

# MINUTES

## ABF Management Committee Meeting

Rydges Hotel, Cnr West and South Terrace, Adelaide

Sunday 11<sup>th</sup> September, 2011

### 1. ROLL CALL

Keith McDonald (President), Dianne Marler, (Secretary), Roy Nixon (Treasurer), Allison Stralow and Simon Hinge

**In Attendance:** Jane Rasmussen (ABF Secretariat)

**Apologies:** Eilis Magner (Legal Counsel)

**Observer:** Bruce Neill

### 2. CONFIRMATION OF PREVIOUS MINUTES – 6<sup>th</sup> and 7<sup>th</sup> August 2011

Minutes amended and confirmed.

### 3. MATTERS OUTSTANDING FROM PREVIOUS MINUTES

EM	Draft protocols from Ethics Meetings for web	Pending
RN	Sharing of reports, form to be created	Ongoing
DM/SH	Archival of event data	Ongoing
SH	Security Protocols	Ongoing
EM	AWRS agreement	Pending
MB	Return of documentation from ER	Ongoing
KM	World Championships 2017 – looking into sponsorship	Pending
JR	List of all equipment for Dec Meeting	Pending
JR	Procedures for Bridgemates	Pending
EM	License agreement – Australian Bridge	Pending
DM	Sebastian Yuen Appeals	Pending
KM	Archival and retrieval = MB	Pending
DM	Chadwick trophy	Pending
RN	Position description etc	Pending
EM	MPC Contract	Pending
EM	Tender document by April 2012	Pending
KM	AWRS – meeting	Pending
EM	BBO hiring agreement	Pending
DM	O and W P/O's TO for web	Pending
DM	Payment to CBC for stand-by players	Pending
DM	Letter of congratulation to Butler winners	Pending
DM	Uniform coordinator	Pending

### 4. MC REPORTS

#### (a) President's Report

(i) Tournament Organiser of Summer Festival of Bridge to write to the Chinese team to formally invite them to next year's event.

**Action: DM/SM**

(ii) May Management Committee meeting to be held in Tasmania to coincide with opening of their new premises.

**Action: DM**

- (iii) All ABF officials using the ABF Letterhead must send a copy to the Executive Secretary. **Action: DM**

**(b) Secretary's Report**

**(c) Treasurer's Report**

- (i) Capitation fees to rise by \$2 in 2013 and \$1 in 2014. Consideration will be given to an annual increase after 2014. **Action: RN**
- (ii) ABF currently purchases Simple System cards at 12c and Standard system cards at 22c each. MC agreed to increase the Simple to 15c and Standard to 25c. Treasurer to check on supplier quotes. **Action: RN**
- (iii) Secure area within ABF Headquarters to be investigated to house system cards, medallions and bridgemates.
- (iv) MC emphatically requested that an Auditor be secured in Canberra. **Action: RN**
- (v) MC agreed to an \$8000 grant to the NTBA and requested that they increase the Butler entry fee to \$200 and the Stage II entry free to \$380. **Action: RN**
- (vi) Loss of BBO router and modem. ABF to cover costs.

**(d) Secretariat Report**

- (i) Request for information re: Women's trophy for Zone 7 championships. Enquiries are being made. **Action: JR**

**(e) Legal Counsel**

**5. COMMITTEE REPORTS**

**(a) Tournament Committee**

- (i) Blue Ribbon pairs naming rights revert back to Summer Festival of bridge.
- (ii) Bruce Neill to draft information to States re: separation of the Butler and ANC teams. **Action: BN**
- (iii) Eligibility to represent Australia. Matter has been referred back to the Tournament Committee. **Action: BN**
- (iv) MC endorsed the TC minutes. **Action: DM**

**(b) National Tournament Coordinator**

- (i) ANC Handbook review. Manager, QBA to be asked to review with Marion Cooke. **Action: DM**
- (ii) All license holders to be made aware of the need to use the ABF Logo. **Action: DM**

**(c) Central Masterpoint Project**

- (i) Report from Peter Busch tabled. The new online masterpoint centre website will be operational on the 1<sup>st</sup> January 2012.
- (ii) Send a list of non-computerized clubs to Secretary. **Action: JR**

