



FOR CLUBS – A PLATFORM TO MANAGE ALL YOUR BRIDGE OPERATIONS

My ABF is available free to all affiliated clubs and now offers all sorts of club management options. Here's the main menu and what can be done:

Example Bridge Club - ACT

♣ Club Menu ♣

- CLUB
- MEMBERS
- SESSIONS
- CALENDAR
- RESULTS
- COMMUNICATIONS
- FINANCE
- ACCESS
- SETTINGS

Club Dashboard

Total Members	57
Member Changes	Last 28 days No change
Staff	6

Member Breakdown

My ABF	35.1%
Unregistered	64.9%

Members
Club members by type. Unregistered means the member has not yet signed up for My ABF, you can invite them to join.

What's available in all these areas?

Menu item	What you can do
Club	A dashboard summarising the status of your members, member movement and club staff.
Members	<p>Manage your club's membership list:</p> <ul style="list-style-type: none"> • Import members (from the masterpoint centre, Pianola, Compscore or a generic csv file). • Edit details, including different membership types. • Add tags (see Communications below).
Sessions	<p>Allow players to pay for your club sessions using bridge credits:</p> <ul style="list-style-type: none"> • Import player names file (from Compscore) – system calculates table money based on membership status & settings data. • Process bridge credit payments and other payment types (cash, EFTPOS, vouchers, etc). • Process member payments for other purchases (books, lessons) • Receive settlement payments from the ABF. <p>Vastly reduced cash or individual EFTPOS receipt/voucher handling. Financial reports streamline session reconciliations. Players enjoy the convenience and clubs benefit from greater efficiency in session management.</p>
Calendar	<p>Manage your events (can include congresses, one-off or multi-week club events, or other things like lessons, workshops etc):</p> <ul style="list-style-type: none"> • List your event on the calendar (using a simple "build your own" webpage wizard). • Accept online entries and payments through the ABF's common online card payment gateway (Stripe). Clubs don't need their own separate merchant facility. Other payments methods can still be offered if required. • Assorted management functions and reports to manage entries and payments (e.g. download entry lists for scorer/director) • Direct communication to entrants (event updates, seeding and seating, results links)
Results	<p>Upload your duplicate pairs results (<i>other event formats like teams, swiss pairs, etc coming later</i>):</p> <ul style="list-style-type: none"> • Players receive email notifications of their session results. • Players can view them in detail via their My ABF dashboards. • All the usual results details on display – ranking list, details results by pair, board by board results, frequencies, etc.
Communications	<p>Manage communications:</p> <ul style="list-style-type: none"> • Build a club profile page. • Create and send emails to event entrants or club members. • Set up templates to manage the look and feel of outgoing emails. • Add tags to members to email targeted groups of members. • See stats on how many times your emails have been opened, etc.
Finance	<p>Manage your club's financial position with the ABF:</p> <ul style="list-style-type: none"> • Access your club's bridge credits statement. • Transact with your members. • Track your settlement payments from the ABF.
Access	<p>Manage who has access to these administration areas using one of two options:</p> <ul style="list-style-type: none"> • Simple (one common group of people with access to all these areas) • Advanced (separate groups to control access to different areas individually)
Settings	<p>Maintain your club's basic details. Maintain assorted settings used in other areas (member types, payment types, session types, table money rates, etc). Create communication materials (templates, tags, welcome email, etc).</p>

What does it cost?

Free to all ABF affiliated clubs!

There is no charge to players or clubs for the system. It is managed and maintained by the ABF and funded through capitation fees. The only charge is for credit card transaction costs when used for bridge events.

What is the benefit for clubs?

Allows management of all your bridge operations via the one platform – developed and maintained by the ABF for the benefit of all affiliated clubs and players.

Do clubs have to use it?

No. In time, and as more clubs see and experience the benefits of the My ABF offering, hopefully most clubs will choose to use the My ABF platform for some, or all, of the areas listed here. It is a management tool made available for no added cost to affiliated clubs to streamline club management. However, clubs are perfectly able to keep doing whatever they currently do if they wish.

How do we get set up?

Contact My ABF Support or Email Julian Foster (julian.foster@abf.com.au).

If it's not already there your club can be set up in My ABF very quickly (the basic details are imported from the masterpoint centre). An initial administrator (usually the club secretary but can be anyone you nominate) is all that's required.

We are setting up a nationwide group of My ABF Product Champions. Therefore, in some locations a "My ABF Champion" can visit the club and talk to the club committee about My ABF or assist with set-up and My ABF implementation. Please contact Julian Foster for details (julian.foster@abf.com.au).

Where can I get more information?

This website has all the following resources on it: <https://www.abf.com.au/member-services/my-abf-resources/clubs/>

Two 5 minute overview videos are available:

- You Tube video on Club Administration: <https://youtu.be/b9sPVLOzSok>
- You Tube video on Club Sessions: https://youtu.be/l_lw2Zbe2xA

A detailed user guide is also available here: <https://www.abf.com.au/wp-content/uploads/2022/12/Club-Administration-User-Guide-V3.0.0.pdf>