

## MINUTES OF THE

### ABF Management Committee Meeting

July 16 & 17<sup>th</sup> 2005

Marriot Hotel, Sydney.

Present:

Keith McDonald (President), Richard Grenside (Secretary)

Martin Willcox, Eric Ramshaw.

In Attendance: Val Brockwell, Secretariat

Apologies: Eilis Magner, Kieran Crowe-Mai

The Meeting Commenced at 0930 and welcomed Sean Mullamphy, Convener of the Summer Festival of Bridge to discuss the contract details between Sean and the ABF.

The MC considered the three options available, namely:

- a) Lump sum + CPI
- b) Lump sum + incentive
- c) % of entry fees + % of all sponsorship monies over \$2000.00 from one source.  
No incentive or CPI.

All options for a period of 2 years.

After due deliberations the MC decided to offer Sean option c with the following conditions.

- 1) That the dealing revert to a tender process
- 2) That reporting of all progress be made
- 3) That a budget for 2006 be done ASAP
- 4) That July 1<sup>st</sup> be the date for future budgets
- 5) That detail of staff employment with fees and other benefits be submitted for approval.
- 6) That all PQP events be approved by the Tournament Committee.
- 7) That the paragraph re Subordinate Roles be deleted.
- 8) That all results be presented at the time of the AGM in march + appraisal of the current years event
- 9) That by the 31<sup>st</sup> Dec the consolidation with the ABF results be done
- 10) That the contract, once agreed upon to be signed as soon as it was drawn up.

A further minute was made and approved, namely:

That the Management Committee supports the decisions of the Tournament Committee in all matters relating to the Summer Festival of Bridge as made prior to this meeting.

Sean then was invited back into the room and all of the proposals and the minute were put to him. Sean accepted all conditions with option c as his preference.

The meeting thanked Sean for his attendance

The meeting then commenced with the official business.

1. Confirmation of the Minutes of the meeting 28<sup>th</sup>, 29<sup>th</sup> May. Approved.

2. Matters Arising

The Rita Pringle affair as reported by Bill Jacobs and Simon Hinge to be referred to General Counsel

**RG**

Refer Elizabeth Fanos letter to Bob Temby of Willis Brokers.

**RG**

4d	<b>EHR</b>	D Smith4	C/F
6e	<b>RG</b>	Convener dates for financial reports.	Advised
10k	<b>RG</b>	Coffs Harbour Super Congress	Advised
5xv	<b>KCM</b>	Corporate Cards	Ongoing
8iii	<b>RG</b>	Kibitzers Nat Authority decision	Advised
10ii	<b>KMc</b>	Invite to Lorraine Harkness	Ongoing
6d	<b>KMc</b>	Invite to NZ to WYC	Finished
6m	<b>RG</b>	Venue mid year meeting	Arranged
13c	<b>KMc</b>	Accommodation requirements Estoril	Finished
14	<b>MW</b>	Investigate and action P-Indem Insurance	Pending
	<b>RG</b>	SM appointment CTD of TU	Advised
19j	<b>KCM</b>	HRMT outstanding account	To be advised
19si	<b>ER</b>	Print draft of helper's policy	Pending
19sii	<b>KCM</b>	Inventory of ABF Assets	Delete

Matters from May 28/29 meeting

4a	<b>KCM</b>	Alex Y letter re Insurance	Item closed
4h	<b>RG</b>	I Delmonte as Captain of Open, Seoul	Advised
		Send Info on Captains Duties	Done
4k	<b>RG</b>	N. Rosendorff re Christchurch Subsidies	Done
4m	<b>RG</b>	Bouquet to Corp Traveler, Emma Reardon	Done
4n	<b>KCM</b>	Reports 2005 Bridge for Brains + 2006?	Stephanie to mid year meeting
4o	<b>KMc</b>	P Gumby re JOS info webpage	Ongoing
6a	<b>KCM</b>	Domestic add-ons	Completed
6c	<b>KCM</b>	Subsidies for Estoril + Recorders	Done
6d	<b><u>KMc</u></b>	<u>JOS</u> matters. KMc to sign cheque for	

