

MINUTES

ABF Management Committee Meeting

April 8th & 9th 2006

Mariott Hotel, Sydney

10.00am both days

Present: Keith McDonald (President), Richard Grenside (Secretary), Kieran Crowe-Mai (Treasurer), Dianne Marler and Andrew Halmos

In Attendance: Eilis Magner (General Counsel), Martin Willcox and Jane Rasmussen, Secretariat,

2. **Confirmation of Minutes of meeting Feb 25th, 26th 2006**
Confirmed

3. **Matters Arising**

Matters outstanding from previous minutes.

December Minutes

7c KCM Web Site advertising - Ongoing
8ci JR Bridge for Brains Research, hand file generation etc
Pending

January Minutes

7c KM/JR Oz-One Weekly session green points on BBO
DA & JH - Ongoing
8d MW *Investigate Swiss Pairs Trophy*
Get Trophy Curator to supply lists of all trophies
8d ER/SM Early finish at Summer Festival – Pending
8k JR *Document all ABF Fees*

February Minutes

4a JR Notify results of National Director Accreditation committee to candidates, + complete list of all National Directors - Pending
4e JR Promulgate notice of 'Internal Events Co-coordinator' to all councilors, State Secs & Conveners. - Pending
4f JR Invitation to Alistair Stuck, Pres of NZCBA to attend MC - Pending
4g JR List of all Conveners for 2006/7 + contact details - Pending
4j JR Send M. Bourke copy of PM letter re:BBO duplicate sessions, with our response - Pending
4k DM Contact P Gue for update on travel consultancy **Action DM**
4l EM Write QBA and CTD for copy of Directors Report.
Copy to convenor and convenor decides whether to send to ABF. **Action EM**

4m	KCM	Disclaimer for Bridge Tours page - Pending	
7b	KCM	Treasurer to review Tax position – Ongoing <i>Contact ATO</i>	
7dii	EM	advise time and detail for c-card info - Pending	
9a	EM	Oz-One Brief, + memorandum of Agreement with Oz-One Committee - Pending	
9b	RG	Web page outdated, expressions of interest to redesign on Website & newsletter. Webmaster on holiday for 2 months, replacement needed. - Pending	
10	MW	Maccabi Games, view current ABF policy <i>Policy by Tournament Committee</i>	Action MW
	JR	<i>Send lists of Verona attendees to John Wignall.</i>	
14	JR	Letter of appointment to new Youth Coordinators - <i>Find previous Youth Coordinator Contract</i>	

4. Correspondence

- (a) Psyche Bids – National Authority **Action EM**
(b) Invitations to events place on Website **Action RG**

5. Presidents Report

- (a) Procedures for disaffiliation. States should as a matter of courtesy inform ABF of decision. Agenda item for President's Meeting 2007. **Action RG**
(b) A run-on clause for all clubs to be added to Public Liability Policy for 3 months. **Action KCM**
(c) NSWBA loan. Look into investing money from ABF Account. Finance Committee to report. **Action KCM**
(d) ANC Youth Supplemental Team – Procedures **Action RG**
(e) Web Statistics noted
(f) Larry Cohen to bring a team to the Summer Festival of Bridge 2007.
(g) Correspondence from R Klinger re: Playoffs – noted
(h) Newsletter editors have resigned. Secretary to write an expression of interest notice for website and newsletter **Action RG**
(i) Write to Alistair Stuck, Chairman NZCBA to invite him to an upcoming Management Committee Meeting **Action RG**
(j) Commonwealth Nations ABF Account Fyshwick, Bank Charges **Action KCM**
(k) Inventory of screens for Playoffs. **Action KCM**
(l) Independent Audit Report for JOS and ABF – send to all councillors **Action JR**
(m) Public Liability Insurance Policy – Waverley Bridge Club to be named on policy **Action KCM**
(n) ABF Masterpoint website – stop ability to view deceased players **Action MW**
(o) Drew Cannell – forward request to M Bourke **Action RG**
(p) Eric Kokish compliant re: NOT results **Action RG**
(q) PABF – Can send 4 Senior teams to PABF, place notice on website and in newsletter informing senior players **Action RG**
(r) Write to Newsletter Editors for distribution lists and Salmat **Action JR**
(s) Newsletter Committee to investigate costs involved with production of Newsletter, Printing, distribution and editing **Action AR**
(t) Acknowledged receipt of ABF Masterpoint Newsletter, currently 29909 members. Thanked J Hansen for his report
(u) Promulgate regulations on representative teams for the ANC. **Action RG**

(v) Zone 7 membership bill. President of Zone 7 to be asked if we owe for 2004, 2005 and 2006. Speak to J Brockwell.

