

MINUTES

ABF Management Committee Meeting

NSWBA, 162 Goulburn Street, East Sydney

Saturday 25th and Sunday 26th June

1. ROLL CALL

Keith McDonald (President), Dianne Marler (Secretary), Roy Nixon (Treasurer), Allison Stralow and Simon Hinge (Sat only)

In Attendance: Eilis Magner (Legal Counsel), Jane Rasmussen (ABF Secretariat)

Observer: Bruce Neill

2. CONFIRMATION OF PREVIOUS MINUTES – 21st and 22nd May 2011

Minutes amended and confirmed.

3. MATTERS OUTSTANDING FROM PREVIOUS MINUTES

EM	Draft protocols from Ethics Meetings for web	Pending
RN	Sharing of reports, form to be created	Ongoing
DM/SH	Archival of event data	Ongoing
SH	Security Protocols	Ongoing
EM	AWRS agreement	Pending
EM	Bridgемate Hiring Agreement	Pending
EM	Alternative National Recorder	Pending
MB	Return of documentation from ER	Ongoing
KM	World Championships 2017 – looking into sponsorship	Pending
DM	Australia Wide Pairs MP issue	Pending
DM	Criteria for performance NYC	Pending
AS	Criteria for performance NMC	Pending
AS	Criteria for performance NTC	Pending
DM/JB	ERBA: GNOT Convenor to decide	Pending
JR	List of all equipment for Dec Meeting	Pending
JR	Procedures for Bridgемates	Pending
EM	License agreement – Australian Bridge	Pending

4. MC REPORTS

(a) President's Report

(b) Secretary's Report

Items actioned from previous meeting: -

- (i) Governance Committee has been asked to look at several items including a fraud control plan. **Action: ND**
- (ii) Agreed that Sebastian Yuen be approached to assist with ensuring that appeals are loaded to the ABF Web Site following OK from General Counsel. **Action: DM**
- (iii) Intellectual property issue re web site – EM to liaise with PG with MC's endorsement and take appropriate action if so desired. **Action: EM**

(c) Treasurer's Report

- (i) Insurances to be an agenda item at the President's Meeting. Secretary to send information to the Presidents prior to the meeting. Ask states to pay an agreed portion of Global Cover of \$46,400 – ABF to pay \$20,000 perhaps. Discuss ways of promulgating. **Action: DM**
- (ii) Request for the purchase of software was approved. **Action: DM**
- (iii) Grant of \$8000 for the 2012 ANC approved, plus issue of medallions. **Action: RN**
- (iv) The decision on Youth subsidies to remain as the May meeting.
- (v) License agreements to have a self-renewing clause. **Action: RN/EM**

(d) Secretariat Report

No report.

(e) Legal Counsel

- (i) Legal Counsel to meet with Migration Path next week. MC gave authority to Legal Counsel to negotiate the repayment of monies owed to the ABF.
- (ii) New National Recorder – awaiting a response. EM to send out a request for expressions of interest. EM to chase down any historical data held by the outgoing National Recorder. **Action - EM**
- (iii) Correspondence from Youth Coordinator re: cross-gender policy noted.
- (iv) Legal Counsel will, on request, give advice to the States but not to individual clubs.

5. COMMITTEE REPORTS

(a) Tournament Committee

MC discussed licensing the ANC Teams to the States and separating the Butler from the ANC. The CTD of the ABF to be employed as the CTD of the ANC Teams. There would be a level of finance available from the ABF. This to be an agenda item at the President's meeting.

Action: DM

(b) National Tournament Coordinator

Advertisement for NTC to be placed in May 2012. Secretary to inform NTC of the moving up of date for the advertisement.

Action: DM

(c) Central Masterpoint Project

- (i) Beta testing by State masterpoint secretaries.
- (ii) A maintenance agreement to be formulated.

Action: EM

(d) Youth Committee

- (i) Secretary to ask Youth Coordinator for a report for each meeting.

Action: DM

- (ii) Youth Committee to be asked to include a female representative amongst their number

Action: DM

(e) Women's Committee

Girls event to be held in August 2012. ABF MC endorsed Australian representation. To be in the Youth Budget 2012, with independent fund raising assistance if necessary.

Action: DM

(f) BBO

One application so far for the BBO Coordinator position.

(g) National Marketing Coordinator

- (i) Report tabled.

- (ii) AS to assess the position, person, marketing initiatives.
- (iii) Marketing Coordinator to be offered an incentive of 10% of sponsorship funds raised. **Action: AS**
- (iv) Marketing coordinator to look at 2010 marketing reports from the States.
- (v) Marketing Grants to be paid in April 2012. Reports from the States to be received at the end of December for assessment. **Action: AS**
- (vi) NTBA Marketing Grant – request for additional \$1600 denied. **Action: AS**
- (vii) Marketing page on web site to be instituted. **Action: DM**

(h) National Teaching Coordinator

- (i) Report tabled.
- (ii) Correspondence complimenting Teacher Training weekend received from President of VBA. Secretary to respond. There were some negative aspects to the Celerity Speaker event at the Barrier Reef which needs to be assessed. **Action: DM**
- (iii) Teaching page on web site to be instituted. **Action: DM**

6. AUSTRALIAN EVENTS

(a) Playoffs 2012

- (i) ABF CTD confirmed for the Open and Women's Playoffs for 2012. David Stern to be offered Senior Playoffs. **Action: DM**
- (ii) Open and Womens events to be run along the same lines. TC to prepare amended regulations. **Action: TC**

(b) GNOT

- (i) Request from Convenor of the GNOT for reimbursement of expenses was agreed by the MC. **Action: RN**
- (ii) KM to raise timing of assistance from PB re documentation flow-chart with JB and report back to MC. **Action: KM**

(c) GNP

No report.