		QCBC loan + Taree proposal	Done
6e	<b>RG</b>	Thanks to MM for Captains report	Done
8a	<b>KCM</b>	Nationwide Pairs, documentation + income receipts	Deferred
8c	<b>KMc</b>	D Stern letter re Directors fees	Noted
8d	<b>KCM</b>	Receipt of Superannuation advice	Ongoing
8f	<b>EM</b>	Standard returns to be lodged	Required urgently
8g	<b>KCM</b>	Licence fee contracts to be drawn up	Defer to later
17	<b>EM</b>	Draft legal document MP proposal	Defer to later
		Written advice for MW to stay as MC member	Defer to later
	<b>RG</b>	G. Committee to be appraised for comment	Received
19a	<b>KCM</b>	Intra travel to events to be decided	See report
19b	<b>RG</b>	100% affiliation rule to be advised to all states	Done
	<b>KCM</b>	Green points for unregistered players	Done
19f	<b>RG</b>	Advise Gue team re participation in Indonesia	Done
	<b>KMc</b>	Write to Indonesia explaining selection process	Done
19h	<b>RG</b>	Advise Super Congress acc factor to JM & DA	Done
19i	<b>RG</b>	Accept DA position congresses with 2 events	Advised
19j	<b>RG</b>	Coffs Harbour Super Congress, refer Jan TC report	Check
19k	<b>KMc</b>	Write Alan Woods re financial offer	Done

#### Action items from various reports

##### **TC Report**

Change as minuted re subsidies for participation in Verona	Done
Requirement for SM to advise MC of decisions relating to SFOB	Done

##### **Legal Counsel Report**

Borin Matter	<b>KCM to write</b> John Hansen re details outstanding capitation fees for BBC. MW to email EM re \$4100.00	Outstanding
NSWBA Mortgage		Ongoing
RDK Correspondence		Noted
Di Brooks letter re psyches		Pending to EM
Kibitzer report		Finished
SM contract to be signed		see separate report
FC inclusion on Nat Authority Committee		Phone No required

##### **CNBC Report**

Permit for VBA to be sighted	Separate topic
Meeting JC-AH-RG to be arranged	“
VBA to provide permit conditions	“
TC to be officially in control of event	“
World Champs Estoril	
Captains to provide accommodation details	All except Open Team

Captains TBA recorder allowance, unused amounts to be returned Advised  
Recorder refund Istanbul from Women's captain TBA Done

### **Z& Captains Reports**

Acknowledge receipt of reports Done  
M McManus to be thanked for Istanbul. Done

#### 4. Correspondence.

#### 5 Presidents Report

KMc made the committee aware that there had been very little growth in membership since 1999 and that this needs to be looked at  
KMc presented WBF information paper on the 2008 and 2009 World Championships.

#### 6. Secretariats Report

Intra Australia subsidies for international travel for Estoril set at:  
Brisbane \$0.00  
Canberra \$150.00  
South Australia \$150.00

#### 7. Secretary's Report.

Tabled: Outstanding issues and items dealt with.

#### 8. Treasurers Report

Bank reconciliation as at 30<sup>th</sup> June, Tabled  
Ledger entries to 30<sup>th</sup> June, Tabled

#### 9. TC Report

- a) Reports received from Western Seniors and 2005 Seniors Playoffs
- b) States to be reminded that all brochures, regulations etc have to be vetted by EHR as head of Tournament Unit before distribution **RG**
- c) Nakatani to be requested to provide dates of 2006 PABF **RG**
- d) Di Marler to be advised no NZ participation at 2006 ANC **RG**
- e) NZ interested in resumption of test matches, either 1, 2 or 3 categories.  
Estimated cost of staging for 1 team as \$6500.00 which would involve billeting players
- f) TC requests status of involvement in CNBC. MC requests as full involvement as possible, TU not to be involved