Action JR

6. Secretary's Report

(a) Web Protocol. Any changes on the web site to be done through the Secretary.

7. Secretariat Report

(a) Treasurer to write to P Gill

Action KCM

8. Treasurer's Report

(a) New Liaison at Bridge for Brains – Angela

(b) Letter to Captains, who is responsible?

Action KCM

(c) Guidelines for team to notify Management Committee as early as possible on Captaincy

Action KCM

(d) Respond to Summer Festival caddy problem

Action KCM

(e) Convenors guidelines for caddies

Action KCM

(f) Bank reconciliations from March

9. Legal Counsel Report

(a) Oz-One brief by Barrister expected next week

(b) Disaffiliation Public Liability – See President's Report

(c) Directors Liability – send to Treasurer

(d) Responded to Query from NSW Club re: Natural Justice

(e) Responded to query – player not in good standing – refer to States

(f) License agreement clause Sponsoring Organisation, Green = Club, Red = State and Gold = ABF. Circulate to Management Committee

Action RG

(g) National Authority. Find decisions prior to 1998. Find all precedents

(h) Credit card details. Legal requirements. Protocols should be put in place. Technology to put protocols in place.

Action MW

(i) Have we a binding contract with Club Banora? Is contract binding? Contact all convenors to ask if they are signing a contract that is binding for a year or more, convenors should contact Management Committee for approval.

Action KCM

(j) Should the Chief Tournament Director be a member of the National Authority. It was agreed to allow CTD to become a non-voting member of the National Authority.

Action EM

(k) B Jacobs response required. ABF will not support refusal to enter event. Gold Coast incident referred to Ethics Committee. Request from State for a comment on the incident.

Action JR

10. Tournament Committee Report

(a) Proposal from D Stern re: PQP's for Seniors to be reduced to 0. Against lowering PQP's.

(b) Signed declarations from Seniors Playoffs

(c) Look into subsidies

(d) Playoffs – inability to secure a venue in NSW

(e) Refer possible relocation to Canberra for playoffs referred to Player Liaison

Committee for distribution and comment by the players affected by this proposal

Action DM

(f) Any pair that withdraws before commencement of Playoffs – no action to be taken. Tournament Committee to document tie-break procedures

Action MW

Action MW

(g) Speak to TAS re: ASP

(h) Prize money at Barrier Reef, difficulties for VCC

(i) Write to W Lazer, P Gue and B Thompson, thanking them for their valuable contributions while on the Tournament Committee

