

MINUTES

ABF Management Committee Meeting

Gold Coast Convention Centre, Broadbeach, QLD

Saturday 3rd and Sunday 4th March, 2012

1. ROLL CALL

Keith McDonald (President), Dianne Marler, (Secretary), Roy Nixon (Treasurer), Allison Stralow and Simon Hinge

In Attendance: Eilis Magner (Legal Counsel) and Jane Rasmussen (ABF Secretariat)

Observer: Bruce Neill

2. CONFIRMATION OF PREVIOUS MINUTES – 4th and 5th February 2012

Minutes amended and confirmed.

3. MATTERS OUTSTANDING FROM PREVIOUS MINUTES

KM	Draft protocols from Ethics Meetings for web	Pending
KM	World Championships 2017 – looking into sponsorship	Ongoing
JR	Procedure for Bridgemates	Pending
EM	MPC Contract for DW – now urgent	Ongoing
EM	Tender document by April 2012 – SFOB dealing	Pending
BN	BBO Hiring Agreement	Pending
EM	Legal Counsel notes to MPPL	Ongoing
EM	Brief for RC re declining entries	Ongoing
EM	SFOB Tender document – board dealing	Ongoing
BN	Correspond with DA/JF	Pending
BN	TC to set guidelines for reps	Pending
DM	Uniform Coordinator	Pending
AS	Patron/Ambassadors	Pending
AS	Advertising	Ongoing
DM	Outstanding Ethics matter	Ongoing
EM	GCC Recorder matter	Ongoing
BN	Feedback forum	Ongoing
DM	Poll Regional Coordinators	Ongoing
JR	Format/laminating of McCutcheon awards	Ongoing
JR	Cabinet for Tim Seres Memorabilia	Ongoing
BN	Article for AB Newsletter re above	Pending
EM	WBF Regulations	Pending
AS	What should I Bid	Ongoing

It was agreed that Byses at ANCs be offered to host state to fill, if host state declines, then offered to other States moving backwards through previous hosts with a preference to former hosts who did not take up the option.

Action: DM

8(d) Other directors are looking to gain WBF exposure. Agreed that TC should have input and prepare HR framework. **Action: BN**

8(i) EM talked to PG. No interest. AS to discuss with Andy Hung. **Action: AS**

4. MC REPORTS

(a) President's Report

- (i) New Member's Kit has been warmly received and appreciated. Some discussion about how we get these to new players. DW to send to club if no email address provided.
- (ii) Matter of Playing Captains in Playoff teams resolved. Non-Playing Captains regulation to be included in ANC regulations.
- (iii) 100% rule – Simply Social Bridge – review in 3 months.
- (iv) Everything in hand for AGM. There will be some new Councillors. Kim Morrison will require renewal as Supplementary Councillor.
- (v) BAWA operational and strategic plan received and acknowledged.
- (vi) Executive Secretary will sign Employment Contract.
- (vii) Youth Age has been lowered to 25 by the WBF. MC considered age limit changes, the ABF Youth Club will remain at under 26.
- (viii) NSWBA MPs. President to contact MPC Manager. **Action: KM**
- (ix) Correspondence from BBO re: ABF Masterpoints online. Tenders for the role will be sought. Report for May meeting. **Action: DM**
- (x) Memo from Zone 7 Laws Committee raised issue about notification to Australia when meeting to be held. Make up of Committee to be questioned. KM to talk to Wignall. **Action: KM**

(b) Secretary's Report

Items from the Secretary were dealt with during the meeting or in the list of correspondence.

