

# MINUTES

## ABF Management Committee Meeting

ABF Headquarters, Fyshwick

Saturday 11<sup>th</sup> and Sunday 12<sup>th</sup> December

### 1. ROLL CALL

Keith McDonald (President), Dianne Marler (Secretary), Roy Nixon (Treasurer), Allison Stralow, Simon Hinge

**In Attendance:** Eilis Magner (Legal Counsel), Jane Rasmussen (ABF Secretariat)

**Observer:** Bruce Neill

### 2. CONFIRMATION OF PREVIOUS MINUTES –30/31 October 2010

Minutes amended and confirmed.

### 3. MATTERS OUTSTANDING FROM PREVIOUS MINUTES

EM	Pro-forma Club Constitution	Pending
JR	Comparisons of numbers SF and Butler	Pending
NTC	Information Kit for Australian Players	Pending
EM	Draft protocols from Ethics Meetings for web	Pending
DM/RG	License Agreement Reporting Proforma	Pending
EM	NTC Contract – has it been signed	Pending
EM	Issue of employee being NPC at ANC – regulations	Pending
	Issue of having access to hand records etc	
EM	SF contract to be changed to 30th September for hiring	Pending
EM	Abusive behavior issue – players vs Directors/Officials	Pending
EM	Cross Gender policy	Pending
RN	Sharing of reports, form to be created	Ongoing
DM/SH	Archival of event data	Ongoing
EM	Clearer guidelines for clubs re: player illness	Pending
SH	Board Security Protocol	Ongoing
RN	Insurance Brokers – link to website	Pending
EM	Recorder issue from WA	Pending
EM	Intellectual Property – MPPL	Pending
JR	ANC Manual – scoring, ranking	Pending
DM	Player Liaison role to states	Pending

### 4. MC REPORTS

#### (a) President's Report

Correspondence received from Dr Alison Talbot, Psychologist. Dr Talbot has offered to write an article for the ABF Newsletter and to liaise with the editor.

**Action: DM**

#### (b) Secretary's Report

Matters as listed in agenda.

#### (c) Treasurer's Report

(i) Auditors requests to be sent to NAB.

**Action: RN**

- (ii) All insurances are being looked at by the new brokers. Business and Volunteer workers insurance premiums to be paid and remain with current insurance companies. **Action: JR**
- (iii) ABDA sought continuation of funding. MC endorsed equivalent to a medium sized state. **Action: JR**
- (iv) New Licence Agreements confirmed with QBA and NTBA - see also 6f(iii)**

**(d) Secretariat Report**

No Report.

**(e) Legal Counsel**

Working with Laurie Kelso in relation to the updating of Regulations.  
Also working with Neville Moses regarding matters of ethics.  
Secretary to provide Legal Counsel with a list of outstanding items requiring her action. **Action: DM**

**5. COMMITTEE REPORTS**

**(a) Tournament Committee**

MC reviewed TC minutes. Vetted by Legal Counsel. Will be posted to the ABF web site and returned to the TC chair. TC to be advised that Peter Kahler was appointed by Council at last AGM to then vacant position and Council's wishes should be honoured as regards vacancy created by stepping down of David Smith. **Action: DM**

**(b) National Tournament Coordinator Report**

Report tabled. Secretary to thank NTC. **Action: DM**

**(c) Central Masterpoint Centre Project**

- (i) Peter Busch report tabled. PB to be asked to liaise with Migration Path with a view to providing the ABF MC a technical report of progress to date.
- (ii) Seek quotation from PB with respect to Section 3, Stage 1 only. **Action: DM**
- (ii) EM to liaise with Ron Clapham and authorise letter to be sent to MW. **EM**

**(d) Youth Committee Report**

- (i) Griff Ware addressed the MC and stated that he would have the financials for the Youth Championships to the Treasurer shortly.
- (ii) Request from Liam Milne to participate in the Youth Trials. Liam to be sent standard letter outlining conditions. **Action: DM**

**(e) Women's Committee**

- (i) WBF report circulated.
- (ii) PG suggestions with respect to training etc referred TC for comment and inclusion in prospective budget for 2011. **Action: DM**

**(f) BBO**

Secretary to chase budget and 2011. **Action: DM**

**(g) Player Liaison Committee**

Nothing to report.

**6. AUSTRALIAN EVENTS**

**(a) Playoffs 2011**

Well in hand. No further reports sent.

