

MINUTES

ABF Management Committee Meeting

NSWBA, 162 Goulburn Street, Sydney
Sunday 2nd November

1. ROLL CALL

Keith McDonald (President), Dianne Marler (Secretary), Simon Hinge, Allison Stralow

In Attendance: Eilis Magner (Legal Counsel), Jane Rasmussen, Bruce Neill (Observer)

Apologies: Roy Nixon (Treasurer)

2. CONFIRMATION OF PREVIOUS MINUTES – 12th and 13th October 2013

Minutes were confirmed.

3. MATTERS OUTSTANDING FROM PREVIOUS MINUTES

DM	Overseas players seeking affiliation	Progressing
EM	Dignity and Respect Paper finalization	Progressing
RN	Finance Committee to look at Tournament Budgets	Progressing
EM	Workplace OH&S reply and for web page	Pending
BN	Appeals panel form letter	Progressing
DM	Wardrobe policy and special projects	Pending
DM	Secretary to prepare pro-forma agreement	Pending
RN	Formulate a state/region plan for GNOT	Pending
JR	Updated Constitution on website	Pending
BN	Mutual Obligation Document	Pending
DM	Feedback mechanism from Player Liaison Committee	Pending
EM	NPC – familial relationship to be reviewed by General Counsel	Pending
SH	BBO player training at SFOB perhaps	Pending
SH	Biographies of international representative teams	Pending

4. MC REPORTS

(a) President's Report

- (i) MC agreed to abolish re-activation fees as of the 1st November 2013. Secretary to inform Masterpoint Centre Manager, Newsletter, States and Territories, and National Marketing Officer. Secretary to write to PG, GQ and GB. **Action: DM**

- (ii) President to make contact with the Australian Sports Commission. **Action: KM**

(b) Secretary's Report

Matters sent to the secretary were dealt with on email or discussed during other business at this meeting.

(c) Treasurer's Report

Taken as read from the Mid-term meeting.

(d) Executive Secretary Report

- (i) Exec Secretary raised an issue about SPAM coming from ABF Email accounts. Letter sent to Margin Media to resolve problem along with issue of duplication of download of emails after deletion from the ABF server.
- (ii) GNOT – WA Country and agreement with the NSWBA 7/8.
- (iii) Query from club in NSW with respect to player reaching 1000 MPs – seeking some kind of recognition. Matter referred to NSWBA to handle.
- (iv) Winner of McCutcheon – not advertised. DM to confirm.

(e) Legal Counsel

- (i) Legal Counsel will formulate a brief to advise and based on the governance report prior to the January meeting.
- (ii) Secretary to write to General Counsel seeking advice with respect to familial relationships viz a vis players and NPCs of Australian teams.
Action: DM/EM
- (iii) AS raised issue regarding SFOB TO having authority to refuse entry of an overseas player. Agreed that email be send to SM along lines of “you have the right to refuse an entry, but the MC does not agree that you should do so without reference back to the MC” Suggest that if he has issues of this nature in the future, the query be referred to the ABF MC.

5. OFFICER and COMMITTEE REPORTS

(a) Tournament Committee

- (i) Better documentation for Tournament Organisers, in particular ostensible authority. A Position Description to be updated.

(b) National Tournament Coordinators

Report taken as read from the Mid-term meeting.

(c) Masterpoint Centre

Secretary to send information re: activation fees as above.

(d) Youth Committee

- (i) The State based activities have been successful and the MC congratulates the Youth on this success. MC is awaiting the budget for 2014.
Action: DM
- (ii) Concern was raised about chaperone arrangements with respect to players coming from NT detention center to play Youth Week in Canberra. Secretary to seek assurances from NTBA about this matter.
Action: DM

- (e) Women's Committee**
 - (i) BBO Women's Festival in 2014 for the Pacific Asia Region. Seek input from other members of the Committee with respect to dates etc, then liaise with WBF and BBO coordinators. **Action: DM**
 - (ii) Secretary to also involve NZBA – Alister Stuck. **Action: DM**
- (f) National Viewgraph Coordinators**
 - (i) Secretary to prepare remuneration package for all concerned with BBO. Treasurer to liaise with NVC. **Action: RN**
 - (ii) Finance Committee to be asked about ABF exposure if all costs to be paid by ABF (following feeling of ABF Council). **Action: DM**
- (g) National Marketing Officer**
As tabled at Council Meeting.
- (h) National Teaching Coordinator**
As tabled at Council Meeting.
- (i) National Appeals Coordinator**
Appeals to be sent to Legal Counsel for review prior to placing on the website. Secretary to ask Appeals Coordinator to resend to Legal Counsel. **Action: DM**
- (j) National Recorder**
Secretary will contact National Recorder for a report. **Action: DM**