(c) Treasurer's Report

- (i) Audited ABF and JOS accounts were tabled and approval given for Treasurer and President to sign.
- (ii) Worker's Compensation has been arranged with Allianz. Personal Accident Insurance policies for contractors to be sighted. Treasurer will investigate blanket cover. **Action: RN**
- (iii) WBF World Championships will not be run unless a sponsor is found.
- (iv) Outstanding matter with ATO – bill will be paid.
- (v) SFOB accounts need some work. Treasurer to liaise with TO. **Action: RN**
- (vi) GNOT/GNP accounts in excess of requested budget. Invite TO to next MC meeting to discuss. **Action: DM**
- (vii) One off fee being looked at again by Finance Committee. Treasurer's recommendation is that we continue to diversify our income stream. Look at this again in 2014.
- (ix) MPC development costs. ABF to retain copy of source code for IP. Agreed to raise maintenance agreement based on time and materials. PB to provide. Decision then to be made as to who will be custodian of data. **Action: DM/PB**

(d) Secretariat Report

ABF Headquarters has been painted. New carpet and lino has been ordered.

(e) Legal Counsel

- (i) Vetted GCC regulations.
- (ii) Correspondence between Legal Counsel and SY re: appeals. National Authority to look at appeals. **Action: EM**
- (iii) Liaised with Phil Gallasch with respect to role of National Recorder.
- (iv) Approved publication of two appeals from GCC.

5. COMMITTEE REPORTS

(a) Tournament Committee

- (i) Terms of Reference template for all committees. **Action: SH**
- (ii) Feedback forum being looked into. Hilary Yovich agreed to act as moderator. BN to follow through. **Action: BN**
- (iii) 2013 Butler in SA. Dates to be endorsed by TC. **Action: BN**

(b) National Tournament Coordinator

- (i) NTC report received and discussed.
- (ii) Secretary to thank for report and confirm that Youth age for ANC/Youth Club will remain at under 26. **Action: DM**

(c) Central Masterpoint Project

Discussed under Treasurer's Report.

(d) Youth Committee

Report received with MC endorsing points 1, 2 and 4. Point 3 asked for recommendation with reasons prior to ratification. Point 5, over-aged players endorsed, the State boundaries must be preserved. (Email to YC attached to these minutes.) **Action: DM**

(e) Women's Committee

Online festival on website.

(f) BBO

Finer details of position and sharing of activities to be decided by RE and TC.

(g) National Marketing Coordinator

- (i) Novice event at SFOB.
- (ii) Budget has been submitted.
- (iii) Awaiting policy plan.
- (iv) TBIB will sponsor "What should I bid?".
- (v) TBIB to pay the States travel policy rewards. (See minutes 25 March 2012).
- (vi) Rename NMC to ABF Marketing Officer.
- (vii) New Player Pack to have travel insurance information included.

(h) National Teaching Coordinator

- (i) Budget received.
- (ii) NSW visits in 2012.
- (iii) Full report will be available for AGM.
- (iv) Nick Hughes is trying to revive ABTA in consultation with JB.

(i) National Appeals Coordinator

SY scribe for 2 appeals heard during GCC. Published in GCC bulletin.

6. AUSTRALIAN EVENTS

(a) Playoffs 2012

Only 5 teams entered to date in Womens. All other arrangements progressing well.

(b) GNOT

Will discuss budgetary matters further when TO attends meeting in March.

- (c) **GNP**
Will discuss budgetary and other matters further when TO attends meeting in March.
- (d) **Bridge for Brains**
Information sent to all clubs direct. MC is concerned about decision to replace entry fee, with reliance on donations.
- (e) **Nationwide Pairs**
Agreement to be sent to MW with amendment to dates etc. **Action: DM**
- (f) **Make-a-Wish**
Rests with Sandra Mulcahy who has made interim contact with organisers to set plan in place.
- (g) **Licensed Events**
License agreements to be signed at the AGM.
- (h) **SFOB**
 - (i) Contract is currently being revamped. Contract to be more definitive with all duties, both of TO and ancillary personnel, clearly spelled out.
 - (ii) Treasurer to audit books for transparency. **Action: RN**
 - (iii) Indonesians to be invited to SFOB 2013. **Action: DM**
 - (iv) Following discrepancy between entry form and web site, TO looking at texting on mobiles to send last minute reminders to players of changes to timings etc. **Action: SM**
 - (v) ABF MC agreed that it was appropriate for the SFOB to have an ABF On-Site Rep named in his Supplementary Regulations for future events. **Action: DM**
 - (vi) New format very attractive to players. Consideration will be given to invoking a category final for top 20 teams.
- (i) **ANC 2012**
Accommodation concerns. Secretary to post STOP PRESS notice to the ABF Web Site allaying concerns of players and requesting maximum attendance. **Action: DM**