Action RG

- (k) Acknowledge and thank Convenor of Playoffs for Report
Action RG
- 11. Central MasterPoint Committee Report**
(a) System is moving along. ABF test Masterpoint centre will go live this week.
(b) Request for input from Management Committee Members as to their "wish list" for this new centre. AH to act as co-ordinator of comments.
Action AH
- 12. ABF Tournament Reports**
- a. CNBC**
Write to Convenor and congratulate on success of event.
An honorarium of \$1000 will be paid to the convenor
Action RG
- b. Summer Festival of Bridge**
Write to Convenor for financials for 2006.
Check on closing date for reports.
Action RG
- c. Gold Coast Congress**
- 13. International Events**
- a. 2006 PABF**
(i) Ratify up to 4 Senior Teams. The subsidy for the Australian Open, Womens and Senior Teams is \$3000. Write to Government for approval to use Coat Of Arms for Bangkok, WYC and PABF.
Action JR
(ii) Secretary to write to J Greenfield to act as Delegate for PABF.
Delegate to be instructed to secure dates for PABF 2008.
Action RG
- b. Indonesian Bridge Tournament**
- c. Women's Bridge + University Teams**
- d. 22nd Mersin Bridge Festival**
- e. 2006 WorldWide Bridge Contest**
- f. 2006 PABF Youth and Schools Champs**
- g. World Youth in Bangkok 2006**
- h. World Champs in Verona 2006**
- i. PABF in Australia**
- j. Bermuda Bowl, Venice Cup and Seniors Bowl in Australia**
(a) Currently in limbo
- 14. Licence Agreements**
(a) Amend option for 3 year renewal.
Action KCM
(b) Letter to Captain's to include statement that "they have one free entry, as a team, to one ABF event before the targeted event".
Action KCM
(c) ABF requirement that medallions are to be presented
(d) No compulsion to use Tournament Unit
(e) Contact Tasmania re Swiss Pairs licensing. Send VBA and TBA license agreement contracts for Swiss Pairs and VCC. Modify QLD license agreement.
Action KCM
- 15. ABF Committees**
Write to Committee Chairs for terms of reference and reports for Management Committee.
Action RG
- 16. Youth**
(a) Australian Youth Championships should endeavour to break even
(b) Approved Youth Captains: John Roberts and Cathy Mill
Action RG
(c) Inform Chairman of Youth Committee that all notifications for attendance at events is to go via ABF Secretariat
Action RG

17. **Other items**
- a. **Webmaster Deputy**
 - b. **Proposed new honorariums**
 - c. **Governance Committee & GNOT**
 - d. **Entrepreneurs clashing with ABF events**
Contact entrepreneurs planning to have tour or holiday clashing with ABF Event
Action KCM
 - e. **Unsatisfactory Bridge lessons.**
Write to L Harkness for an update on accreditation of bridge teachers.
Action RG
 - f. **AOB**
 - (a) Invite L Harkness to next Management Committee Meeting 27th May and J McIlrath to Management Committee Meeting on 8th July. **Action RG**
 - (b) Management Committee agreed to purchase printer for \$990 for use by the Tournament Unit. \$990 to be deposited into FOYB account.
 - (c) Find original Newsletter, and SF Contracts and send to General Counsel
Action JR

Meeting adjourned at 2.00pm

Meeting reconvened at 2.20pm

- (d) Life stories of James O'Sullivan, McCutcheon. Write to S and D Lusk for historical data on bridge personalities. **Action RG**
- (e) Request from JOS Trustees for increase of funds to \$200,000. Approved.
- (f) Write to all State Associations for a list of all available equipment to be made available for rent. Compile a list of all ABF equipment. **Action RG**

Meeting Closed at 2.45pm

Minutes of the meeting of The James O'Sullivan Trust Fund

April 9th 2006

Marriot Hotel
Sydney NSW

Present: Keith McDonald (President), Richard Grenside (Secretary), Kieran Crowe-Mai (Treasurer), Andrew Halmos and Dianne Marler

In Attendance: Eilis Magner (General Counsel), Martin Willcox, Jane Rasmussen, Secretariat,

The meeting commenced at 2.00 pm.

The trustees for the James O'Sullivan Trust Fund are:

President of the Queensland Bridge Association
President of the Australian Bridge Federation
Treasurer of the Australian Bridge Federation
Secretary of the Australian Bridge Federation
and two ordinary members of the Management Committee

Andrew Halmos was nominated for and duly elected as the nominee for the President of the Queensland Bridge Association.

Dianne Marler was nominated for and duly elected as an ordinary member of the Management Committee.

A standard letter for all trustees to sign will be circulated by General Counsel.

Action EM

A request from the Armidale Bridge Club for a loan from the JOS fund was received. Treasurer approved loan.

Action JR

A request from the Orange Bridge Club for a loan from the JOS fund was received. Further information is required before approval.

Action KCM

A request from the Nambucca Valley for a loan from the JOS fund was received. Treasurer approved loan.

Action JR

The trustees requested approval for a larger amount to be available for the JOS Fund. The trustees are requesting an increased line of credit to \$200,000.

Register the JOS Fund. General counsel to register.

Action EM

Meeting Closed: 2.20pm