

**MINUTES**  
**ABF Management Committee Meeting**  
**Vibe, Goulburn Street on Saturday 28<sup>th</sup> and Sunday 29<sup>th</sup> June**

**1. ROLL CALL**

Bruce Neill (President), Roy Nixon (Treasurer), Allison Stralow (Secretary), Dallas Cooper

**In Attendance:** Russel Harms (Legal Counsel), Jane Rasmussen, Keith McDonald (President Emeritus)

**Apologies:** Simon Hinge

**2. Tournament Committee**

The Tournament Committee met with the Management Committee at the commencement of a two day meeting.

Tournament Committee agreed to head in the same direction as the MC with regard to transparency with the Council. Specific issues for the TC to discuss:

- WBF VP Scale, a standing statement to be formulated. The ABF does not want to send teams overseas without experiencing the VP scale that is being used in internationals events.
- Playoffs: format, timetable, targeted events, over four year cycle. Subsidies and financing issues to be dealt with by the Finance Committee.
- Captains' powers, before and after the event, alcohol etc. Pro-forma for Captains reports to be used.
- Explore having a restricted division at the ANC for Perth 2015. Criteria, eligibility, boards. ABF would subsidise restricted teams.

**3. Stephanie Groves – Neuroscience Institute**

\$57K was raised in 2014, \$60K target for 2015. 110 clubs participated, target for 2015 is 130. The issue was raised of problems with online scoring of Bridge for Brains and whether we have a contingency plan. States and Territories to be emailed electronic version of the 2014 report and encouraged to increase participation in 2015.

**4. Confirmation of previous minutes 12<sup>th</sup> and 13<sup>th</sup> April 2014**

Minutes were confirmed.

**5. Matters outstanding from previous minutes**

14.01 Check with CTD as to whether he received advice re intent to readvertise position. National Tournament Coordinators fill a number of duties previously carried out by CTD. Clarify roles.

Action: KM

14.02 No further action at this time.

**6. Matters outstanding from ABF AGM 24-25 MAY**

- (a) **Review of State Gold point events, set future directive**  
Ask states trialling gold point events for feedback with supporting evidence.  
Action AS
- (b) **“green point clubs”**  
Investigate SABA arrangements with “satellite clubs”  
Action RH
- (e) **Reserve’s Policy** – accepted in principle. Document to be presented at next meeting,  
Action RN
- (f) **Restricted teams/pairs at ANC. Feasibility of a new national restricted pairs event or a restricted GNOT.**  
ABF to pay entry fee and a subsidy of \$2000 per pair with 2 pairs from each state, (no travel subsidy for W.A. pairs) to compete in Restricted Butler at ANC 2015.  
Action AS
- Invite proposals for special marketing projects with emphasis on restricted players and events within states.  
Action AS
- Secretary to write to Chair of Marketing Committee and National Marketing Officer re: restricted events for expressions of interest emphasise promoting restricted bridge at state level. Criteria: promote restricted events, not involving teaching.  
Action AS
- (g) **Cut-off for levels Novice etc.**  
NTC’s to formulate.
- (h) **Strategic Plan based on work breakdown.**  
Circulate to MC.  
Action AS
- (i) **Ownership of “Australian Mindsport Association”.**  
Purchase business name if appropriate. Moore Stephen to investigate.  
Action RN
- (j) **Duty of Care – Minors**  
Ask Jeff Travis to create policy. To cover “WWC”, including need to sight before subsidy is paid.  
Action RH

## 7. Correspondence

- (a) S Mullamphy re: SFOB and playoff contracts. Plan to revisit in 2015. Treasurer to look at figures. Secretary to send correspondence to SM.  
Action AS
- (b) WBF Congress, Sanya, China – 16 October. Ask John Wignall to be the ABF Delegate.  
Action AS
- (c) Change to Masterpoint Awards for Duplicate Congress, State and National events. operational by 1<sup>st</sup> January 2015. Send proposal to state secretaries, NTC’s,

Presidents and Councillors, informing of implementation and to change to scoring programs. Take up will be optional,

Action AS

(d) System Cards referred to LK

(e) Complaint re: website to be referred to Technology Committee.

Action SH

## 8. MC Reports

### a. President's Report

The President spoke to his pre-circulated report

(i) WBF would like the ABF to run a World Championship.

(ii) ABF needs a policy for BBO commentators. President to contact BBO Coordinators.

Action BN

(iii) HR files to be kept at ABFHQ.

Action BN, JR

(iv) Chairman of the Tournament Committee indicated he wishes to step down. MC will need to appoint a new TC Chairman at agreed time.

Action BN

### b. Secretary's Report

Email correspondence was covered. Thank you to previous secretary for smooth handover and Secretariat for assistance.

### c. Treasurer's Report

Treasurer spoke to pre-circulated report.

(i) BBO Seminars to train operators and interested parties. FC to produce a strategy document re: BBO.

Action RN

(ii) Special Needs, National Payments scheme, National Ranking Scheme, Applications for events, document storage facilities. Budget for 2015.

(iii) Reserves Policy. Accepted in principle. Hold over until the strategic plan has been completed. Investment policy.

(iv) Ranking Scheme – President to write a paper on the benefits of a ranking scheme. Secretary to thank Peter Busch. Pros and cons of using a ranking scheme.

Action BN

### d. Executive Secretary's Report

### e. General Counsel's Report

Legal Counsel to investigate a privacy policy for the ABF.

Action RH

## 9. Personnel & Contractor Issues

### a. Remuneration

Review all remuneration. Implement changes for the National Teaching Coordinator and the National Marketing Officer effective 1/1/2015. Chairman of Marketing Committee to inform them.