7. INTERNATIONAL EVENTS

- (a) **APBF**
Representative to Zone 6 discussed. Agreed to recommend retention of RG on basis that ABF will not pay for a specific trip to attend meeting. Zone 7 reps to be changed to Julian Foster and Eilis Magner. Endorsement to be sought from AGM after which Secretary will advise John Wignall. **Action: DM**
- (b) **World Youth**
Reply to email from Dave Thompson sent (see below).
- (c) **WMSG**
Still waiting on final disclosure of venue and city.
- (d) **Other Overseas Events**
Information being loaded to the International page of the ABF web site as it comes to hand.

8. GENERAL BUSINESS

(a) Policies

All ABF Policies to be placed on website.
New page to be set up with explanation.

Action: DM

(b) Fee split on Travel Insurance Incentive

ABF MC agreed \$5.00 to state of origin of policy holder and \$5.00 to ABF, of which a \$1.00 share will be paid to the ABF National Marketing Coordinator for her administrative services in promoting the policy and assisting with the roll-out.

(c) ABF On-Site Representative

Role to be amended by the Tournament Committee.

Action: BN

(d) OH&S

Concern has been expressed about how this is handled at ABF and Licensed Events. Secretary to write to ER asking how do things differ from what has transpired in the past and requesting that he detail his concerns more clearly so that the ABF MC can address.

Action: DM

(e) Subsidies for NT participants in GNP Final

Letter received from NT high-lighting costs involved to individual participants from NT in attending GNP National Final. Treasurer to respond.

Action: RN

(f) Offer from BBO Organisers

Agreed that suggestion that we should enter into organization of BBO events not the role/primatur of the ABF. Will post request for expressions of interest to the Web Page. Secretary to post to web site and write back to BBO contact.

Action: DM

(g) Notice of Motion from BFACT

Must be circulated to all Councillors for discussion at AGM. JR to prepare a form Notice of Motion and circulate.

Action: JR

(h) Web Site

SH reported on matters to date. Working towards beta testing by mid to end April. Payment – half up front and half at end of project. Intranet site will be next phase to be defined.

9. CORRESPONDENCE

(a) Emails from Geoff Schaller

Response to go back to Schaller asking that all matters to do with the administration of the MP Centre be sent to the ABF Secretary. The MP Centre Manager will be instructed not to respond to these matters in future.

Action: DM

MC approved Secretariat contacting PB for new report – full list of Club Secretaries.

Action: JR

PB to write instructions on how to replace the NAT4WIN file.

Action: DM

(b) Email to Councillors re Make-up of ABF MC

Gave background. Will be discussed further at AGM.

(c) **Email from Shirley Stewart re Country Bridge Victoria**

ABF do not get involved in State matters. Sent to VBA attention SH for reply.

