

MINUTES

ABF Management Committee Meeting

NSWBA, 162 Goulburn Street, East Sydney

Saturday 23rd and Sunday 24th June, 2012

1. ROLL CALL

Keith McDonald (President), Dianne Marler (Secretary), Roy Nixon (Treasurer), Allison Stralow and Simon Hinge

In Attendance: Jane Rasmussen (Executive Secretary)

Apologies: Eilis Wagner (Legal Counsel)

Observer: Bruce Neill

2. CONFIRMATION OF PREVIOUS MINUTES – 19th and 20th May 2012

Minutes amended and confirmed.

3. MATTERS OUTSTANDING FROM PREVIOUS MINUTES

EM	MPC Contract for DW – now urgent	Ongoing
EM	Legal Counsel notes to MPPL	Ongoing
EM	Brief for RC re declining entries	Ongoing
EM/RN	SFOB New Contract	Ongoing
EM	Outstanding Ethics matter	Ongoing
RN & FC	ANC fees	Progressing
AS	Emerald Grand Master article	Ongoing
EM	Letter to Playoff Participant	Pending
EM/DM	Amendment to By-laws – with TC for review	Pending
EM	Use of ABF URL - rebrand	Pending
KM	AW Ranking Scheme	Pending
DM	Patron/Ambassadors	Pending

4. MC REPORTS

(a) President's Report

(b) Secretary's Report

- (i) Items from the Secretary were dealt with during the meeting or in the list of correspondence.

(c) Treasurer's Report

- (i) ANC Fees to be sent to the Finance Committee. **Action: RN**
- (ii) JOS Foundation, Treasurer would like a copy of the balance sheet for the QCBC.
- (iii) Payment to Open Butler prize recipients to be paid to individuals separately.

(d) Secretariat Report

Report presented.

(e) **Legal Counsel**

5. **OFFICER and COMMITTEE REPORTS**

(a) **Tournament Committee**

- (i) Tournament Committee meeting minutes of the 13th May were discussed by the MC. 2(a) New SWPT format to be considered with involvement of SM and ER. **Action: BN**

(b) **National Tournament Coordinators**

NTC report received and acknowledged.

(c) **Central Masterpoint Project**

Query concerning states having facility to "piggy back" the ABF MP billing for affiliation payments. Secretary to poll states as to how this is handled (esp QBA). **Action: DM**

(d) **Youth Committee**

Chairperson of the Youth Committee to be sought. Secretary to make contact. **Action: DM**

(e) **Women's Committee**

(f) **National Viewgraph Coordinators**

- (i) Letters of Agreement have been signed and sent to the Secretariat.
(ii) Report received from NVCs highlighting need for assistance in NSW. Secretary to write to President NSWBA seeking support. **Action: DM**

(g) **National Marketing Officer**

- (i) Confirmed earlier decision to pay client administration fee re: TBIB.
(ii) Continued support of the ABF Travel Insurance for members to be handled by the Marketing Officer.
(iii) Marketing Officer to have a column in the ABF Newsletter each edition with links to membership offers on the ABF website.

(h) **National Teaching Coordinator**

- (i) SH working with JB to define content for new web site. Ask JB to confirm ownership of videos with free access by her at all times. **Action: DM**

(i) **National Appeals Coordinator**

(j) **What should I Bid Coordinator**

Andy Hung to receive remuneration from the TBIB sponsorship a month.

(k) **National Recorder**

Report received. Approval was given by the MC to rewrite the recorder guidelines and to create a recorder template. **Action: DM**

6. **AUSTRALIAN EVENTS**

(a) **Playoffs 2012**

(b) **GNOT**

(c) **GNP**

(d) **Bridge for Brains**

Stephanie Grove presented her final report for the 2012 event to the Management Committee. The 2012 Challenge raised \$45,051, the best fundraising result to date. President to write a blog for the ABF web site. The ABF and Neura have been in a fundraising partnership for 10 years. It is envisaged that Neura will send guest speakers to the SFOB and GCC.

(e) **Make-a-Wish Foundation**

No need to change wording on web site. Secretary to confirm that M-a-W happy to comply with ABF's request.

(f) **Nationwide Pairs**

Progress signature on Agreement at the conclusion of the ANC. **Action: DM**

(g) **Licensed Events**

VCC license now signed.

(h) **SFOB**

(i) Report received from Sean Mullamphy. Secretary to send thanks.

Action: DM

(ii) Advice from Legal counsel noted that as the SFOB convenor had exercised the 3 year option to extend the existing contract the current contract will cover the existing relationship until 2016.

(i) **ANC 2012**

Dinner tickets to be provided to BN and SH.

(j) **ANC 2013**

Approval sought from SA to appointment of TO.
Budget sent for information.

(k) **Butler Pairs 2013**

Preliminary budget received from Tournament Organiser.

7. **INTERNATIONAL EVENTS**

(a) **APBF**

(b) **World Youth**

(c) **WMSG**

Uniforms have been ordered and partially delivered.

(d) **Other Overseas Events**

8. **GENERAL BUSINESS**

(a) **Strategic Planning Session**

14/15 October in Brisbane – 9.30am start each day with finish on the Sunday of 3.30pm. Sandra Mulcahy to facilitate.

(b) **History of Australian Bridge Part 2**

Cathy Chua offered to start work on Part 2 of the History of Australian Bridge. Contract to be re-written with amended start date – all other arrangements to remain unchanged.

Action: DM

(c) Gold Points for State Events

A request from VIC to run state events as Gold Point events was tabled.
Secretary to circulate to all States for comment. **Action: DM**

(d) Veterans Gold Point Event

A request from WA to run an event for the over 80's was tabled. It was agreed to allow all states to run a gold point event during Seniors week for Daytime players over the age of 80 and that \$2 from each event would be donated to the Bridge For Brain Research Challenge. Secretary to circulate to all states.

Action: DM

(e) Website Development

(i) Ask all licensed events and clubs currently using the AWRS to send a copy of their data files to an address or website TBA. **Action: JR**

(ii) All scorers of events to be contacted and a request for all scores to be sent to the ABF website to a template to be created by the TC. **Action: BN**

(iii) All BBO lin files to be sent to ABF website. All BBO operators to be notified via the Vugraph Coordinators. **Action: JR**

(f) Claim

Discussion about a claim received for expenses. Account considered, guidelines previously circulated in 2011. Treasurer to follow-up claim. **Action: DM/RN**

(g) Library

Secretary to write to Chair of Library Committee to relay decisions made at the AGM. **Action: DM**

(h) Celebrity Speakers

Correspondence received and no further action from the Management Committee. Secretary to correspond. **Action: DM**

(i) ABF Masterpoint Centre Newsletter

(j) James O'Sullivan Trust Fund

Treasurer reminded trustees that due diligence process should be followed. Ensure that copies of all P&Ls are attached to any request for loans.

(k) Open Butler Prize

Following request from winners and circumstances in mitigation, MC agreed to issue cheques to both parties in the amount of \$2,000. **Action: DM/JR**

(l) Letter from Secretary of ABDA

Invite Rick to next meeting if he would like to attend. **Action: DM**

Forthcoming Meetings

28/29 July – Sydney

8 September – Mid Year Meeting – Sydney

9 September – Sydney

3/4 November – Sydney

15/16 December – Canberra