6. AUSTRALIAN EVENTS

- (a) Playoffs 2014**
 - (i) Place information re: playoffs into the web version of the ABF Newsletter. Sean to write the information and also place in the Australian Bridge Magazine. **Action: DM**
 - (ii) Entry form out seeking expressions of interest to participate. Closing date for entries set at 14th January 2014.
- (b) GNOT**
No "deals" to be made by TO. All who participate to pay full fee.
- (c) Bridge for Brains**
Simon Hinge will write article for the ABF Newsletter including amount raised in 2013. **Action: SH**
- (d) Australia Wide Pairs**
Brad Coles thanked the ABF MC for endorsing his request to take over the running of this event in 2013.
- (e) Nation Wide Pairs**
Running of this event remains with Martin Willcox. Running well.

(f) Make-a-Wish Foundation

Collection boxes and brochures have been sent to the ABF HQ for use at the SFOB.

(g) Licensed Events

- (i) There was some discussion about license fee policy. The Treasurer will review and recommend amendment to any event with a capped license fee. MC to endorse proposal prior to rolling out. **Action: RN**
- (ii) Reports received from various Tournament Organisers. Each TO has been thanked. Reports were circulated to MC. Only one report remains outstanding – Spring Nats.

(h) Summer Festival

Flyers have been sent out and an email program has been purchase.

(i) ANC 2014

- (i) Flyers were distributed at the Mid Term Meeting of the Council.
- (ii) Entry fees established at \$32,000. The ABF will meet the differential between ABF subsidy and new entry fees. Subsidy figure will be conveyed to NSWBA.
- (iii) Secretary to update ANC handbook with this information. Action: DM**

7. INTERNATIONAL EVENTS

(a) World Youth

Secretary to chase reports from NPCs of World Youth Teams. **Action: DM**

(b) World Championships – Bali

Reports now received from all NPCs.

(c) Asia Cup

- (i) Secretary to write to Tadashi Nakatani, Secretary of the APBF to confirm the attendance of Zone 7 at the Asia Cup in 2014. **Action: DM**
There is still some concern that Australia is a full member of the APBF.
- (ii) As extra Senior Team entry being offered – players to register interest in participating. MC will then set selection criteria.
- (iii) Treasurer confirmed that subsidy for any pair who elects to participate in Asia Cup but who does not finish in top 3 (and receive monetary prize) will equal prize for 3rd place (ie \$1,000 per player).

(d) Other Overseas Events

Placed on web site as they are received.

8. GENERAL BUSINESS

There was no general business raised at this meeting.

9. CORRESPONDENCE

- (a) An email was sent to Marcia Scudder defining costs of BBO for Sprint Nationals.
- (b) An email was received from the President of the SABF regarding the outcome of the marketing grant allocation. After discussion it was agreed that:-
 - (i) the unsuccessful applications would not be posted to the web site;
 - (ii) an email would be prepared giving SA an understanding of why their application was unsuccessful with some coaching ideas for the future;
 - (iii) a process would be put in place with respect to right of appeal against decision.

Action: DM/SM/AS

Forthcoming Meetings

11/12 January 2014 – MC Meeting Sydney
1/2 March 2014 – MC Meeting Gold Coast
12/13 April 2014 – MC Meeting Sydney
25/26 May 2014 – AGM Canberra

ACTION ITEMS FROM THE OCTOBER MEETING

Item	Action Required	By Who
4a(i)	Abolish re-activation fee. Notify States etc	DM
4a(ii)	President to contact ASC	KM
4e(ii)	Familial relationships of players and NPCs of Australian Teams	DM/EM
5d(i)	Youth Committee budget	DM
5d(ii)	Chaperone requirements for NT youth	DM
5e	Women's BBO Festival	DM
5f	BBO costs to be taken up by ABF	DM
5i	Appeals to be sent to Legal Counsel	DM
5j	Contact Recorder	DM
6a	Playoffs for Newsletter and AB	DM
6c	B4B – SH to write article for ABF Newsletter	SH
6g(i)	License fee – adjustment and cap	RN
6i(iii)	Updating of ANC handbook with entry fees	DM
7a	NPC reports for World Youth	DM
7b(i)	Write to Nakatani	DM
9b(iii)	Response to President of SABF	DM/SM/AS