- (b) **GNOT**  
 (i) Bridgemates to be used in 2011. **Action: DM**  
 (ii) ABF controlled regions to revert back to states. **Action: DM**  
 (iii) Contract to be drawn up along the same lines as SF Convenor Contract. **Action: EM**
- (c) **GNP**  
 Regulations have been done and will be placed on the website. **Action: DM**  
 Players to be polled at final in 2011 to ascertain commitment to other SFOB events (or not). **Action: DM**
- (d) **Bridge for Brains**  
 List has been supplied to POWMR. Secretary to liaise with MY. **Action: DM**
- (e) **Nationwide Pairs**  
 Results to be in ABF Newsletter every edition. **Action: JR**
- (f) **Licensed Events**  
 (i) **Golden West**  
 Report received from convenor. Secretary to thank **Action: DM**  
 (ii) **SNOT**  
 Report received from convenor. Secretary to thank. **Action: DM**  
 (iii) **Coff's Harbour Licence Agreement**  
 Remind that new agreement not returned for signature. **Action: BN**
- (g) **SFOB**  
 Roelof Smilde presentation. Secretary to liaise with SM. **Action: DM**
- (h) **ANC 2010**  
 Request an update on handbook from National Tournament Coordinator. **Action: DM**

## 7. INTERNATIONAL EVENTS

- (a) **APBF 2011**  
 Change of venue: The 48th Asia Pacific Bridge Federation Championships will be held on 15 - 24 June 2011 at the Indoor Sports Centre, Olympic Council of Malaysia, Jalan Hang Jebat, Kuala Lumpur.
- (b) **World Youth Philadelphia**  
 Waiting for a report. Secretary to chase again. **Action: DM**
- (c) **Commonwealth Games 2010**  
 Reports from the Captains of the Open and Women's teams have been received. Secretary to correspond with Women's Captain, noting the recommendations and advising MC is putting plans into action. Both Captains to be thanked. **Action: DM**

## 8. GENERAL BUSINESS

- (a) **Associations Liability Insurance**  
 Invoice has been received, stay with current insurer. **Action: RN**
- (b) **Oceania Congress**  
 Correspondence has been received re: revival of the Oceania Congress. John Brockwell happy to be Tournament Organiser. No extra funding from the ABF. Secretary to reply to NZBO advising same. **Action: DM**
- (c) **New Members – Waive Capitation fees for first 12 months**

ABF needs to do more to attract new players. MC discussed the idea of waiving the first year capitation fees for all new members with a view to 1/4/2011 as a start date. Masterpoint Centre financial package to be looked at to assist in the smooth transition. **Action: DM/PB**

**(d) Daytime Red Point Events**

Needs to be included as a permanent item in MP manual. **Action: DM**

**(e) Bridgemates**

Contract to set out clearer guidelines to all hirers. Clause to be added that equipment is not to be sub-contracted out. **Action: JR/EM**

**(f) Ranking Scheme**

Correspondence from P Marston was tabled. Re-affiliation with the ABF does not seem to be viable from one of the Grand Slam clubs. Treasurer to correspond with PM on way forward. **Action: RN**

**(g) National Marketing Coordinator**

The Management Committee confirmed the appointment of Sandra Mulcahy. This will be a 2 year contract starting on the 1<sup>st</sup> January 2011. **Action: AS/EM**

**(h) National Teaching Coordinator**

The Management Committee confirmed the appointment of Joan Butts as the National Teaching Coordinator. This will be a 2 year contract starting on the 1<sup>st</sup> January 2011. **Action: AS/EM**

**Forthcoming Meetings**

29-30 January 2011 - Canberra

4-5 March 2011 - Gold Coast

26 March 2011 - AGM - Canberra

27 March 2011 - MC Meeting - Canberra

## **ACTION ITEMS DECEMBER MEETING**

<b>4c (i)</b>	Audit requests to NAB	<b>RN</b>
<b>4c (ii)</b>	Pay insurance premiums	<b>JR</b>
<b>4c (iii)</b>	Pay ABDA	<b>JR</b>
<b>5a</b>	Tournament Committee Minutes	<b>DM</b>
<b>5b</b>	NTC – thank	<b>DM</b>
<b>5c</b>	Masterpoint Centre Project	<b>DM</b>
<b>5d</b>	Liam Milne – Youth Club	<b>DM</b>
<b>5e</b>	Peter Gill recommendations to TC	<b>DM</b>
<b>6b (i)</b>	Bridgemates	<b>DM</b>
<b>6b (ii)</b>	ABF controlled regions back to states	<b>DM</b>
<b>6b (iii)</b>	Contract	<b>EM</b>
<b>6c</b>	Regulations for website	<b>DM</b>
<b>6d</b>	Bridge for Brains	<b>DM</b>
<b>6e</b>	Nationwide pairs for ABF newsletter	<b>JR</b>
<b>6f (i)</b>	GW thank AS	<b>DM</b>
<b>6f (ii)</b>	SNOT thank MS	<b>DM</b>
<b>6g</b>	Roelof Smilde at SF, liaise with SM	<b>DM</b>
<b>6h</b>	Update on ANC Handbook with NTC	<b>DM</b>
<b>7c</b>	Captains reports from CNBC	<b>DM</b>
<b>8a</b>	Associations Liability Insurance	<b>RN</b>
<b>8b</b>	Oceania Congress	<b>DM</b>
<b>8c</b>	New Members capitation fees	<b>DM/PB</b>
<b>8d</b>	Daytime redpoint events in manual	<b>DM</b>
<b>8e</b>	Bridgemates contracts	<b>JR/EM</b>
<b>8f</b>	Ranking Scheme	<b>RN</b>
<b>8g</b>	Marketing Coordinator	<b>AS/EM</b>
<b>8h</b>	Teaching Coordinator	<b>AS/EM</b>