid to any Australian player who participates in any of the 3 major events (Mixed Pairs, Teams or Open/Women’s Pairs) at the 2006 World Championships in Verona” limited to 20 players, ranked by

PQP’s. **RG**

RG reminded that only the Decisions and recommendations pages to go on web,

RG to advise JB to include him on mailing list as Secretary **RG**

Requirement for SM to advise MC of SF budget, proposed directors, including trainees, all other staff and format as agreed between TU and Convener. For final approval by MC **RG**

10 Legal Counsel Report

Borin matter, needs another solicitor to act **EM**

NSWBA Mortgage, up to NSWBA to request Variation of mortgage
MC does not need anything else. Contract to remain with MC’
Solicitor **EM**

EM reported issue with RDK correspondence, EM takes exception
To giving legal advice which could or may be used against
The MC, essence of letter was concern over KCM being on
Governance and MW being on MC. EM advised MC that there
Is legal authority. EM to acknowledge receipt, MC decision **EM**

Letter rec’d from D-Brooks re psyches, passed to National Authority **MW**

Kibitzer report by Nat Authority to be separate item on web **RG**

Master address list for contact addresses. EM stated there was no
impediment for national bodies to seek addresses from states or
clubs providing such addresses are not passed outside National Body
and kept within the organization.

Sean Mullamphy contract drawn up. Tabled needs signing **EM**

Payment of fees discussed, no final resolution, EM to put proposal.

SM agreeable to fixed principle sum + bonus

F Curtis to be asked re inclusion on the Nat Authority Committee **RG**

11 World Youth Champs

No report, everything proceeding smoothly

- 12 CNBC**
 Verbal report by RG on meeting with ALH
 RG viewed venue and hotel accommodation, a possible fallback at the
 Hotel/Convention Centre is an option if a permit or waiver is not granted to the
 VBA. ALH is confident there is not a problem. The MC requires a permit
 or waiver covering the schedule to be sighted by 30th Sep 2005. **RG**
 Meeting required between Jeanette Collins and Andrew Halmos & RG **RG.**
 RG to write VBA requesting permit conditions **RG**
 Event to be under control of TC who will format the event **EHR**
 ABF Confirmed as Sponsoring Organization
 Treasurer advised that \$15000.00 had already been advanced

- 13 World Champs Estoril**
 Declarations to be signed before subsidies paid
 Declarations to include repayment clause if unable or no attendance
 Captains to provide details of their teams accommodation **KCM**
 Captains to be allocated \$1000.00 for recorders, all monies not used
 to be returned. No allowance for Team dinners **RG**
 For 2004, Refunds received from M McManus & Stern
 Refunds from Women's to be queried to VB and DY **RG**

- 14 Z7 Captains Reports: TABLED**
 Reports from Open and Women's received, Seniors to come.
 RG to acknowledge receipt of reports **RG**
 Mathew McManus thanked for Istanbul report, Open Team **RG**

15 Captains for International Events

All Captains confirmed

| | Seoul | Estoril |
|----------|------------------|---------------------------|
| Open: | Ishmael Delmonte | Open: Nigel Rosendorff |
| Women's: | David Weston | Women's: Richard Grenside |
| Seniors: | Gordon Schmidt | Seniors: David Stern |
| Youth | John Roberts | |

The Following Team Members have been ratified for Seoul

Open: B Neill, R Klinger, G Gaspar, B Richman, Z Nagy, S Hinge
 Women's: E Havas, C Feitelson, A Clark, J Hay, L Stern, D Neumann
 Seniors: A Walsh, B McDonald, M Hughes, E Griffin, K Krochmalik, P Lavings
 Youth: D Geromboux, P Gosney, M Porter, N van jole, G Ware, G Feiler

The Following Team Members have been ratified for Estoril

| <u>Open</u> | <u>Women's</u> | <u>Seniors</u> |
|----------------|-----------------|-----------------|
| Paul Marston | Margaret Bourke | Ron Klinger |
| Mathew Thomson | Meredith Woods | Bruce Neill |
| Tony Nunn | Theresa Tully | George Smolenko |
| Sartaj Hans | Sue Lusk | David Lilley |
| David Horton | Felicity Beale | Zolly Nagy |

16 Executive Secretary Position (Secretariat)

The MC passed a motion to employ the services of an Office Manager. RG to frame an advertisement to be placed in the ABF Newsletter, All State newsletters, the Web.

Points to be highlighted include:

Salary Package \$45K to \$50K

37 1/4 hour week between hours of 9.00am and 5.00pm

Computer literate

Location Canberra

Duties to include: Keeping financial and other records, maintenance and security of the ABF Office property, attendance at meetings and writing minutes at both local and interstate venues, up to 8 weekends involved, liaison with ABF Office bearers, State Associations, State Presidents and International bodies.

17 Central MP Unit

The Migration Path and IMc proposals tabled

The MP proposal accepted, EM to draft legal document

EM

Changes required:

a) Delivery from 2 years to 18 months

b) ABF Representative to be KCM

c) Delete liaison with clubs.

Consideration of whether MW should stay on the MC due to possible conflict of interest in his involvement with Migration Path.

MW left the meeting, the remaining members of the MC voted to keep

MW on the MC. PASSED

Written advice for MW to stay as MC member

EM

Governance Committee to be appraised of situation for comment

RG**18 Summer Festival**

Proposed that additional entry fees be applied to all finals

Sean to meet with JB as chairman of TC to agree on format of events

Budget to be prepared and forwarded to MC

19 General Business

a) Intra travel to international events to be paid. KCM to decide level **KCM**

b) 100% Affiliation Rule Minuted. Send to all state Secretaries **RG**

Philosophy of ABF is 100%

Membership of a club requires membership of the ABF

KCM to determine re green points for unregistered players **KCM**

c) Gue Matter, 303 members advised, accepted as ok by FABF of SA

d) Document writer needed, Kim Neal?

e) The MC considered the request by NSW regarding Per Diems for the ANC and resolved that the current offer on the table was more than generous and no changes would be made

f) Indonesian event, to 3rd place getter, Gue Team KMc to advise **KMc**

Jakarta, RG to advise Gue **RG**

- g) GNOT Placing pts: Email of March 17 2005 approved, RG to write to DA and to advise all states. Email states:
- 1) Award placing points whenever an event winner goes directly to the National Playoffs
 - 2) The field shall be the number of tables in that heat, while the number of sessions shall again be the number of sessions of that heat.
 - 3) Effective immediately
 - 4) Further to this, Any State/regional body that is responsible for paying these additional MP costs may apply to the Treasurer for assistance in meeting this cost IF
 - i) The event has already started and the total extra MP cost is greater than \$50.00
 - ii) The event is to be completed before 30/06/05 and entry fees have already been advertised and the total extra cost is greater than \$50.00
 - iii) No additional payments will be made in future years as organizers will have time to set entry fees accordingly. Payment or partial payment of these costs is solely at the discretion of the Treasurer
 - iv) If applying you will need to let the Treasurer know the total number of additional gold points awarded
- h) Super Congress/acceleration factor: Permission J McIlrath this year only, MP scheme to stay in future. RG to advise both **RG**
- i) Congresses with 2 events of the same format. Accept DA position, no changes, refer MP booklet. Please implement. RG to DA **RG**
- j) Coffs Harbour Super Congress: see Jan TC report, RG to write **RG**
- k) A Woods enhancement of Australian Teams, KMc to email Alan endorsing MC willingness to assist on any suggestions that meet ABF criteria **KMc**

Date of next meeting July 16/17th in Sydney
 The meeting closed at 3.00pm Sunday