

MINUTES OF THE

ABF Management Committee Meeting

Sep 24<sup>th</sup> & 25<sup>th</sup> September 2005

NSWBA Clubrooms, East Sydney

Present:

Keith McDonald (President), Richard Grenside (Secretary)  
Kieran Crowe Mai (Treasurer) Eilis Magner (General Counsel)  
Martin Willcox, Eric Ramshaw

In Attendance: Val Brockwell, Secretariat

The meeting commenced at 10.00am

- 1 Roll Call
- 2 Confirmation of the Minutes of the meeting 16<sup>th</sup> & 17<sup>th</sup> July. Approved.  
Subject to ratification by General Counsel
- 3 Matters Arising from past minutes
- 4d **ER** D Smith Done
- 5xv **KCM** Corporate Cards Ongoing
- 10ii **KMc** Invite Lorraine Harkness Ongoing
- 14 **MW** Investigate and action P-Indem Insurance Done
- 19j **KCM** HRMT Outstanding Account Complete
- 19si **ER** Print draft of helpers policy Presented

Matters arising from May 28/29 meeting

- 8a **KCM** N-Wide Pairs, documentation + Income Complete
- 8d **KCM** Receipt of superannuation advice Done
- 8f **EM** Standard returns to be lodged Done
- 8g **KCM** Licence fee contracts, EM to vet
- 17 **EM** Draft legal document MP proposal To be done
- EM** Written advice MW to stay MC member To be done

Matters arising from July meeting

- 9b **RG** All states advised re info on licensed events vetted by ER Done
- 9c **RG** Email to Nakatani re dates of 2006 PABF Done
- 9d **RG** Di Marler TBA that NZ not participating in 2006 ANC Done
- 11c **RG** List of invitees to opening ceremony of WYC Completed
- 13a **RG** Captains to be contacted re uniforms for Estoril Done
- 14a **RG** Alan Walsh to be thanked for PABF delegate report Done

15a	<b>RG/VB</b>	Job description of secretariat to be formulated	Done
15b	<b>RG</b>	Advert Sec to be changed to include out of ACT	Done
16a	<b>KMc</b>	I McKinnon TBA unsuccessful tender Central MP Unit	TBA
16b	<b>KMc</b>	John Hansen TBA re Central MP Unit (at ANC	TBA
16c	<b>RG</b>	Governance Committee to be thanked for report	Done
17a	<b>RG</b>	Replacement of Youth Coordinator, suggestions needed	Ongoing
17b	<b>VB</b>	Honorarium to Lusk to be cancelled, From November	Minuted
17c	<b>KCM</b>	Job description of Youth Coordinator, KCM received draft	
17f	<b>KCM</b>	Stephanie invitation to mid year meeting	Done
17g	<b>RG</b>	Letter of agreement from Sec of ABF to M-Path re NWP	To be done
17h	<b>RG</b>	Ad for N-Wide pairs to be sent to ABF Newsletter	Done
17i	<b>RG</b>	Costing of Ad for inclusion in AB	Cancel
17j	<b>RG</b>	N-Wide pairs info to be sent to all states	Done
17k	<b>RG</b>	All Councilors TBA venue for mid year meeting	Done

#### 4: Correspondence

The Secretary tabled various items of correspondence.

Matters arising

- |    |  |            |
|----|--|------------|
| a) | SM to sign contract, VB to witness                                 | <b>VB</b>  |
| b) | Ethics matter to be referred to General Counsel                    | <b>EM</b>  |
| c) | N-Wide pairs in progress, ads approved                             |            |
| d) | Various Insurances discussed, check all policies especially travel | <b>KCM</b> |
| e) | Quote Directors liability for all clubs                            | <b>KCM</b> |
| f) | Quote Library Insurance US\$50,000                                 | <b>KCM</b> |
| g) | Standard returns signed by EM                                      |            |
| h) | NSWBA Mortgage letter tabled 21/09/05, Loan extended 3 years       | <b>EM</b>  |
| i) | ABF to set tournament dates irrespective of PABF dates             | <b>ER</b>  |
|    | Open & Women's playoffs 23-27 March                                |            |
|    | Mid Year meeting dates 18/19 March                                 |            |
|    | 2006 ABF calender on ABF webpage                                   |            |
| j) | Youth Coordinator honorarium \$1750.00 per ¼                       |            |
| k) | KMc presented prizes Bridge for Brains at E-Suburbs BC in August   |            |

#### 5. Presidents Report

- |    |   |            |
|----|---|------------|
| a) | Mid Year meeting took place with most of MC absent due to ANC commitments   |            |
| b) | Minutes to be done  | <b>KMc</b> |
| c) | D & L Stern to be thanked by President for their hospitality  | <b>KMc</b> |
| d) | SF progress report tabled together with budget: Approved  |            |
| e) | SF list of directors + proposed remuneration to be forwarded  | <b>RG</b>  |
| f) | SF discretionary spending of up to \$1000.00 approved without consultation, above this figure to go through treasurer | <b>RG</b>  |

6 Secretary's report:

- a) Executive Officer Position. MW left meeting whilst discussion re applicants.
- b) Decision that position be best served by Canberra location
- c) MC narrowed applications to Jane Rasmussen with proviso that the other possible candidates be offered consideration if prepared to move to ACT.

