

MINUTES

ABF Management Committee Meeting

December 18th 2005

New South Wales Bridge Association
162 Goulburn Street, East Sydney 2010

Present: Keith McDonald (President), Eric Ramshaw, Martin Willcox, Richard Grenside (Secretary) and Kieran Crowe-Mai (Treasurer)

In Attendance: Eilis Magner (General Counsel), Jane Rasmussen, Secretariat,

The meeting commenced at 9.15 am.

1. Confirmation of the Minutes of the meeting, 12th and 13th November 2005.
Confirmed.

2. Matters arising

May Minutes

5xv	KCM	Corporate Cards	Pending
10ii	KM	Invite Lorraine Harkness	Done
8g	KCM	Licence Fee Contracts	Pending

July Minutes

16a	KM	Ian McKinnon to be advised unsuccessful tender	Pending
16b	KM	J Hansen to be advised re Central MP Unit	Pending
17b	VB	Direct debit to D Lusk to be cancelled	Done

September Minutes

VB	ABF Marketing account to be closed	Done
EM	Ethics Committee Matter	Refer'd to EC
EM	Declaration forms for CNBC	Done
EM	Matter referred to MC by Nat Recorder	Done
KCM	Quote Library insurance	Pending
KCM	End of year positions need balance day adjustments for Feb meeting	Done
KCM	NSWBA Mortgage to be signed	Done
KCM	Draft of announcement on ABF Webpage re Oz-One	Done
KCM	Licence agreements to be sent to all states	Done
KCM	Ask Fred Curtis re inclusion on Nat Authority	Done
ER	Assess quality of 2005 Coffs participants	Done
RG	List of directors required from Sean for SF	Done
RG	Refer when given legal counsel's advice to Governance Committee	Done

November Minutes

4d	VB	Organise Drawing of Penny's Blanket	Done
4g	KCM	D Stern asked to provide Youth Budget 2006	Done
4h	MW	Ask I McCance to Captain CNBC Team	Done
5a	KM	To sign Summer Festival Convenor Document	Done
5f	RG	Advise states teaching subsidy raise to \$3000	Done
		All applications to come via State Body	Done
5g	VB	Request from N Rosendorff \$150.00 refund for recording	Done
5h	VB	Dispose of obsolete Laptop	Done
6a	RG	Thank you to Rosendorff for Captains Report	Done
6bii	EM	Declaration forms to include dress code	Done
6biii	VB	Secretariat to advice KCM of subsidies distributed to players.	Done
6ci	RG	Include MPPL contract on all MC meeting agendas	Done
6dii	KCM/KM	Audit for 2004 NWP, Finance and Gov. Committees	Pending
6diii	RG	Publicise NWP to all state associations	Pending
7a1	RG	Advise Youth team no extra subsidy from ABF	Done
7aii	KM	Advise Convenor amount required from WYTC is \$7000.	Pending
8b	VB	D Sterns comments re: late arrival, acknowledge	Done
8c	ER	Advise Stern that Declarations to be signed at the end of O, W & S Playoffs, reconfirm Stern for Seniors.	Done
8e	RG	September TC minutes to be placed on Web	Pending
8g	RG	Advise all re: decision to award vouchers for Territory Gold from GCC and SF restricted events	Done
	KCM	Treasurer to notify eligible pairs	Pending
	KM	Write to Oz-One for representation at event	Pending
8h	EM	License agreements to include: Appeals reports to be sent to Secretariat ABF TBA name of convenor, directors, bulletin editors ABF TU will officiate at all ANC's	Done
8i	RG	Remind QBA that ABF logo must appear on ABF Events	Done
9a	VB	Refer complaint adjusted score at ASP to NA	Done
9b	KM	Social Bridge within a registered BC to be referred to QBA.	Done
9c	EM	Briefing paper re Oz-One required.	Pending

December Minutes

4d	JR	Financial Year Accruals from ASP & ANC
4g	JR	100% Rule, Clause 4
7a	KCM	4% for J Hansen