Action: DM

Forthcoming Meetings

24th March – AGM – Canberra

25th March MC Meeting – Canberra

ACTION ITEMS FROM MARCH MEETING

4a (viii)	President to contact MPC Manager	KM
4a (ix)	BBO Tender	DM
4a (x)	Zone 7 Laws – President to contact J Wignall	KM
4c (ii)	Worker's Compensation	RN
4c (v)	SFOB accounts	RN
4c (vi)	GNOT/GNP TO to MC Meeting	DM
4c (ix)	Source Code. Maintenance Agreement	DM/PB
4e (ii)	National Authority to look at Appeals	EM
5a (i)	Terms of Reference for Committees	SH
5a (ii)	Feedback Forum	BN
5a (iii)	2013 Butler Dates	BN
5a (iv)	Terms of Reference template	BN
5b (ii)	Under 26 to remain	DM
5d	Youth Committee	DM
6e	NWP contract	DM
6h (ii)	Audit books	RN
6h (iii)	Invite Indonesians to SFOB 2013	DM
6h (iv)	Reminders via txt	SM
6h (v)	ABF On-Site Representative in Regs	DM
6i	ANC Accommodation concerns	DM
7a	Zone 6 Representative	DM
8a	Policies on website	DM
8c	ABF On-Site Rep role	BN
8d	OH&S	DM
8e	Subsidies for NT Participants	RN
8f	BBO	DM
8g	BFACT Motion	JR
9a	Geoff Schaller	DM
9c	Shirley Stewart	SH

MINUTES

James O'Sullivan Trust Foundation

Gold Coast Convention, Broadbeach, QLD

Sunday 4th March, 2012

1. ROLL CALL

Chairman: Keith McDonald

Trustees: Dianne Marler, Roy Nixon, Allison Stralow and Simon Hinge

2. IN ATTENDANCE

Eilis Magner (Legal Counsel), Jane Rasmussen (ABF Secretariat)

3. OBSERVER

Bruce Neill

Request from B Minchinton to purchase Bridge Inner West. Treasurer has responded.

Trustees called down a further \$50,000 loan to the JOS Foundation from the ABF.

The loan to the ABF is now \$87,264.

The Treasurer and President were authorised to sign the audited reports for 2011.

BN commented that NSW had received a request for grant to purchase dealing machine using their marketing grant to do so.

States to be advised that the JOS will entertain requests from Clubs for loans for the purchase of such equipment.

Action: DM

Email response sent on 3rd March 2012 to Dave Thompson

Please see MC's response below.

[Dianne Marler](#)

Secretary

Australian Bridge Federation Inc

Tel: 61 8 8116 7282 (Work)

0414 689 620 (Mobile)

Email: ABF_secretary@live.com.au

> Date: Thu, 1 Mar 2012 10:12:20 +1100
> Subject: Re: FW: ABF MANAGEMENT COMMITTEE MEETING - 34 MARCH - GOLD COAST
> From: dave@amontay.com
> To: abf_secretary@live.com.au
> CC: David.Stern.General@gmail.com
>
> Di,
>
> The Youth Committee meeting that we were going to have on Monday was
> deferred so we don't have formal resolutions on the matters below, but it
> would be useful if we could get Management Committee ratification of the
> following recommendations:
>
> 1. Approve the appointment of the U21 Captain, Nye Griffiths. **ENDORSED**
>
> 2. Approve the appointment of U26 Captain, David Thompson (n.b. funded
> out of existing stipend in order to free-up funds to allow Alex Smirnov to
> attend the event). **ENDORSED**
>
> 3. Approve the delegation to the Youth Committee of the final selection of
> the U26 team from the five pairs in the squad previously advised to the
> MC. **WE WISH TO SEE YOUR RECOMMENDATION WITH REASONS**
>
> 4. Approve the delegation to the Youth Committee of the final selection of
> the U21 team from the three pairs who nominated and contested the Youth
> Butler as previously advised to the MC. **ENDORSED**
>
> 5. Approve the extension of the Youth Committee's current powers under
> the ANC Supplementary Regulation to allow overage players (for which we
> have established guidelines) to also allow interstate players subject to
> the consent of the two state associations involved and limited to one such
> interstate player per team (other guidelines will be developed in due
> course). N.B. The Youth Committee may not necessarily exercise this power
> but once it has gone through proper process it would be convenient to be
> able move quickly on such requests to accommodate the timing of state
> trials. **APPROVAL FOR AUGMENTATION OF TEAMS WITH OVERAGE PLAYERS ENDORSED,
BUT STATE BOUNDARIES TO BE PRESERVED.>**
>
> Regards,
>
> Dave.
>