7 Treasurers Report: Tabled

- a) Agreed Friends of Youth balance, Chairman & Treasurer in agreement
- b) End of year positions need balance day adjustments,  
ready Feb for signing **KCM**

8 Secretariat Report & Financial Statements: Tabled

- a) ABF Marketing account to be closed **KCM/VB**
- b) All ABF Accounts to be swept **KCM**
- c) SFOB to be offered bridge tables for \$10.00 each **VB**

9 Legal Counsel Report

- Eilis Magner arrived at 11.45 am Sunday
- a) Lodgment of returns viewed, approved and signed
  - b) Ethics matter to be sent to Ethics Committee, notify B Jacobs **RG**
  - c) Borin matter, contact Stern re copy of declaration **RG**
  - d) Otherwise affidavit or propose to executors \$2000.00 **KCM**
  - e) NSWBA Mortgage: KCM to forward email from EM to VB **KCM**  
Minute: ABF MC authorizes KMc & KCM to sign letter  
for NSWBA loan. Passed
  - f) Declaration form for CNBC to be organized **EM**
  - g) SM contract perused for recommended changes. Approved
  - h) MPPL contract progressing  
Youth Subsidy for WYC queried by players.
  - i) Check with Stern re Declarations **KCM**
  - j) WYC.:Letter to Stern stating:

The ABF MC discussed the request for an additional \$93,50 Subsidy. The claim is based on a statement that they had been told by you that ALL expenses would be reimbursed. If you confirm that this promise was made, the ABF would be prepared to honour this undertaking on a \$ for \$ basis with the friends of Youth Bridge to all 6 players and the Captain. (KCM to seek confirmation that DS did make statements to players and to analyze declarations) **KCM**

- k) Reminder to Stern that Subsidy levels are set by MC **KCM**

- l) Licence Fee agreement perused by EM & approved  
One for each event, Secretariat to send invoices  
(previously done by MP centre)
- m) National Authority decisions: RG to check with EBU on  
requirement for all clubs to follow **RG**
- 10 Tournament Committee Report
- a) TC Remuneration Policy Tabled, To be placed on ABF Webpage with request  
for comments to Sec of ABF. + Send to all states **RG**
- b) Captain of Aus Team for CNBC to be offered to B Neill  
as Playing Captain **RG**
- c) Resolved that any pair replaced for Z7 champs maintain full rights
- d) Minute: The TU should continue to run Open & Women's Playoffs: Passed
- e) Appeals without merit: Reminder of policy at ANC captains meeting  
+ start of Butler, RG to Sean **RG**
- f) MC reviewed 2005 ANC re scheduling.
- g) Minute: That all future ANC's revert back to Butler 1<sup>st</sup>, Teams 2<sup>nd</sup>.  
All states TBA **RG**
- h) MC to support all moves towards electronic scoring
- i) Circulate TC determination of ANC report **ER**
- j) The correction period as stipulated in Law 79 for all ABF events reinforced.
- k) Draw for P. Crittle rug to be drawn at SF, all states TBA **RG**
- l) 2005 ANC report Tabled, waiting on financials
- m) B Neill, C Nettle to be thanked for 2005 ANC **RG**
- n) NZCBA: Solomon proposition. TC opinion, MC agrees.
- 11 WYC and Jakarta
- a) Letter to Organizers of Governors' Cup to be congratulated **RG**
- b) Letter to Aus Team, congratulations on success **RG**
- c) WYC: Gift and TU to D.Stern and P Gill, presentation at SN **KCM**
- d) MC: Acknowledges event as a great success
- 12 CNBC
- a) Premises issue now resolved?
- b) EM to peruse permit and give opinion as to validity  
use of premises **EM**

13 OzOne

P. Marston arrived at 10.05 Sunday and welcomed by President  
Paul addressed the MC for questions

- a) Initial focus on Open players but not limited for future
- b) Committee of 5, with Margaret Bourke as Co-coordinator
- c) OzOne link from ABF site. RG to check inclusion **RG**  
Paul left meeting at 10.40
- d) Seek legal advice in writing re ABF involvement **EM**
- e) Refer ABF involvement to Governance Committee **RG**
- f) Requirement to isolate the project from all ABF matters
- g) KCM to produce draft of announcement on ABF webpage **KCM**
- h) Resolution: No monies to be withdrawn until next meeting

14 General Business

- a) Item for Presidents meeting: The Convenor of Bridge Tours,  
holidays or cruises awarding MP under 5.1.2 must  
advise the host state **RG**
- b) Licence agreements to be sent to all states **KCM**  
Event info to be linked to ABF Webpage, cost included in Licence fee
- c) Appeals without Merit policy to be referred to Nat Authority **RG**
- d) Gold Master Points: TC report (Nov 2004) upheld,  
Ground rules: Quality + Table numbers (150+)
- e) Coffs Harbour: RG to relay this info, **RG**
- f) ER to assess 2005 entries **ER**  
All PQP events get Gold + Golden West, Barrier Reef , NT Gold
- g) ASP: The Tas Swiss Pairs is available for them to become Licensee at the  
appropriate 5% of Gross income, in which case all accrued funds will  
need to be returned to the ABF, RG to advise **RG**
- h) 2006 Youth event: In Thailand, info on WBF site
- i) Declarations: Add to declaration re authority to give  
info on subsidies **ER/EM**

Next meeting 12<sup>th</sup> & 13<sup>th</sup> Nov at NSWBA, then Sunday 18<sup>th</sup> Dec  
New Secretariat appointee to be invited **RG**

Meeting Closed at 3.00pm Sunday