## 10. Legal Counsel Report

No report

## 11. World Youth Championships

- a) David Stern and Nick Fahrer arrived at 3.00pm to give progress report on WYC to the MC
- b) Venue to be set up on Saturday 6<sup>th</sup> Aug
- c) Requested list of invitees to Opening Ceremony **RG**
- d) The following three Minutes were proposed and carried
  - 1) That No action be taken over the withdrawal to attend the PABF following the recommendation of the Youth Committee
  - 2) That failure to attend practice BBO sessions be referred to Match and Tournament Committee to review matter
  - 3) That Ratification is withdrawn for World Youth Championships in Sydney and that in the circumstances, No action be taken. Further ratified that Daniel Krochmalik and Justin Williams be the 3<sup>rd</sup> pair
- e) It was further minuted and carried that the subsidies to be paid would be”

Sydney	\$1100.00	
Canberra	\$1200.00	
Adelaide	\$1300.00	
The Captain	\$1100.00	+ Recorder allowance if applicable +
	\$250.00	for teams incidental expenses (Not for Hospitality)

Management Committee reviewed expenses to date

## 12. CNBC

The MC was advised that the venue was in doubt. The VBA has not as yet agreed to be the venue and that the “Hemisphere” convention centre was unavailable. The Theodore Hertz Club was to be approached as a possible alternative.

## 13. World Champs, Estoril

- a) All Captains to be contacted re Blazers or the like **RG**  
Cost not to exceed \$1000.00 per Team

## 14. PABF

- a) Report by Alan Walsh Tabled, Thank you to be sent **RG**

## 15. Executive Secretary Position

- a) Job description to be written and forwarded to applicants **VB/RG**
- b) Advert to be changed to include applications from those wishing to apply to work out of Canberra **RG**

## 16. Central MP Unit

- a) I McKinnon to be advised of unsuccessful tender. **KMc**
- b) KMc to talk to John Hansen at the ANC **KMc**
- c) Governance report tabled. Committee to be thanked **RG**

- c) MW and VB left the meeting whilst discussion on the governance Committee's recommendations were discussed. A Minute was tabled:

That after discussion of the report of the Governance Committee, the Management Committee voted that the contract with Migration Path be signed, subject to such contract being vetted by General Counsel.

## 17. General Business

### Youth:

- a) The Management Committee was advised that both David Stern and David Lusk would be retiring this year. Advice to be sought regarding replacements. **RG**
- b) Honorarium to be cancelled for David Lusk **VB**
- c) Job specification of Youth Coordinator to be produced **??**

### Licence Fees

- d) Licence fee agreements to be written and sent to all States holding Licensed events **KCM**
- e) Agreement to include:
  - 5% of gross income including GST
  - Flyers and regs to TU chairman before distribution
  - Reporting forms to be completed within 6 weeks
  - Penalties for non-compliance 2.5% each offense.
  - ABF to arrange ad in ABF newsletter

### Bridge for Brains

- e) Stephanie to be invited to mid year meeting **KCM**

Nationwide Pairs:

- f) A letter of agreement to be drawn up, from Sec of ABF  
to Migration Path. **RG**
- g) Advertisement on event to be forwarded to ABF Newsletter **RG**
- h) Advertisement on event to be sent to AB for costing **RG**
- i) Information to be sent to all states **RG**

100% Rule

Consideration was given to replies received. The Management Committee reviewed the statement and was satisfied that no change was necessary, however item will be discussed at the mid year meeting.

Mid Year Meeting.

- j) Thurs 28<sup>th</sup> July, DBBC, 3pm to 8pm, all Councilors TBA **RG**

Next meeting: 24<sup>th</sup>, 25<sup>th</sup> Sep 2005