(d) Bridge for Brains

- (i) Stephanie Groves reported to the Management Committee on the success of the 2011 Bridge for Brain Research Challenge. Bridge for Brain Research to be an agenda item at the Presidents Meeting. **Action: DM**
- (ii) PB to be consulted about what instructions could go on web site. **Action: DM**

(e) Nationwide Pairs

No report.

(f) Licensed Events

Reports being received in line with agreement.

(g) SFOB

- (i) Convenors report was tabled.
- (ii) Chinese team to be invited to Summer Festival at a cost of \$8000 – subject to information from the Chinese NBO. **Action: KM**
- (iii) Chadwick trophy, idea to be dealt with under new sponsorship package approved by the MC. **Action: DM**

(iv) Board dealing replication 2012 to be advertised on the 10th July.

Action: EM

(h) ANC 2011

Report from Tournament Organiser – tabled.

7. INTERNATIONAL EVENTS

(a) **APBF** Secretary to inform NTC that trophies won should remain with the APBF and not be brought back to Australia.

Action: DM

(b) **World Youth – Croatia** 2 teams participating.

(c) **Bermuda Bowl/Venice Cup/Seniors Bowl – Eindhoven** – NPCs to confirm accommodation required. Subsidies now all paid. Remind NTC to copy letter to players to all NPCs.

Action: DM

8. GENERAL BUSINESS

(a) Newsletter Committee

(i) Correspondence has been received from a licensed event re: advertising in the ABF Newsletter. Newsletter Committee to comment on free advertising for licensed events.

Action: AR

(ii) Newsletter budget has been approved. Advertising of non-bridge related material to be clarified by the NL Committee. All advertising negotiations to be approved via the Chairman of the NL Committee.

Action: AR

(b) Yeh Bros Cup

A request from the Chairman of the Youth committee to reimburse the Youth Captain, Yeh Bros Cup, the amount of \$1000. The ABF agreed to donate \$500 to the FoYb fund and the remaining \$500 be sourced from the FoYb fund.

Action: JR

(c) National Recorder

Request for expressions of interest to be placed on the website and in the ABF Newsletter.

Action: EM/DM

(d) Performance Appraisals

NTC to be appraised by the Tournament Committee;
Newsletter Editor by the Chairman of the Newsletter Committee;
National Teaching and Marketing Coordinators by the Chair of the Marketing Committee;
MPCM to be appraised by the Treasurer by January 2012;
MPC contract to be renewed for another 3 years with salary increase in line with the CPI.
SFOB Tournament Organiser to be appraised by the Tournament Committee.

(e) Presidents Meeting

Secretary to correspond with Dallas Cooper.

Action: DM

Forthcoming Meetings

29th July – Melbourne - President's Meeting
10th September Mid-Year Meeting – Adelaide
5th and 6th November – Canberra

6th and 7th August - Sydney
11th September – Adelaide
10th and 11th December - Canberra

ACTION ITEMS JUNE MEETING

4b (i)	Governance Committee	ND
4b (ii)	Sebastian Yuen Appeals	DM
4b (iii)	Intellectual Property	EM
4c (i)	Insurances as an agenda item	DM
4c (ii)	Software approved	DM
4c (iii)	ANC \$8000	RN
4c (v)	License Agreements to have self-renewing clause	EM/RN
4e (ii)	National Recorder	EM
5a	Splitting the Butler and ANC Teams	DM
5b	National Tournament Organiser	DM
5c (ii)	Masterpoint Project maintenance agreement	EM
5d (i)	Youth Committee report	DM
5d (ii)	Female member for Youth Committee	DM
5e	Girls event in Youth Budget 2012	DM
5g (iii)	10% incentive	AS
5g (v)	Marketing reports – December	AS
5g (vi)	NTBA increase	AS
5g (vii)	Marketing web page	DM
5h (ii)	Respond to VBA President	DM
5h (iii)	Teaching web page	DM
6a (i)	David Stern for Senior Playoffs 2012	DM
6a (ii)	TC amend regulations for O/W Playoffs	TC
6b (i)	Request for reimbursement of expenses	RN
6b (ii)	Documentation via PB	KM
6d (i)	Agenda item for Presidents Meeting BfBrains	DM
6d (ii)	PB to be consulted re: website	DM
6g (ii)	Check with Chinese NBO – re: SFOB	KM
6g (iii)	Chadwick Trophy	DM
6g (iv)	Board Dealing Replication	EM
7a	No trophies from APBF	DM
7c	NTC to copy letter to players to all NPCs	DM
8a (i)	Free advertising to NL Committee for comment	AR
8a (ii)	Clarification of non-bridge related advertising	AR
8b	Yeh Cup reimbursement	JR
8c	National Recorder – expressions of interest	EM/DM
8e	Correspond with Dallas	DM