**(d) Youth Committee**

- (i) No Under 28 team. Targetted Event will be the World Mind Sports Games at a location yet to be determined.
- (ii) Secretary to write to P Marston re: Youth Coach to be appointed using Oz-One funds. **Action: DM**

**(e) Women's Committee**

- (i) Correspondence from Kate McCallum re: High level training for Women has been received. Secretary to follow-up. **Action: DM**

**(f) BBO**

- (i) Paul McGrath has been appointed View Graph Coordinator. Paul's training will commence on October 1<sup>st</sup> 2011. Nick Fahrer will remain in the role until January 2012 when Paul will take over all facets of BBO operations.

**(g) National Marketing Coordinator**

- (i) MC approved the incentive scheme via TBIB. Allison to correspond with Marketing Coordinator. **Action: AS**

**(h) National Teaching Coordinator**

- (i) Report tabled. Allison to respond to Teaching Coordinator re: booklet for celebrity speakers. **Action: AS**

**6. AUSTRALIAN EVENTS**

**(a) Playoffs 2012**

**(b) GNOT**

**(c) GNP**

**(d) Bridge for Brains**

**(e) Nationwide Pairs**

**(f) Licensed Events**

**(g) SFOB**

**(i) ANC 2012**

Budget was discussed with Councillor from NT. There will be a prize to the winners of the Open, Women and Seniors Butler. Free entry to the 2013 Butler plus \$500 per person. (see Treasurer's report)

**7. INTERNATIONAL EVENTS**

- (a) **APBF** – Secretary to notify Esther Sophonpanich, President of the Asia Pacific Bridge Federation that Australia would not be attending the Congress event in Fukuoka, Japan in 2012. **Action: DM**

- (b) **WBF Events** – When the WBF regulations regarding uniforms has been clarified, Secretary will investigate a uniform coordinator. **Action: DM**

**8. GENERAL BUSINESS**

**(a) Seriously Social Bridge**

Secretary to correspond with the VBA re: 100% rule. The VBA to write to club 3-463. **Action: DM**

**Forthcoming Meetings**

5<sup>th</sup> and 6<sup>th</sup> November – Canberra

10<sup>th</sup> and 11 December - Canberra

***ACTION ITEMS SEPTEMBER MEETING***

<b>4a (i)</b>	Formal Invitation	<b>DM/SM</b>
<b>4a (ii)</b>	May meeting in Hobart	<b>DM</b>
<b>4a (iii)</b>	Use of Letterhead	<b>DM</b>
<b>4c (i)</b>	Capitation fees	<b>RN</b>
<b>4c (ii)</b>	Quotes from supplier	<b>RN</b>
<b>4c (iv)</b>	Auditor – Canberra based	<b>RN</b>
<b>4c (v)</b>	NTBA – ANC 2012	<b>RN</b>
<b>4d (i)</b>	Zone 7 Women's Trophy	<b>JR</b>
<b>5a (ii)</b>	Draft information re: separation of Butler	<b>BN</b>
<b>5a (iii)</b>	Eligibility to represent Australia to TC	<b>BN</b>
<b>5a (iv)</b>	Endorsed TC minutes	<b>DM</b>
<b>5b (i)</b>	ANC Handbook review to QBA	<b>DM</b>
<b>5b (ii)</b>	ABF Logo	<b>DM</b>
<b>5c (ii)</b>	Non – computerized clubs	<b>JR</b>
<b>5d (ii)</b>	Write to P Marston	<b>DM</b>
<b>5e (i)</b>	Kate McCallum	<b>DM</b>
<b>5g (i)</b>	Correspond with Sandra re: TBIB	<b>AS</b>
<b>5h (i)</b>	Correspond with Joan re: booklets	<b>AS</b>
<b>7 (a)</b>	APBF – non attendance	<b>DM</b>
<b>7 (b)</b>	WBF Uniform regulations	<b>DM</b>
<b>8 (a)</b>	Seriously Social Bridge	<b>DM</b>