Action RN

- b. Appointment of Convenor for Playoffs from 2015**
- c. Call for Expressions of Interest for Accountant**  
 MC is satisfied with current arrangements but believes arrangements should be reviewed periodically. Propose to call for expressions of interest for the role of Accountant. Applications close 31<sup>st</sup> December 2014. Start date 1<sup>st</sup> April 2015. Place in newsletter, September 2014. Secretary to write to Accountant for an indication of remuneration for the position and nature and scope of the position.  
 Action AS
- f. Back up for NWP?**  
 Forward planning for Nationwide Pairs and Bridge for Brains. Legal Counsel to correspond with supplier.  
 Action RH
- g. Succession Planning**

**10. Other Reports**

- a. Tournament Committee Feedback**  
 TC recommends:  
 Playoffs should be butler every 4<sup>th</sup> year. Target events will be in that year either the CNBC or Asia Cup.  
 Open and Women's Playoffs to be in December, Seniors' to be in March.  
 Tournament Committee to poll players.  
 Captains' powers to be done by the MC.  
 TC to standardise format of all Captains' reports.
- b. National Tournament Coordinators**  
 Report received. Secretary to request table numbers and participation rates as for the year to date.
- c. Masterpoint Centre**
- d. Youth Committee**
- No team will be sent to NZ Congress.
  - Proposal re schools support – Chairman of Youth Committee to contact Coordinator to ascertain the number of expressions of interest for this financial support. See expressions of interest to access the fund for teaching in schools.  
 Chairman of Youth Committee to attend MC meeting in November.  
 Action AS
- e. Women's Committee**
- f. National Viewgraph Coordinators**
- g. National Marketing Officer**  
 Seek input from the ANC and SFOB re: posters on the walls. Agenda item for next meeting.
- h. National Teaching Coordinator**
- i. Appeals Coordinator**
- j. National Recorder**
- k. Finance Committee**

11. **Australian ABF & Licenced Events**
  - a. **TFOB 2014**
  - b. **ANOT 2014**
  - c. **Nation Wide Pairs**
  - d. **SFOB 2015**
  
12. **International Events**
  - a. **Asia Cup**
13. **General Business**
  - a. **Tournament Committee to return to discuss action items**
  - b. **James O'S Trust Fund:** Northern Suburbs BC in Brisbane for a JOS Loan of \$30,000 to assist with some extensions to their existing club premises.
  - c. **Request from BFACT Council to hold a gold point event from 2-5 October 2015**  
BFACT would like to conduct a gold point congress from the 2<sup>nd</sup> to the 5<sup>th</sup> October 2015. Refer to the Tournament Committee.  
The ABF will offer \$300 per pair for best 2 Restricted pairs.to attend an event of their choice.
  - d. Discussion paper from David Anderson on Masterpoint Awards
  - e. ABF website using the ANC as an example and a request for it to be (re)considered
  - f. **AGM reports to be circulated to all associations prior to the AGM**  
AGM reports – 7 days before the AGM. All reports will be available for state associations as soon as they are received and for 7 days after the AGM
  - g. **ABF Foundation**  
Keith McDonald will investigate setting up an ABF Foundation.
14. **Forthcoming Meetings:**

2nd and 3rd August – Sydney  
20th and 21st September – Sydney  
Mid-term Meeting 8th November – Sydney  
9th November – Sydney  
13th and 14th December – Melbourne

**2015**

12th and 13th January 2015 – Canberra  
28th February and 1st March 2015 – Broadbeach  
AGM 18th and 19th April 2015 – Canberra  
13th and 14th June- Sydney

**Action items following meeting of 28/29 June, 2014**

<i>Ref</i>	<i>Who</i>	<i>Action Item</i>	<i>Status</i>
14.14	KM	Check for early advice re defining role of CTD	
14.15	AS	Write to gold point triallists for feedback	
14.16	AS	Announce decision re restricted Pairs at ANC	
14.17	AS	Invite proposals for special marketing grants	
14.18	AS	Write to Chair of Marketing and NMO	
14.19	NTC's	Define cut off levels for novice players	
14.20	RN	Purchase mindsports business name	
14.21	RH	Seek resource to set policy re Duty of Care – minors	

14.22	AS/RN	<i>Playoff and SFOB contracts – number crunching</i>	
14.23	AS	<i>Ask John Wignall – Delegate to Sanya</i>	
14.24	AS	<i>Announce decision re masterpoints for matchpoint events</i>	
14.25	LK	<i>System cards</i>	
14.26	SH	<i>Website complaint</i>	
14.27	BN	<i>BBO commentators</i>	
14.28	RN	<i>BBO Seminars – strategy document</i>	
14.29	AS	<i>Chair of technology</i>	
14.30	BN	<i>Ranking scheme</i>	
14.32	RH	<i>Privacy policy</i>	
14.33	RN	<i>Review remuneration</i>	
14.34	AS	<i>Expressions of interest – Accountant</i>	
14.35	BN	<i>Expressions of interest</i>	
14.36	JR/RH	<i>Investigate NWP – Migration Path</i>	
14.37	TC	<i>Poll players re: playoffs</i>	
14.38	PG	<i>Teaching in schools</i>	
14.39	KM	<i>ABF Foundation</i>	
14.40	RH	<i>Investigate SABA arrangements with “satellite clubs”</i>	
14.41	AS	<i>Follow up re restricted events</i>	
14.42	AS	<i>Circulate PK, TO’L materials on strategic plan to MC</i>	
14.43	RH	<i>Ask Jeff Travis if he will assist with policy on care of minors</i>	
14.44	BN	<i>Contact BBO Organisers re policy on commentary in broadcasts</i>	
14.45	BN, JR	<i>Arrange to keep HR files at ABFHQ</i>	
14.46	BN	<i>Follow up with Chairman of TC</i>	
14.47	AS	<i>Invite Youth Coordinator to November MC meeting</i>	