- 7c KCM Public Liability Insurance increase to \$20,000,000
- 7d RG Team Dinner re: D Stern
- 7e KCM Web Site Advertising.
- 8ai RG Write to J Brockwell re: Club Banora for 3 years.
- 8b RG Verona Championships cut-off date 31 March 2006 to be included on website
- 8ci KCM Bridge for Brains Research, hand file generation and Stephanie for more ABF prominence on brochure, website & ABF Newsletter
- 9a EM Oz-One briefing paper to be prepared
- 9b KM GNOT Complaint
- 9c EM Appeals Committee Members referred to National Authority
- 9d RG CNBC Venue VBA
- 9e EM Webmasters Contract

General Business

- KCM ABTA to be treated as States for funding purposes
- RG Secretary to write to ABDA re: State status for funding purposes
- JR Dates for forthcoming MCM's to be forwarded to L Harkness
- EM Error on Masterpoint Centre Youth page.
- KCM Youth Budget 2005 consider matter further. Treasurer to act.
- JR Medallions.
- KM Corporate Traveller, correspond with P Gue.
- RG Spring Carnival Report. Secretary to acknowledge and thank.

3. Correspondence

Received correspondence re: Psyche bidding. Matter has been referred to National Authority.

4. Presidents Report

a. Calendar

President received an email from ER with regards to the dates on the calendar. The dates which were only provisional should have stated as much, there is now a clash of events in Queensland and Western Australia with the Playoffs in March.

b. Amram Zazami

President noted the passing of Amram Zazami who was both a bridge player and administrator of the Indonesian Contract Bridge Association. The President has sent a message of condolence of behalf of the ABF to the Indonesian Contract Bridge Association.

c. Drew Cannell

President forwarded a request from Drew Cannell to M Bourke.

d. *Financial Year Accruals*

No report yet from ASP 2005 and ANC 2005. Secretariat to request reports.

Action JR

e. *Masterpoint Newsletter*

Noted from November Masterpoint newsletter that ABF membership numbers are marginally up compared to 2004. There were 31061 members in 2004 compared with 32,282 in 2005.

f. *Web Usage*

It was noted that the Web Usage for November was received.

g. *100% Rule*

The Management Committee needs to have Clause 4 of the 100% Affiliation Rule clarified.

Action JR

5. Secretariat Report

Report was tabled.

6. Secretary's Report

Report was tabled.

7. Treasurer's report

a. *4% for J Hansen*

Motion: "J Hansen be paid an extra 4% backdated to September 2005".

..... Motion Carried.

Treasurer to advise J Hansen.

Action KCM

b. *Capitation Fee*

There was to be no rise in Capitation Fees for 2006, but that there was a five cent increase in Masterpoints.

c. *Public Liability Insurance.*

Increase indemnity for public liability from \$10,000,000 to \$20,000,000 which increases the premium by an extra \$12,100 approved. Treasurer to inform Temby Willis of the change in agreement and request a list of all claims for the past 12 months.

Action KCM

d. *Team Dinner*

D Stern took out his team for dinner at a cost of \$250. As this was not within the parameters of the subsidies paid to Captains, reimbursement will be sought.

Action RG

e. *Web Site Advertising.*

A request has been made by P Gumby as to advertising on ABF web site.

Action KCM

8. Tournament Committee Report

a. *GNOT*

(i) Club Banora was an effective venue and the event should be held there for at least the next three years with the following recommendations, That the Convenor address the problems of accommodation and travel to and from the venue and that the Provincial Pairs event be given higher priority in terms of entry requirements and space. **Action RG**

(ii) A copy of the Player Liaison report was tabled and this has been sent to the Convenor GNOT.

(iii) The low numbers in the SNOT was caused by the separation of the GNOT and the SNOT.

b. *Verona*

World Championships in Verona needs a cut off date. It was agreed that the cutoff date for subsidies close on 31st March 2006 and that all applications are to be forwarded to the Secretariat with a decision on approval by 30th April 2006.

Action RG

(i) TC Chairman advised that the Tournament Committee Minutes should be changed to state that the Management Committee overrode the TC with regards to Verona.

c. *Bridge for Brains Research*

A request was made to follow-up who generated the hand file for Bridge for Brains Research, to ensure that the file is generated by the ABF. **Action KCM**

(i) Treasurer to write to Stephanie to ask for more prominence for ABF on brochures, website and ABF Newsletter. **Action KCM**

d. *Oz-One and CNBC*

Oz-One has approached the Convenor of Commonwealth Nations Bridge Championship to ask if they can participate in the event.

e. *Declarations of Availability*

No subsidies to be paid until signed. ABF Secretariat to send Declarations to Captains to be distributed to players, then to be returned to ABF Secretariat for storage.

f. *BBO*

No payment by the ABF for Bridge Base Online operators. If individual convenors wish to pay, then that will be their prerogative.

g. *License Agreements*

Are license agreements transferable? If a license agreement exists between the ABF and the NSWBA for example, the State Association is the sponsor and therefore responsible for the event. They may appoint any convenor of their choosing.

9. General Counsel's Report

a. *Oz-One*

No briefing paper has yet been received re Oz-One. What are the implications for withholding tax? Is Oz-One paying or ABF? No Australians will be paid until briefing paper has been received. **Action EM**

b. *GNOT Complaint*

Letter received about GNOT and forwarded to General Counsel. President to write a letter of acknowledgement. **Action KM**

c. *Appeals Committee Members*

Letter was received for advice on acting on an Appeal if you were involved in giving advice or were the Appeals Advisor. Matter referred to National Authority. **Action EM**

d. *CNBC Venue*

Secretary to write to VBA re: venue for Commonwealth Nations Bridge Championships. **Action RG**

e. *Webmaster Contract*

P Gumby's contract is up for renewal and it would be appropriate to review the contract. General Counsel will request a report from the Webmaster on her experiences to date. **Action EM**

10. General Business

CNBC

Website is currently under construction. Regulations are being updated. President has written to President of NZCBA to confirm that New Zealand will play as a Commonwealth Nation. Hackett team from England has just paid the standard entry fee, no actual sponsorship. Currently there are 28 teams.

Central Masterpoint Unit Report.

MPPL visited with P Marston to discuss ranking system. 5 clubs are running the systems currently. Another meeting is scheduled for January. Advised not to do anything to jeopardise the Masterpoint scheme.

Lorraine Harkness

Lorraine Harkness joined the meeting at 12.10pm. Australian Bridge Teachers Association and the Australian Bridge Directors Association are to be now treated as a state for funding purposes.

Action KCM

(i) Secretary to write to President of ABDA

Action RG

(ii) Dates for forthcoming Management Committee Meetings to be send to L Harkness.

Action JR

Lorraine left the meeting at 12.40pm.

World Championships Captains Report

No Reports.

Naming Rights for License Agreements, Entry Fees & Remuneration for Helpers

No Reports

Youth Budget

Deferred until January.

Error appearing on Masterpoint Centre Website re: Youth age. General Counsel to write to J Hansen to have age amended to 25 years.

Action EM

Budget for 2006 received from D Stern. Treasurer to write to D Stern to discuss contents and the matter will be considered further at the January Management Committee Meeting.

Action KCM

Medallions

Secretariat to seek out the company in possession of the die cast. Need to order as supplies are very low.

Action JR

Corporate Traveller

Management Committee will consider appointing P Gue as a travel consultant.

Seeking a proposal that outlines advantages to players.

Action KM

Advertisements on ABF Web Page

Only matters of national interest are to be placed on ABF website.

Maintenance of Library Database

T Bourke needs to supply more details of the revamping of the Library database. In principal an agreement to pay \$1000 was reached.

NT Gold

No Report

Spring Carnival Report

A report from the Convenor of the Spring Carnival was tabled. Secretary to acknowledge receipt and thank.

Action RG

- (i) Tournament Committee should get a copy of all Convenors' reports, as should the Tournament Unit and ABF Secretariat. ABF Secretariat should keep all reports on file for use at AGM's.

Meeting closed at 2.30pm.